

CHILHAM PARISH COUNCIL

Minutes of the Meeting held at Chilham Village Hall on 3rd September, 2009 at 7.30pm

Present: Cllrs J.Adams, M.Barbrook, D.Kennett, R.Marsh, A.Ralph, M.Sansom, E.Taylor, R.Taylor (Chairman), Y.White

Apologies: None

In Attendance: Mr G Dear (Clerk), Boro Cllr J Marriott, 1 member of the public

9/1 Minutes of the meeting held on 6th August 2009

The minutes were signed as a true record.

9/2 Matters arising from the Minutes

(8/2) Shalmsford Road

The clerk had chased this matter up to see what is being done about repairs to the road after Pamphletts Green heading towards Pilgrims Lane and had been advised that the work was scheduled for w/c 21st September.

(8/2) ABC Dog Warden – request to undertake a ‘ward walk’

The clerk had contacted the dog warden for a brief report of the walk but had been told the ward walk had not taken place as planned.

(8/4) Application No. 09/00845/AS

Cllr R Taylor had written to ABC setting out the objections to the proposed erection of a mobile mast at Station Approach, Chilham

(8/6) Jacobs Report

Cllr Ralph was asked to put together a plan and present it to the Chair prior to circulation. A report summarising the proposals had been discussed by the ABC Joint Transportation Board on 1st Sept and details of this were available on the ABC website.

The clerk was asked to put an item on the agenda for the October meeting to review the report presented to ABC and decide on further public consultation.

(8/7) Filming in Chilham Square

The clerk had asked Elisabeth Arter to include a request in KM village news for parishioners to provide copies of any photographs they may have of professional filming in the parish.

(8/8) Tenterden and Rural Sites DPD

Cllr R Taylor had replied to the public consultation on behalf of the parish council recording its support qualified by the reservations agreed at the August meeting. He had also contacted the members of the public that had provided their views on this subject and advised them that they should also express these views directly to ABC.

(8/11) Benches

Cllr R Taylor had spoken to the clerk about covering the maintenance of benches in the precept and this would be considered when the finance committee considered next years precept.

(8/11) OWL Latin Field Small Games Court.

- a) Cllr White provided a report to the meeting with regard to the proposed shelter.
- b) Provision of a sign at the entrance to Latin Field. Cllr White was asked to seek out a local supplier.

The clerk had placed these items on the agenda for a decision at the September meeting.

(8/11) OWL Green

The clerk had asked Trevor Ward to trim back the shrubbery on the right as you enter the car park at his next visit.

(8/11) Shottenden

Cllr Ralph had placed his Parish Council contact details on a laminated card on their noticeboard.

9/3 Declarations of Interest

Cllr Ralph declared an interest in Planning Application No. 09/01005/AS and did not vote. Cllrs Barbrook, Marsh, R Taylor and White declared an interest in Finance agenda item on Xmas lights in OWL and did not vote.

9/4 Planning.

Decisions received from Ashford

Application No. 09/00056/AS

Land to South and east of Shrimpton Close, OWL

Affordable housing comprising 5 two bedroom houses; 3 three bedroom houses; 2 one bedroom flats; 1 two bedroom bungalow and 20 car parking spaces

CONSENT RE CONDITIONS 9,10,11,12 and 13(part)

Application No. 09/00614/AS

The Cottage, 1 Lower Lees Road, OWL

Replacement of existing rear flat roof extension with single storey rear extension

GRANTED

Application No. 09/00683/AS

Phyllis Farm, Selling Road, OWL

Conversion of existing barn into residential accommodation and erection of 2 garage buildings

GRANTED

Application No. 09/00725/TC

Windermere, Pilgrims Lane, Chilham

Erection of conservatory to the rear extension

GRANTED

Application No. 09/00750/AS

Forge House, The Street, Chilham

Removal of c20th door and widening of structural opening between kitchen and dining room

GRANTED

Applications Considered

The planning committee had reviewed each application prior to the meeting and presented their recommendations to the meeting. The resulting decisions are listed below.

