

CHILHAM PARISH COUNCIL

Minutes of the Meeting held at Old Wives Lees Village Hall on 3rd December, 2009 at 7.30pm

Present: Cllrs M.Barbrook, D.Kennett, R.Marsh, A.Ralph, M.Sansom, E.Taylor, R.Taylor (Chairman), Y.White

Apologies: Cllr J.Adams

In Attendance: Mr G Dear (Clerk), Boro Cllr J Marriott, KCC Community Karen Peck, 2 members of the public

12/1 Minutes of the meeting held on 5th November 2009

The minutes were signed as a true record.

12/2 Matters arising from the Minutes

(11/2) Playsafety Limited – RoSPA report for OWL Play Areas

The clerk had received an estimate of £552.50+VAT from Playdale and had given them the go ahead to proceed with the repairs.

(11/2) OWL Green – fencing repairs

The clerk had identified a third business prepare to quote for the work and asked them meet Cllr R Taylor to ensure their quote was consistent with those already obtained.

Cllr R Taylor would be meeting the third firm in December

(11/5) Concurrent Functions Grant

The clerk had requested details of insurance premiums from the recreation ground and the village halls so their respective grants could be calculated.

(11/5) OWL Small Games Shelter

Cllr White was asked to proceed on the basis of the preferred estimate of £3500 for the shelter plus £1500 for the concrete base.

Cllr White had authorised Garrick Outdoor Ltd to proceed with the work.

(11/6) Members Highway fund application:

An email had been received from David Hayes raising a number of queries regarding this application.

The email from David Hayes had been circulated to cllrs so they could appraise themselves of its contents.

Cllr R Taylor and the clerk had composed a reply and circulated it to all cllrs for their comments and approval. There were no comments, approval was obtained and the clerk had emailed the reply.

(11/6) Plans for a survey of local residents views on Jacobs report

Cllr Ralph was asked to proceed with the survey on the basis of the survey letter approved at the November meeting.

There was an agenda item later in the meeting to consider the results.

(11/9) Footpaths and Cycle Paths

The clerk had contacted Anthony Perrett so that a parish councillor could attend his meeting with Liz Woodward of KCC regarding footpaths and cycle paths in the parish.

(11/9) Old Wives Lees Telephone Kiosk

The clerk had contacted BT regarding repairs required to the telephone kiosk in the village hall car park.

(11/10) ABC – OK to Play Signage Scheme – notification that we have qualified to have OK to Play signage erected and request for details to allow signs to be erected

The clerk had supplied the required details

(11/10) ABC – Housing Newsletter – Autumn 2009

Cllr Kennett returned the newsletter to the clerk at the meeting

(11/10) Victim Support – request for a donation

The clerk had raised a payment for approval at this meeting

(11/10) BCTV – Kent Heritage Trees Project – request that we support the project

The clerk had forwarded a copy to St Marys School

(11/10) ABC – Rural Older Persons Project – draft questionnaire

Cllrs Barbrook and Kennett had reviewed the draft questionnaire and had no comments to make, the clerk had forwarded this feedback to ABC.

(11/10) Kent Highways – details of Parish Seminar on 25th November

The clerk had forwarded to Cllr White and advised Kent Highways

(11/10) ABC – Parish Service Level Agreement – request to adopt

The clerk had emailed ABC to register the adoption.

(11/10) KCC - Innovative Projects & Blog

The clerk had forwarded details to Elisabeth Arter for inclusion in local press.

(11/10) ABC - Visit to Extra Care Sheltered scheme - Joseph Hadlum Court, Ashford on Tuesday 24th November at 10.00am

Cllrs Barbrook and Kennett were unable to attend.

(11/10) ABC - Member Training - Energy Efficiency and Renewable Technologies - Tuesday 10th November

The clerk had forwarded details to Cllr Sansom

12/3 Declarations of Interest

None.

12/4 Planning.

Decisions received from Ashford

Application No. 07/02231/AS

St Marys CofE Controlled Primary School, School Hill, Chilham

To demolish a derelict and redundant outdoor toilet block, formerly an air raid shelter and construct a new single storey multi-purpose building for staff

CONSENT RE CONDITION 3

Application No. 09/00056/AS

Land to south east side of Shrimpton Cottages, Shrimpton Close, Old Wives Lees

Affordable housing comprising 5 two bedroom houses; 3 three bedroom houses; 2 one bedroom flat; 1 two bedroom bungalow and 20 car parking spaces

CONSENT RE CONDITION 3

Application No. 09/00150/AS (Listed Building Consent)

Application No. 09/00376/AS

Cork Farm, Long Hill, Old Wives Lees

Conversion and alteration of an adjoining building to extend an existing annex to include 3 velux windows, rebuilding outshot and removing porch

GRANTED

Application No. 09/00803/AS

2 Lion Farm Cottages, Soleshill Road, Shottenden

Erection of two storey extension to the West elevation

GRANTED

Application No. 09/01004/AS

Mulberry Croft, Mulberry Hill, Chilham

Lawful Development Certificate – Existing – to use as separate dwelling

CERTIFIED AS LAWFUL

Application No. 09/01108/AS

Hazlemere, Canterbury Road, Chilham

Conversion of one dwelling into two dwellings

GRANTED

Applications Considered

The planning committee had reviewed each application prior to the meeting and presented their recommendations to the meeting. The resulting decisions are listed below.

