

CHILHAM PARISH COUNCIL

Minutes of the Meeting held at Chilham Village Hall on 2nd July, 2009 at 7.30pm

Present: Cllrs J.Adams, M.Barbrook, D.Kennett, R.Marsh, A.Ralph, E.Taylor, R.Taylor
(Chairman)

Apologies: Cllrs M. Sansom, Y.White

In Attendance: Mr G Dear (Clerk)

7/1 Minutes of the meeting held on 4th June 2009

The minutes were signed as a true record.

7/2 Matters arising from the Minutes

(6/2) Annual Accounts

The clerk had contacted Rev Duncan re firms who could carry out this work. As a result John Russell had liaised with Cllr Kennett re the repairs required and would be submitting an estimate to the clerk. This work would be funded from the Memorial ring fenced fund.

(6/7) PACT – Speed Watch

The clerk had put an item on this months agenda as requested.

(6/8) Filming in Chilham Square

Cllr Ralph had liaised with KCC Film Office to identify the information that they require to better promote filming in Chilham Square and increase the benefits obtained and would produce a proposal for the August meeting.

The clerk was asked to put an item on next months agenda.

(6/9) Parish Plan

The clerk had emailed Kathy Bugden at ACR Kent to find out more about the support she could provide planning and arranging a parish meeting to assess if there was enough community interest in producing a parish plan. – her reply was ...

“Lots! We can advise on organising a special public meeting, or village event, or maybe you already have something we could piggyback onto - this often attracts more people. We can give a presentation at that meeting to let people know what is involved. Then we can facilitate an exercise that gets people enthused. At that point, we harness the volunteers. I haven't yet been to such a meeting and not managed to secure an adequate number of people to take the plan forward, although nothing is guaranteed. I'm happy to come and chat to you and others about all this if that would help.”

It was decided to defer consideration of this until the September meeting and advise Kathy Bugden accordingly.

The clerk was asked to put an item on the September agenda

(6/10) KHS draft report on Chilham Square traffic and parking measures

The clerk had contacted KHS and been advised the final report could now be released to the public. The unofficial view was that the proposed scheme would not rank high enough to obtain KCC funding.

The clerk was asked to circulate the report with the minutes and post it to the website.

(6/10) Verge cutting

The clerk had complained to KHS about the quality of the recent verge cutting in the parish – the verges were not cut low enough (eg Mulberry Hill and Long Hill) and some areas had been missed completely (bottom of Long Hill).

(6/11) KHS Speed Limit Review

The clerk had contacted KHS and requested details of the review of the A28 that were not included in the report and had been told this information was not yet available.

No comments had been submitted to Cllrs R Taylor and Ralph.

Cllrs R Taylor and Ralph to submit their own comments to KHS on behalf of the council

(6/13) Tourism South East – request for letter of support for the “Open Countryside” event

Clerk had sent an email of support.

(6/13) CPRE – Stop the Drop – Help us to help you – request for feedback on the sources of our frustration

The clerk had forwarded the email to Cllr Sansom

7/3 Declarations of Interest

Cllr Marsh declared an interest in Planning Application No. 09/00614/AS and did not vote.

7/4 Planning.

Decisions received from Ashford

Application No. 04/00696/AS

Cork Farm, Long Hill, Old Wives Lees

Change of use of outbuilding into holiday let

CONSENT RE CONDITIONS 02 & 03

Application No. 04/01202/AS

Bowerland Farm, Bowerland Lane, Chilham

Renovation of oast/barn into single residential home to serve family of a working farm.

CONSENT RE CONDITION 03

Application No. 07/01041/AS

Howlett Farm, Soleshill Road, Shottenden

Conversion of redundant oast and former stables into 3 dwellings

GRANTED

Application No. 07/02231/AS
St Marys C of E Primary School, School Hill, Chilham
To demolish a derelict and redundant outdoor toilet block, formerly an air raid shelter and
construct a new single storey multi-purpose building for staff
CONSENT RE CONDITIONS 02 & 05

Application No. 09/00056/AS
Land south and east of Shrimpton Close, Old Wives Lees
Affordable housing comprising 5 two bedroom houses; 3 three bedroom houses; 2 one
bedroom bungalow; 1 two bedroom bungalow and 20 car parking spaces
GRANTED

Application No. 09/000074/AS/TC
1 Hambrook Close, Chilham
T1 – Silver Birch – fell; T2 – Willow – fell; T3 – Willow - fell
NO OBJECTIONS

Application No. 09/00107/AS
Badgers Hill House, New Cut Road, Chilham
Replacement garage and store, with garage, store and room above for games room / study /
storage
GRANTED

Application No. 09/00221/AS
Hambrook Lodge, Hambrook Lane, Chilham
Two storey dwelling with ancillary underground garaging
WITHDRAWN BY APPLICANT

**Notification to carry out works to trees in conservation area which are dead, dying or
dangerous**

Application No. 09/000081/AS/TC (DEL)
Cumberland House, Chilham
Section fee 1 Prunus Cherry tree

Applications Considered

The planning committee had reviewed each application prior to the meeting and presented
their recommendations to the meeting. The resulting decisions are listed below.