Application No. 09/00803/AS

2 Lion Cottages, Soleshill Road, Shottenden

Erection of a two storey extension to the West elevation

SUPPORT provided adequate parking provided

Application No. 09/00817/AS

Land north of New Cut Road and east of Long Hill, OWL

Erection of a steel framed poultry shed for approximately 2000 chickens for free range egg business

OPPOSE due to lack of information to overcome concerns regarding:

- 1) welfare of the chicken
- 2) 3 businesses in close proximity and the risk of cross contamination
- 3) inappropriate buildings in an AONB

Application No. 09/00894/AS

Fairview, Selling Road, OWL

Proposed alterations to existing approved dwelling (08/01856/AS)

SUPPORT

Application No. 09/00897/AS

5 Bagham Cross Cottages, Bagham Lane, Chilham

Conservatory to rear of property (retrospective)

SUPPORT

Application No. 09/00944/AS

Hambrook Lodge, Hambrook Lane, Chilham

Proposed replacement two storey dwelling with ancillary underground garaging

SUPPORT

Application No. 09/00985/AS

Howletts Farm, Soleshill Road, Shottenden

Conversion of redundant oast & former stables into 3 dwellings

SUPPORT

Application No. 09/00986/AS

Yew Tree Cottage, Denne Manor Lane, Shottenden

Erection of a single storey extension

SUPPORT

Application No. 09/00998/AS

3 Whitehill Cottages, Canterbury Road, Chilham

Proposed two storey extension with room in the roof and single storey rear extension to private dwelling

SUPPORT

Application No. 09/01005/AS
Dane Cottage, Dane Street, Chilham
Alteration to the existing access and the construction of a triple garage and associated works
SUPPORT

9/5 Finance

The clerk presented the accounts for 2009/10 and they were approved by the meeting.
The following payments were also approved:

From the General Fund:

1151	G Dear	Clerk to 31-08-09	596.40
1152	G Dear - Expenses	Expenses - Aug 2009	5.87
1153	K Jeffery	Cleaner to 03-09-09	165.72
1154	A R Groombridge	OWL grass cutting – July	273.70
1155	Broker Network Ltd	Insurance - benches	25.00

From Ringfenced Funds:

1156	Playsafety Ltd	OWL Play Area Inspection	144.90
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Total Payments 1,211.59

A transfer £1750 from the instant access deposit account was approved.

Recycling Bids

The clerk reported that 6 bids had been received.

It was agreed that these bids should be reviewed by the finance committee in October at the same time as it proposes next years budget and the allocation of the concurrent functions grant.

Xmas lights in OWL

OWL village hall committee had requested a grant of £350 (one off payment) to pay for xmas lights on the trees in the village hall grounds overlooking the centre of the village.

It was agreed that the funds should be made available from the concurrent functions grant.

9/6 Chilham Square

Report from CFDB:

The clerk had received a progress report from Chilham's Future Delivery Board (CFDB), the main points were:

- 1) No decision had yet been received regarding the funding application to Kent Downs and Marshes Leader programme (subsequent to the meeting this was explained by the need to wait for feedback from ABC and KHS regarding future maintenance responsibilities)
- 2) Working with Chilham Traders Group, CFDB had made an application to Village SOS (a joint initiative by the BBC and the Big Lottery Fund) and Village SOS had scheduled a phone call later in the month to discuss the application.

9/7 Parish Plan

It was decided to defer this item until next years Annual Parish Meeting at which Kathy Bugden from ACR Kent would be asked to attend.

The clerk was asked to advise Kathy Bugden of this plan.

9/8 OWL Small Games Court

Court Sign

The Cordwainer quote was selected from the 3 quotes provided by Cllr White.

Cllr White was asked to give the Cordwainer the go ahead and request that the invoice is sent to the clerk.

Court Shelter

It was decided that a light weight sports shelter should be installed next to the court and a review conducted after a year to assess problems anticipated by local residents.

Cllr White was asked to take this proposal to the Youth Club and write a letter to local residents explaining the decision.

9/9 OWL Maintenance – Central Verges

It was decided not to include a maintenance sum in next years budget for a Lawn Care package.

The clerk was asked to find out whether publicly maintained grassy areas in urban areas get any different treatment to those in rural areas.

9/10 Highways

A252 Road Closure

Cllr R Taylor reported that this was to enable emergency repairs as a result of severe deterioration in the road service following recent hot weather and that this explained the short notice. KHS were liaising closely with affected businesses to minimise the disruption.

Bagham Junction bollard lighting

The clerk was asked to chase KHS again for an update.

KHS Online Portal

The clerk reported that (along with a small number of other clerks) he would be able to log highways issues directly onto the KHS Fault Reporting system from the middle of September and have access to reports advising status. KHS were planning to make this facility available to the general public in October.