Application No. 09/01297/AS

Jolimont, Bowerland Lane, Chilham

Proposed first floor extension providing bedroom/en-suite and dressing area

SUPPORT

Application No. 09/01298/AS

Lane House, New Forest Lane, Old Wives Lees

Erection of a two storey side and rear extension with dormer windows to roof

SUPPORT

Application No. 09/01364/AS
Sylvilla, Canterbury Road, Chilham
Stationing of two additional mobile homes within residential curtilage
SUPPORT

Application No. 09/01387/AS
Cutlers Farmhouse, Maidstone Road, Chilham
Construction of all weather manege, construction of loose boxes & haystore
SUPPORT with the comments:

- 1)the manege should never become a commercial enterprise**
- 2)the access created to and from the busy A252 must not give rise to road safety concerns**

12/5 Finance

The clerk presented the accounts for 2009/10 and they were approved by the meeting.

Payments

The clerk explained that he had received a copy of the final invoice for the Chilham Village Hall stage lighting project. The cost had increased from £2000 to £2160 and Chilham Village Hall had requested that the £1000 recycling fund grant be increased to £1080 in line with the £1080 match funding now required from their own funds.

The meeting agreed to this revised grant and the following payments were approved:

From the General Fund:

1183	Chilham Traders	Chilham Guide	250.00
1184	G Dear	Clerk to 30-11-09	666.69
1185	G Dear	Expenses - Nov 2009	137.28
1186	K Jeffery	Cleaner to 03-12-09	215.72
1187	Victim Support	Donation	50.00
1188	A Ralph	Expenses	25.98

From Ringfenced Funds:

1193	Playdale Playgrounds	OWL Play Area - maintenance	635.38
1190	Chilham Seniors	Recycling Fund Grant (09/10)	300.00
1191	Chilham Village Hall	Recycling Fund Grant (08/09)	1,080.00

Total Payments 3,361.05

Recycling Fund Bids

The clerk had received 2 further bids.

Chilham Village Hall had requested c£400 towards repairs to a wall.

St Marys Church had requested £500 towards a 3 day flower festival planned for August 2010.

The meeting agreed to support both bids in principle and asked the clerk to

- 1) request more information from St Marys Church as soon as it was available.
- 2) suggest Chilham Village Hall to get three estimates and look for funding (from Ashford Borough Council, ACR Kent or any other body with grants available to village halls)

12/6 Chilham Square

Report from CFDB:

The clerk gave a report of a meeting held with Kent Highways (see Annex A).

Survey of local residents views on Jacobs report:

The Roads and Traffic committee had considered the results of the survey (see AnnexA), acknowledging that the 45.16% overall return was far above expectations and felt that the 82.14% of the 28 who returned their forms opposing the plan should be respected. It therefore proposed that the parish council withdraw support for the proposed Jacobs Plan and return the results of the survey to KHS with the comments of the community (with personal information removed).

This proposal was approved.

12/7 Taylors Hill Car Park

Proposal from Cllr White to erect a sign with opening and closing times:

Issue - There is no information on the toilets in Taylors Hill car park explaining opening and closing times.

Proposal - A sign giving opening and closing times is fixed to one of the doors - the cost for this sign would be £20 + VAT inclu fitting. ABC have no objection (as it is their property) but will not pay nor refund the cost due to lack of funds.

The meeting approved the proposal and authorised Cllr White to arrange for the sign to be fitted.

12/8 Highways

Roadworks at the Nook

The clerk was asked to report to Kent Highways that the contractors were storing their plant and equipment on the verge of the A28 and obscuring sight lines.

Central white line in Bagham Road between A28 and the Woolpack

The clerk was asked to report to Kent Highways that the white line is non existent in many places and needs repainting.

12/9 Meetings

Enjoy Chilham - A report from Cllr Ralph had been circulated prior to the meeting.

KALC Ashford Area Committee - A report from Cllr Ralph would be circulated with the minutes.

Xmas Tree in the Square – Cllr Barbrook confirmed that the lights would be lit by Peter Higgs at 6pm on 13th December.

KHS Parish Seminar – Cllr White reported on this meeting and mentioned that funds were now available for new salt bins.

The clerk was asked to check the results of the Salt Bin review conducted earlier in the year in order that new salt bins can be requested where required.

Chilham Village Hall AGM - Cllr White reported on this meeting.