Application No. 09/00083/TC (DEL)
Beech House, Hambrook Lane, Chilham
To fell one conifer (T1)
SUPPORT

Application No. 09/00600/AS
Edgehill, Canterbury Road, Chilham
Erection of a single storey side extension and new pitched roof
SUPPORT

Application No. 09/00614/AS
 The Cottage, 1 Lower Lees Road, Old Wives Lees
 Replacement of existing rear flat roof extension with single storey rear extension
 OPPOSE for the following reasons - if this extension goes ahead, Post Office Cottage will lose almost all of their natural sunlight which will make their kitchen very very dark.

Application No. 09/00683/AS (Full Planning)
 Application No. 09/00684/AS (Listed Building Consent)
 Phyllis Farm, Selling Road, Old Wives Lees
 Conversion of existing barn into residential accommodation and erection of 2 garage buildings
 SUPPORT

Application No. 09/00689/AS
 13 Mountain Street, Chilham
 Conservatory to rear
 SUPPORT

Application No. 09/00725/AS
 Windermere, Pilgrims Lane, Chilham
 Erection of a conservatory to the rear elevation
 SUPPORT

Application No. AS/07/1793/R3, R4 & R6
 St Marys C of E Primary School, School Hill, Chilham
 Details pursuant to condition (3) external materials, (4) drainage and (6) building recording of planning permission AS/07/1793 for redevelopment of former air raid shelter
 SUPPORT

7/5 Finance

The clerk presented the accounts for 2009/10 and they were approved by the meeting.
 The following payments were also approved:

From the General Fund:

1133	G Dear	Clerk to 30-06-09	596.60
1134	G Dear	Expenses - June 2009	12.81
1135	K Jeffery	Cleaner to 02-07-09	165.72
1136	HMRC	PAYE payment	52.10
1137	A R Groombridge	OWL grass cutting	547.40
1138	Janets Book-Keeping	Internal Audit	65.00
1139	A Ralph	Expenses - photocopying	4.08
1141	D Kennett	Expenses - mileage	35.22
1142	HMRC	PAYE payment	9.57

From Ringfenced Funds:

1140	D Kennett	Recycling Fund Grant (Felborough Bench)	16.99
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Total Payments			1,505.49
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Recycling Fund

It was agreed that a similar process to that used last year to allocate this fund should be adopted this year.

The clerk was asked to advertise in August Parish News and village noticeboards asking for bids by the end of August from parish organisations

7/6 Chilham Square

The clerk had received a progress report from Chilham's Future Delivery Board (CFDB), the main points were:

- 1) The funding application to Kent Downs and Marshes Leader programme had been deferred so the Leader funding board could gather more information from CFDB to better understand the plans for the engagement exercise, to understand the need for technical input and to ensure best value for money, but a positive decision is expected soon
- 2) When a decision has been obtained, an open meeting will be held to explain to the community what CFDB are trying to achieve and why and get feedback on this approach as well as the sticking points / competing interests CFDB have identified, so that these views can be taken into account by the community engagement exercise
- 3) Letters of support had been received from Tourism South East, Kent Highways Services, ABC Planning & Development, ABC Tourism & Heritage, Borough Councillor, Chilham Environmental Protection Society, Chilham Traders, Chilham Parish Council

7/7 PACT – Speed Watch

Cllr R Taylor had been advised that Kent Police had amended their rules and the PACT initiative was now not exclusive to the parish councils.

The clerk was asked to contact David Hayes (PACT chairman) to find out how they intended to proceed.

7/8 Highways

Verge Cutting

Cllr Marsh queried that KHS were not trimming the verge at the junction of Cheery Orchard with Cobbs Hill as expected.

The clerk was asked to clarify the position with KHS.

The clerk was asked to chase for a response on the complaint re quality of verge cutting raised at the June meeting.

Bollards

Cllr Kennett advised that a Keep Left bollard at junction of A252 and The Avenue had been removed.

Lights in the bollards at the junction of A28 with A252 were still not working.

The clerk was asked to raise these issues with KHS

Salt Bins

The clerk was asked to find out the sizes available

Shalmsford Road

Cllr Marsh reported that the left hand edge of the road after Pamphletts Green heading towards Pilgrims Lane was badly in need of repair

The clerk was asked to raise this issue with KHS

7/9 Meetings

Enjoy Chilham – a report from Cllr Ralph had been circulated with the agenda

Recreation Ground – a report from Cllr Ralph had been circulated with the agenda

North Weald Police and Parish Forum - P Wead had reported that the Chief Inspector who had reduced the number of police officers covering our area would attend the next meeting to explain the situation and his decision.

