

CHILHAM PARISH COUNCIL

Minutes of the Meeting held at Old Wives Lees Village Hall on 4th September, 2008 at 7.30pm

Present: Cllrs J.Adams , M.Barbrook, D.Kennett, R.Marsh, A.Ralph, M Sansom, E.Taylor, R.Taylor (Chairman) , Y.White

Apologies:

In Attendance: Mr G Dear (Clerk), Boro Cllr J Marriott

9/1 Minutes of the meeting held on 7th August 2008

There were 2 minor changes.

(8/3) Declarations of Interest – the following was added:

Cllr Ralph declared his interest in the Chilham Village Hall bid for the recycling fund.

(8/8) OWL Noticeboard – the following was added:

This item was presented by the clerk as Cllr White who had raised the issue could not attend the meeting.

With these changes, the minutes were signed as a true record.

9/2 Matters arising from the Minutes

(8/2) Local Needs Housing

The clerk had passed on the planning committee responses regarding the site near the disused telephone exchange in Bagham Lane to ABC.

(8/2) Recycling Fund Bids

The clerk had provided details to the Parish News explaining the decision.

The clerk had found out more details about the ABC community funding scheme and passed these to the finance committee.

(8/2) Felborough Close Street Light

The clerk had provided Boro Cllr Marriott with a map and photograph of the location proposed by Kent Highways.

Boro Cllr Marriott reported that ABC had inspected the site and confirmed they could not justify funding an additional street light.

(8/2) OWL Noticeboard

Cllr Kennett agreed to find out who had supplied the noticeboard from the previous clerk and confirm whether spares were available.

(8/2) Highways – Hedges & Verges

The clerk had emailed Kent Highways regarding the overgrown verge at the junction between Long Hill and the A252 – no further update yet.

The R&T committee had met to discuss the issue of lorries performing U-turns on the A252 at Badgers Hill farm shop.

Cllr White had not been advised of any concealed signs in the parish.

Cllrs were asked again to notify Cllr White of any concealed signs so that these could be passed to the clerk to chase up with Kent Highways

(8/2) Meetings - KALC Ashford Area Committee

Cllrs Adams and Ralph agreed to find out more about the Sustainable Community Strategy from the ABC website.

The clerk had contacted ABC regarding understaffing of planning compliance officers and confirmed that the KALC committee were mistaken.

(8/2) Village Reports – OWL Green

Cllrs Marsh and Sansom were asked to ensure they regularly inspected OWL Green and Latin Field and reported any issues to the clerk.

Cllr Sansom reported dog fouling in the play area.

The clerk was asked to report this to the ABC dog warden.

9/3 Declarations of Interest

Cllr Ralph declared interest in the Dane Street House planning applications (08/01367/AS, 08/01368/AS and 08/01371/AS) and did not vote on these.

Cllr R Taylor declared an interest in the OWLVH recycling bid and did not vote on this item.

9/4 Planning.

Decisions received from Ashford:-

Application No. 07/02279/AS

Bagham Cross House, Bagham Lane, Chilham

Erection of 3 bay timber framed garage

APPROVAL OF AMENDED PLANS

Application No. 08/00096/AS

Redthorn, Branch Road, Chilham

25% crown reduction, crown lifting and crown thinning 1 x Sycamore (T1) and to reduce height Leylandii hedging to 12ft (T2)

NO OBJECTIONS

Application No. 08/00125/AS

13 Mountain Street, Chilham

Erection of a two-storey side extension with new chimney and canopy porch and erection of a porch to front

APPROVAL OF AMENDED PLANS

Application No. 08/00394/AS

8 Cobbs Hill, Old Wives Lees

Erection of single storey side extension

APPROVAL OF AMENDED PLANS

Application No. 08/00478/AS

Redthorn, Branch Road, Chilham

(1) Erection of 1.8m high fence along Bagham Road set 3m back

(2) Creation of gravelled turning area in front of property

(3) Relocation of existing vehicle cross-over

(4) Erection of 9m of 1.8m high featherboard fencing along Branch Road set 2m back

(5) Replacement of damaged, inoperable pedestrian gate

(6) Replacement of damaged fencing along Branch Road and Bagham Road with 1m high picket fencing

CONSENT REQUIRED BY CONDITIONS

Application No. 08/00685/AS

1 Lees Terrace, Old Wives Lees

Erection of two storey side and rear extension

GRANTED

Application No. 08/00879/AS
Sunnybank Garage, Canterbury Road, Chilham
Erection of drying off bay for cars after cleaning and a detached bin store (retrospective)
GRANTED

Applications Considered:-

The planning committee had reviewed each application prior to the meeting. All their decisions were endorsed by the council. The resulting decisions are listed below.