Attendance at forthcoming meetings

Wed 09-Dec North Weald Parish Forum (Cllr White)

Tue 12-Jan PACT meeting (Cllr White)

12/10 Village Reports

Train Service

Cllr E Taylor reported that with the revised timetable there was now an hourly service in both direction during the off peak period.

Old Wives Lees

Cllr R Taylor reported on the police reassurance patrol.

The revised date for the Quiz night in OWL village hall was now 12th December.

12/11 Correspondence

12/4 Kent Fire & Rescue – Integrated Risk Management Plan 2010/13 – draft plan and questionnaire

The clerk was asked to forward to Cllr Kennett to fill in the questionnaire and return to clerk

12/5 Kent Air Ambulance Trust – Annual Report and request for donation

The clerk was asked to raise a donation of £50 for approval at the next meeting

12/7 Lord Lieutenant of Kent – invitation to Civic Service

Decide not to attend

The clerk was asked to send apologies

12/9 Kent Highways - Kent Highway Services Annual Tracking Survey

Action taken: completed by clerk

12/11 Open Spaces Society – Common Land Questionnaire - Request to complete questionnaire

Decided not to complete questionnaire

12/14 KALC – request for support for Joint Parish Groups fight against the Kent International Gateway proposal

The clerk was asked to send email of support

12/16 Open Spaces Society –Request to complete web-site survey

Decided not to complete survey

12/18 Kent Highways - Temporary Closure - Featherbed Lane, Selling - 30 November 2009

Action taken: forwarded to cllrs

12/19 ACR Kent - Climate Change Communities Networking Event - 8th December, 2pm at Lenham Community Centre – invitation and questionnaire

Decided not to complete questionnaire or attend

12/20 KCC – request for information about brush cutters and hedge trimmers on loan from KCC

Action taken: replied that we have none on loan

12/21 Anna and David Howarth – email expressing concern re double yellow lines in the Square

Action taken: replied addressing points raised as agreed with Cllr R Taylor

12/24 Southeastern – Stakeholder newsletter November 2009

Action taken: forwarded to Cllr Sansom

12/25 North West Kent Countryside Partnership - A new resource for community groups on wildlife habitats

Action taken: forwarded to Chilham School

12/26 East Kent Falls Prevention Service - Falls exercise provision in East Kent – request for details of exercise classes in our parish

Decided not to respond

12/27 PC Darren Laker – update on action taken regarding anti-social behaviour in OWL

Action taken: forwarded to cllrs

12/29 Kent Police - Kent Business Crime Conference – 1st December

Action taken: forwarded to Chilham Tourism and Retailers Group

12/35 PC Darren Laker – notification of reassurance patrol in OWL on 26th November

Action taken: forwarded to cllrs

12/36 Boro Cllr Jane Marriott – invitation to a suggested site meeting in Chilham Square on 30th November to discuss HGVs and other unauthorised vehicles entering the Square.

Action taken: Cllr Ralph accepted the invitation but the meeting was cancelled

12/38 Local Works National Co-ordinator - Please help urgently: Empowering Local Councils and the Sustainable Communities Act Amendment Bill

The clerk was asked to forward to Cllr Ralph

Cllr Ralph was asked to raise the issue at the next KALC Ashford Area Committee meeting

12/39 ABC - Proposed Changes to the Tenterden and Rural Sites DPD Regulation 27-

Publication Version will be available for you to view and comment between the following dates: 27/11/09 and 08/01/10

The clerk was asked to register the parish councils support of the amendments

12/40 Ringmaster emails:- Kent Police Halloween patrols; securing plant and large machinery and the National Plant scheme; securing JCBs and 4x4 vehicles; request for feedback on Kent Police ward newsletter; rogue plumber in Canterbury; request for information of poor trading practices; missing male from Ashford; OWL reassurance patrol

Action taken: forwarded to cllrs where appropriate

12/41 Trading Standard alerts:- rogue gas appliance maintenance trader, rogue builder/plumber, rogue calls re Crime Awareness, rogue cold calls from NHS direct; rogue cold callers re free grant insulation

Action taken: forwarded to cllrs and Elisabeth Arter where appropriate

12/42 Elgin Roadworks alerts:- Long Hill, OWL; Mystole Lane, Chilham; Canterbury Road, Chilham; Mill Lane, Chilham

Action taken: forwarded to cllrs

12/12 Date of next meeting

7th January, 2010 in Chilham Village Hall
715pm for 730pm

PLEASE NOTE: All actions are recorded in *italics*. Please provide the clerk with an update 2 weeks after the meeting.

After the meeting had ended Cllr Barbrook gave notice that she was resigning as a parish councillor with immediate effect.

Cllr Kennett offered a vote of thanks for the work Cllr Barbrook had done during her 6½ years on the parish council and this was endorsed by the rest of the meeting.