Attendance at forthcoming meetings

15 July - KALC Ashford Area Committee (Cllrs Ralph and Adams)

7/10 Village Reports

Benches

Cllr Kennett reported the funds from the disbanded Gardeners Club had been offered to replace a bench opposite the Copper Kettle.

It was also suggested that funds should also be raised to replace the bench outside the White Horse in memory of Lawrence Mutton.

Cllr R Taylor agreed to produce an inventory of all benches in the parish identifying condition and need for repair for discussion at next months meeting.

OWL – Latin Field Small Games Area Graffiti

Our contractor had advised that the chemicals used by ABC were the best available to treat the graffiti and ABC had been asked to put this job back onto their schedule of work.

Chilham – Tree overhanging bench near 1-6 Felborough Close

Cllr Kennett reported that the branches of the tree were overhanging the bench and needed to be cut back.

The clerk was asked to contact ABC to carry out the required work

7/11 Correspondence

7/1 Kent BTCV – Kent Tree Warden Scheme –request for contribution and to confirm details of tree wardens

The clerk was asked to raise a cheque for £100 and to confirm tree warden details

7/6 KCC Environment, Highways and Waste – Statement of Community Involvement scoping consultation

Decided not to complete questionnaire

7/8 David Angari – request for support re planning application for land at Long Hill, OWL

The clerk was asked to advise Mr Angari that we had supported his original planning application and advise that he should contact ABC to understand why it had been refused and what he could do next.

7/11 ABC Dog Warden – request to undertake a ‘ward walk’

The clerk was asked to advise that the ward walk should be conducted with our KCC Community Warden.

7/12 ACR Kent – request for contact details for parish plan steering group for use by Neighbourhood Policing Officers
The clerk was asked to defer a reply until after the issue was discussed at our September meeting

7/14 Government Office for the South East – request to comment on the review of Somewhere to live: Planning for Gypsies, Travellers and Travelling Showpeople in the South East
Decided not to comment

7/17 Kent Downs AONB Unit – details of Countryside Day on 31st July
Details passed to Cllr Kennett

7/18 Cllr Derrick Kennett – request to consider using recycling fund to reimburse cost of restoring grave of James Beckford Wildman
Cllr R Taylor was asked together more information regarding this request

7/21 PC Alison Barney – Mobile Police Station Dates
Action taken: forwarded to Elisabeth Arter

7/22 Ringmaster emails:- Collision in Challock / BT Scam / Safer Kent Awards 2009 / Theft of roof tiles from churches / NhW survey volunteer request / Fetes advertising NhW
Action taken: forwarded to cllrs

7/23 Trading Standard alerts:- rogue gold buyers / vehicle matching scams / returning faulty goods to seller / rogue trader offering to do work on
Action taken: forwarded to cllrs and Elisabeth Arter

7/24 Elgin Roadworks alerts:- Ashford Road (junction with Bagham Road)
Action taken: forwarded to cllrs

7/27 Peter Brooks – Email expressing concerns re speeding motor cycles on A28
The clerk was asked to advise Mr Brooks of the ongoing operation conducted on the A28, A252 and A251 by Kent Police.

7/28 Friends of Kings Wood – request for information about leaflets promoting walks in Kings Wood
The clerk was asked to suggest they contact Chilham Post Office.

7/29 Diana Holbrook – letter re the Square project
Action taken: passed to CFDB

7/32 ABC – Cheesemans Green and Waterbrook Area Plan Issues and Options report available for comment
Decided not to comment

7/35 Kent Highways – Overnight road closure - Eggarton Ln, Godmersham
Action taken: passed to cllrs and Elisabeth Arter

7/37 KALC – death of Charles Arnold Baker
The clerk was asked to send condolences via KALC

7/38 Kent Police – Policing Kent 2009/12 – notification of plan and request for feedback
Decided not to respond

7/42 Kent Film Office - Close Encounters Competition for Kent Residents
Action taken: posters placed on noticeboards

7/43 Ashford & Tenterden Samaritans – request to advertise for volunteers in Parish News
Action taken: passed to Elisabeth Arter

7/47 ABC – Rural Older Persons Accommodation Project – invitation to meeting with
specialist housing provider on 20th July
Details passed to Cllrs Kennett and Barbrook

7/48 Yvonne Bessard – request to do something about the state of the benches opposite the
Copper Kettle
Action taken: After the meeting, Cllr R Taylor met Yvonne Bessard and explained that the
parish council were looking into the maintenance of benches in the parish

7/12 Date of next meeting

6th August, 2009 in Old Wives Lees Village Hall
715pm for 730pm

PLEASE NOTE: All actions are recorded in *italics*. Please provide the clerk with an update
2 weeks after the meeting.