Application No. 08/00110/AS
Redthorn, Branch Road, Chilham
T1 Conifer – 30% crown reduction
(Tree Warden had given approval on basis of need to allow more light into garden)
SUPPORT

Application No. 08/00127/AS
Kent Lodge, Hambrook Lane, Chilham
T1 Norway Spruce - Fell
(Tree Warden had given approval)
SUPPORT

Application No. 08/01255/AS
2 Garden Cottages, Lower Lees Road, Old Wives Lees
Demolition of ground floor extensions, erection of a two storey rear extension
SUPPORT

Application No. 08/01281/AS
Coppins Croft, Lower Lees Road, Old Wives Lees
Erection of a single storey side extension, single storey rear extension and creation of new vehicular access
SUPPORT

Application No. 08/01300/AS
Ashford Lodge, Ashford Road, Chilham
Erection of a side extension to existing residential care home includes 1 new dormer window to front elevation and 1 new dormer window to rear elevation
SUPPORT

Application No. 08/01328/AS
The Moorings, Pilgrims Lane, Chilham
Replacement dwelling
SUPPORT

Application No. 08/01357/AS
Bakery House, The Street, Chilham
Retrospective application for damp proofing basement area to provide study and an application to provide opening light to basement together with new fire door at head of stairs and handrail to staircase
SUPPORT

Application No. 08/01367/AS (Listed Building Consent)

Dane Street House, Dane Street, Chilham

Alterations and structural repairs to the external elevations and alterations to the internal structure of the garage and coach house

SUPPORT

Application No. 08/01368/AS

Dane Street House, Dane Street, Chilham

Construction of a new garage building with office above including three dormer windows to the north west elevation

SUPPORT

Application No. 08/01371/AS (Listed Building Consent)

Dane Street House, Dane Street, Chilham

Demolition of 20th century conservatory and single storey side extension and their replacement with a new orangery and porch. Minor internal alterations to windows/doors to master bedroom, living room and cloak room

SUPPORT

9/5 Finance

The clerk also presented the accounts for 2008/9 and they were approved by the meeting.

The following payments were also approved:

1022	C M Thomas-Gray	OWL Green-July	75.00
1023	C M Thomas-Gray	OWL Green-July	75.00
1024	A R Groombridge	OWL grass cutting-July	266.73
1025	A Ralph	Printer cartridges	61.48
1026	Janets Book-Keeping	Internal Audit	65.00
1027	PlaySafety Ltd	OWL PlayArea-Inspection	141.00
1028	G Dear	Clerk to 31-07-08	597.61
1029	G Dear	Expenses - July 2008	38.12
1030	K Jeffery	Cleaner to 04-09-08	160.20
	Total Payments		1480.14

A transfer of £1525.00 from the instant access deposit account was approved.

OWLVH bid for the recycling fund

Issue:

OWLVH have increased their funding for the village hall maintenance project from £1000 to £1500 and have asked whether we would consider increasing our match funding accordingly.

Proposal:

The principle of providing our initial contribution of £1000 was that it matched the £1000 put up by OWLVH. Now OWLVH have increased their funding, the finance committee propose that we should also increase our funding to £1500.

The proposal was approved.

9/6 OWL Basketball

Cllr White distributed an update report confirming the receipt of £30,000 from the KCC Youth Capital Fund for this project.

The meeting agreed to hold the money in a ring fenced fund and apportion any interest accrued in the deposit account.

It was agreed that Cllr White should continue her work on the project.

Cllr E Taylor agreed to provide a watching brief from the financial perspective.
The clerk was asked to check out the insurance implications with our insurance brokers.
Cllr R Taylor thanked Cllr White on behalf of the parish council for the work done in getting this far.

9/7 Litter

A paper from Cllr White prompted by the recent Bill Bryson Panorama documentary had been distributed with the agenda. After consideration the following actions were agreed.
Cllr White agreed to contact the Environment Agency and ABC Environmental Control to find out what support is available to prevent fly-tipping.
Cllr White agreed to organise an Autumn Parish Clean and try to make it a community event. (It was noted that OCS Youth Club had expressed an interest in getting involved and it was also suggested that the school could be contacted to promote litter awareness)
Cllr White agreed to advise the clerk of the proposed date.
The clerk was asked to make arrangements with ABC.

9/8 Wealden Wheels

The clerk had only received interest from Chilham Seniors and the School.
The clerk was asked to chase village organisations for a response to his email before a decision was taken regarding implementing this service in the village.