9/11 Meetings

Enjoy Chilham - A report from Cllr Ralph had been circulated prior to the meeting.

ACR Kent AGM - Cllr Sansom had attended and reported that Chilham Shop had achieved joint runner up in the Kent Community Retailer of the Year Competition.

It was agreed that Cllr R Taylor should write a letter of congratulation.

Chilham Village Hall – Cllr White reported on a recent meeting

OWL Village Hall - Cllr Sansom reported on a recent meeting with a reminder that the fete was on 19th September.

Attendance at forthcoming meetings

28 September – Southeastern Stakeholder forum (Cllr Sansom)

7 October – KALC Ashford Area Committee (Cllrs Adams and Ralph)

9/12 Village Reports

OWL

Cllr R Taylor reported on problems caused by youths and that action had been requested from our KCC Community Warden and Kent Police.

9/13 Correspondence

9/4 Jim Smith – letter re proposals for the Sawmills site
Considered at August meeting

9/5 BT – Invitation to adopt your local red telephone kiosk
The clerk was asked to contact BT and oppose the removal of the red phone boxes in Herons Close and Shottenden

9/7 KCC – invitation to Kent Ashford Local Board on 8th September – main items are Ashford Future and details about new highways grants
Decided not to attend

9/10 Playsafety Limited – RoSPA report for OWL Play Areas
Cllr Marsh was asked to review and propose list of maintenance tasks to be undertaken

9/11 Marie Cure Cancer Care – Kent needs more Frankys – request for a donation towards the costs of providing nursing care
Decided not to donate

9/16 J Keoghan – request to interview someone re changes in accents in Kent for Kent Life magazine
The clerk was asked to request that an advert was placed in KM village news and parish news

9/19 Puckle Supplies – further information about supplies of Bag for Life
Action taken: forwarded to Cllr Sansom

9/20 KALC Ashford Area committee – minutes of meeting on 15th July inclu request that PC makes a contribution to cost of sending a rep to the NALC conference in Autumn 2010
Decided to defer any decision until more information available on costs

9/22 ABC – request to display posters advertising events to promote council services
The clerk was asked to display posters on noticeboards

9/23 NALC – details of subscription to fortnightly local government news service
Decided not to subscribe

9/27 Kent Downs AONB Unit – details of eBulletin and request to subscribe
Action taken: clerk replied with request to subscribe

9/29 ABC – Rural Conference 2009 – 2nd October - invitation to attend
Decided not to attend

9/31 SouthEastern – invitation to stakeholder forum on 28th September
Action taken: forwarded to Cllr Sansom

9/32 KCC - Kent County Council Legal Services Procurement Law Seminar – request for feedback
Decided not to respond

9/34 Kent Film Office – Locations Newsletter August 09
The clerk was asked to forward to Cllr Ralph

9/39 Downland Housing – site access plans and notification that preparations are being made to advertise for applicants for the 2 bedroom bungalow so modifications to meet wheelchair access can be achieved without abortive costs if a suitable applicant is found by Nov 09
The clerk was asked to enquire how site traffic will be prevented from using Long Hill or Mulberry Hill

9/41 Unlock Democracy - More Powers to Parish and Town Councils: Including Local Councils in the Sustainable Communities Act - YOUR HELP NEEDED! – request to support an amendment to include Local Councils in Sustainable Communities Act
Decided not to respond

9/42 Ringmaster email:- request to complete questionnaire re antisocial behaviour in our area
The clerk was asked to respond with answers agreed at the meeting

9/43 Ringmaster emails:- loss of black and white pony, Doglost.co.uk, donations from Kent Police Property Fund, NhW survey, roadchecks in Ashford area
Action taken: forwarded to cllrs where appropriate

9/44 Trading Standard alerts:- boiler room investment fraud scams, Data Protection Act registration scam, new traders achieving approved status in Buy With Confidence scheme, parcel collection scam requesting name address and phone number
Action taken: forwarded to cllrs and Elisabeth Arter where appropriate

9/45 Elgin Roadworks alerts:- bus layby opposite Shalmsford Street
Action taken: forwarded to cllrs

9/14 Date of next meeting

1st October, 2009 in Old Wives Lees Village Hall
715pm for 730pm

PLEASE NOTE: All actions are recorded in *italics*. Please provide the clerk with an update 2 weeks after the meeting.