

CHILHAM PARISH COUNCIL

Minutes of the Annual General Meeting held at Chilham Village Hall on 10th May, 2007 at 19.30.

Present: Cllrs J Adams, M Barbrook, D.Kennett, R Marsh, A Ralph, M Sansom, E Taylor, R Taylor, Borough Cllr J Marriott, Retiring Vice-chairman P Aylward (for agenda item 1 only).

Apologies: Cllr Y White

In Attendance: Mr G Dear (Clerk), Mr P F Wead (Temporary Clerk), one member of the Public.

Prior to the meeting all councillors signed the Declaration of Acceptance of Office and returned their Declarations of Interest forms to the Clerk.

5/1 Election of Chairman

Cllr E Taylor was proposed by Cllr Barbrook and seconded by Cllr R Taylor and elected.

5/2 Election of Vice-chairman

Cllr R Taylor was proposed by Cllr Kennett and seconded by Cllr Ralph and elected.

5/3 Election of Committees and Representatives

Elections were completed for all committees and representatives – see Annex to minutes.

5/4 Annual Accounts

Cllr E Taylor presented the accounts for the year ending 31st March 2007. These were accepted by the meeting.

5/5 Closure of Annual General Meeting

Cllr R Taylor proposed that letters of thanks from the chairman and clerk should be sent to retiring councillors. This was agreed.

There being no further business, the chairman closed the Annual General Meeting.

5/6 Minutes of the meeting held on 5th April, 2007.

The minutes were signed as a true record.

5/7 Matters arising from the Minutes.

Byway Working Group for Byway Open to All Traffic AE25 at Chilham, Report and Recommendation

The clerk reported that a letter requesting that the TRO be extended to include motorcycles had been sent on behalf of the Council to the Byways Working Group before it met to consider the report and recommendation on 27 April. He thanked Mrs H Kirwan for her help in compiling the letter.

Salt Bin was still required at Pamphletts Green.

The clerk had been advised by Kent Highways that this would be replaced in the Autumn.

Weekday bus service from William Harvey Hospital to Chilham after 430pm
The clerk had been advised by Stagecoach buses that they were reviewing timetables in the light of the new ring road and the most likely improvement would be a bus service linking with rail services to Chilham.

5/8 Declarations of Interest.

Cllr Ralph declared interest in planning application 07/00073 – The Old Sawmill, Chilham Castle Estate, Chilham and did not vote.

Cllr E Taylor declared interest in renewal of OWL Mowing contract and did not vote.

5/9 Planning.

Decisions received from Ashford.

04/01045 Conversion of bungalow to a two storey dwelling and replacement garage at Thornham, Pilgrims Lane, Chilham.

CONSENT (*re conditions required for bricks and weatherboarding*)

07/00232/AS Advertisement application for two non illuminated free standing signs at Sunnybank Garage, Canterbury Road, Chilham.

REFUSED

07/00333 Erection of a single storey side extension at The Den, Stone Stile Road, Chilham.

GRANTED

07/00338 Erection of two storey side extension with new chimney and canopy porch and erection of side porch at 13 Mountain Street, Chilham.

GRANTED

Applications Considered:-

07/00073 The Old Sawmill, Chilham Castle Estate, Chilham.

T1 Ash and T2 Copper Beech – Fell both trees.

SUPPORT

07/00075 Chilham Castle, Chilham Castle Estate, Chilham.

T1 Sycamore and T2 & T3 Western Red Cedars – cut down to ground level.

SUPPORT

07/00481 Chilham Pumping Station, Mill Lane, Chilham.

Construction of new building and compound area to house new mechanical and electrical control equipment for the operation of the Chilham Pumping Station.

SUPPORT

07/00748 4 North Court Oast, Lower Lees Road, Chilham.

Extension to replace existing conservatory.

SUPPORT

5/10 Payments

The following payments were approved in a unanimous vote.

894	A Groombridge – field maintenance	£207.98
895	A Baker - expenses (mislaid cheque)	£7.50
896	J Russell – Latin Field goal posts	£346.63

5/11 Finance

Cllr Taylor presented the accounts to 10th May 2007 and advised that the Recycling Credit this year was in the region of £3,300.

The council to approve the accounts including a transfer of £4000 into the instant access deposit account.

It was agreed that all councillors would be signatories to the accounts. The clerk was asked to get forms completed for all new councillors **except Cllr Marsh**.

An estimate from J Russell for installing the picnic table and repairing the posts at OWL Green was accepted.

5/12 Review of Annual Payments

The clerk presented a schedule of annual payments – see annex to minutes – and the following contracts renewed:

Capability Gray - OWL Maintenance
A Groombridge - OWL Mowing

An email had been received from Chilham Seniors applying for a grant. A grant of £200 was agreed.

It was agreed that the requests for grants from the Youth Club fund should be sent to the clerk specifying the reason for the request and the amount required.

5/13 Highways

A28 verges opposite Badgers Hill Farm Shop

Cllr Marsh reported that these had been left in a very poor state following recent works. The clerk was asked to follow this up with Kent Highways.

Hedgecutting

Cllr Marsh reported that the standard of hedge cutting in the parish had deteriorated and he believed a number of hedges were being ignored. He agreed to provide a list so the clerk could follow this up with Kent Highways.

5/14 Meetings

Recreation Ground Trust

Cllr Ralph reported on the AGM which had announced a £9,000 loss mainly due to costly refencing work and the lack of a May Fayre. He also reported that the trust would not be running any May Fayres in future due to increased costs and other difficulties closing the square.

5/15 Village Reports.

Shottenden.

Cllr Ralph advised that he would represent Shottenden.

Old Wives Lees.

Nothing to report.

Chilham.

Cllr Marsh reported a problem with the sewerage system at the toilet in Taylors Hill car park. There were foul smells and the toilet had been closed. The clerk was asked to follow this up with ABC if the problem had not been resolved the following morning.

5/16 Correspondence and Notices

ABC Local Development Framework Core Strategy Submission Development Plan Document – Independent Examination (*First hearing 10am on 19 June*)

It was agreed that the clerk should ask that the Borough Cllr monitor this and feedback any issues affecting Chilham.

Ashford & Tenterden Citizens Advice Outreach service - Request for information and a donation

This was deferred until the next meeting

Consultation on two draft Supplementary Planning Documents titled 'Heritage, Archaeology and Conservation' and 'Sustainable Construction - and - Adoption of the Canterbury City Council Statement of Community Involvement (*Note: consultation period for planning documents is 3May to 8Jun – any grievance on community involvement statement must be made promptly and before 19Jul*)

Cllr Taylor agreed to review these documents

Other items of correspondence noted where not dealt with during the meeting.

5/17 Date of next Meeting.

Thursday 7th June, 2007 OWL Village Hall
715 for 730 pm.