9/9 Highways

Hedges & Verges sub-committee

Cllr Ralph distributed a report covering recent issues.
The clerk was asked to email Kent Highways regarding the signs around the A28/A252 junction and request a site visit. If this could not be arranged the issue would be raised at the planned meeting with the Kent Highways Community Liaison Officer
Cllr Marsh raised the issue of poorly placed no overtaking road markings on the A252 to Molash just after Chilham Village Hall.
The clerk was asked to request that these road markings be improved following the resurfacing planned later in September.
Cllr Kennett raised the issue of a dangerous stretch of footpath on the A252.
Cllr Kennett was asked to provide the R&T committee with the details so the issue could be raised with KHS at the proposed site visit.

9/10 Meetings

Cllr Sansom reported on a recent OWL Village Hall committee meeting and the plans to hold a village fair on 27th September and a quiz night on 4th October.
Cllr White distributed a report on the recent PACT meeting and raised the issue of replacing NhW signs. It was agreed this would need to be an agenda item at a future meeting.

9/11 Village Reports

None.

9/12 Correspondence

9/1 ABC – Notification that LDF Core Strategy has been adopted and document available on website.
The clerk had downloaded the document and put it on file

9/2 RoSPA – Play Area Safety Inspection Report

Cllr Marsh to review report and propose action required at October meeting

9/4 Govt Office for SouthEast – The South East Plan – details of secretary of state’s proposed changes and request for feedback
Decided not to respond

9/5 ABC - Standards Committee – minutes of 28th July meeting
Passed to Cllrs R Taylor and Adams

9/7 ACR Kent – Invitation to a Parish Plan Information Event
The clerk was asked to book Cllr R Taylor on this event

9/9 NHS Eastern And Coastal Trust – Invitation to AGM
Decided not to attend

9/11 Victim Support – request for donation
It was decided to donate £50.
The clerk was asked to include a payment for approval at the October meeting

9/12 KCC – Annual Plan 2008/9
Decided not to review and comment

9/14 Swale Borough Council – Copy of Shaping Spaces and Places publication and request for comment
Decided not to review and comment

9/16 Kent Highways – KCC Draft Permit Scheme – request for comments
Decided no to review and comment

9/18 ABC – Exploring Provision of Older Peoples Accommodation – request for parish to nominate representatives
Decided not to participate

9/20 Kent Highways – Parish and Town Council Seminar 15th October
The clerk was asked to book a place for Cllr Sansom to attend

9/21 KCC – Local Board meeting – request to publicize
The clerk had placed notices on noticeboards

9/ 22 Southern Water – Draft Business Plan / Business Plan Roadshows
Decided not to review, comment or attend roadshow

9/24 Environment Agency – Parish Magazine enquiry in preparation for raising Flood Risk awareness
The clerk had advised that Parish News is produced by the church

9/26 Kent & Medway Networks – notification of Vacancy for LINK Development Workers
The clerk had placed notices on noticeboards

9/31 Centre for Kentish Studies – request for information about our parish magazine
Details provided by clerk)

9/32 Ringmaster email – Caroline Rickards
The clerk had circulated to cllrs

9/33 CPRE – Bill Bryson litter campaign
Passed to cllr R Taylor

9/36 SouthEastern – invite to Stakeholder Forum on 29Sept
Passed to cllr Sansom

9/37 ABC – Local Needs Housing – update re plans to meet Jim Smith and review s106
agreement for Shrimpton Close
Passed to cllrs R Taylor and Adams

9/38 PACT Panel – minutes of 22July meeting
Passed to cllr R Taylor

9/41 ABC – State of the Borough Debate – 16th October
The clerk was asked to book a place for Cllr E Taylor to attend.

9/42 Ringmaster email – theft of wrought iron gates at Chilham Castle Estate
Passed to cllrs

9/44 Mr Pilot – request for information about WW2 Air Warden reports
Decided we couldn't help

9/46 Kent Highways – A252 Improvements
Passed to cllrs and Elisabeth Arter

9/50 KAPC – notification of BT policy to realign payphone provision and 'Adopt a Kiosk'
programme
Decided not to adopt our kiosk

9/51 ABC – September Alterations to Register of Electors
Clerk distributed to cllrs at meeting

9/13 Date of next meeting

2nd October, 2008 in Chilham Village Hall
715pm for 730pm

Cllr R Taylor thanked the clerk for his efforts keeping on top of the issues affecting the parish council.

PLEASE NOTE: All actions are recorded in *italics*. Please provide the clerk with an update 2 weeks after the meeting.