

CHILHAM PARISH COUNCIL

Minutes of the Meeting held at Chilham Village Hall on 4th June, 2009 at 7.30pm

Present: Cllrs M.Barbrook, D.Kennett, R.Marsh, A.Ralph, M. Sansom, E.Taylor, R.Taylor (Chairman), Y.White

Apologies: Cllr J.Adams

In Attendance: Mr G Dear (Clerk), 1 member of the public

6/1 Minutes of the meeting held on 7th May 2009

The minutes were signed as a true record.

6/2 Matters arising from the Minutes

(5/4) Annual Accounts

Cllr E Taylor had drafted a letter to Lloyds TSB asking for advice on achieving a better rate of return for our funds and the clerk has sent this to the bank.

Cllr D Kennett had discussed repairs needed to the war memorial with Rev Chris Duncan and had concluded that minor work was required to the pointing.

The clerk was asked to contact Rev Duncan re firms who could carry out this work.

(5/13) Highways

The clerk had encouraged parishioners thru KM village news, Parish News and website to report potholes directly to Kent Highways.

The clerk had received details from Kent Highways of the hedge cutting schedule for the parish.

The clerk had escalated the mismatched tarmac issue in Chilham Square to a higher level of management within Kent Highways.

The clerk has sent a list of road maintenance priorities to Kent Highways using input received from Cllr Ralph (Shottenden and main roads), Cllr Kennett (Chilham) and Cllrs R Taylor and Sansom (Old Wives Lees).

(5/14) Parish Forum

The clerk had contacted ABC for a copy of the code of conduct for Post office closures but they did not have a copy.

(5/15) Chilham

The clerk had request that Kent Highways prosecute recent persistent fly posting on the dangerous A28/A252 junction at Bagham Corner.

(5/16) Open Spaces Society – renewal notification

Clerk had raised a payment for June meeting.

(5/16) ACR Kent – Parish Plan information

Clerk had put an item on agenda for June meeting

(5/16) KALC – notification that Arnold Baker ver 8 available at £63 – a saving of £9.95 on RRP

Clerk had ordered a copy

(5/16) Kent Highways – speed limit review – presentation on 20th May at Lenham
Cllrs R Taylor and Ralph had attended

(5/16) Anthony Perrett – letter re Chilham Square
Clerk had forwarded the letter to Chilhams Future Delivery Board.

6/3 Declarations of Interest

Cllr Ralph declared an interest in 6/4 Planning – Application No 09/00505/AS and did not vote.

Cllr E Taylor declared an interest in agenda item 6/6 Chilham Square and did not vote.

Cllr R Marsh declared an interest in agenda item 6/8 Filming in Chilham Square and did not vote.

6/4 Planning.

Decisions received from Ashford

Application No. 02/00783/AS

Phyllis Farm, Selling Road, Old Wives Lees

Proposed conversion of barn to residential and two double garages and store and new access onto Selling Road

CONSENT RE CONDITION 10(f)

Application No. 09/000049/AS/TP (DEL)

Chilham Castle, Chilham Castle Estate, Chilham

Various works to trees

GRANTED

Application No. 09/000059/AS/TP (DEL)

Fire Station, Taylors Hill, Chilham

1) prune to reduce scaffold branches from mature Ivy covered Ash within neighbouring property back to provide an approx 2m clearance

2) remove low overhanging stems from 3 Hazel coppices to provide 4/5m clearance over drill yard

3) crown lift mid mature Ash within neighbours property overhanging access drive to drill yard

NO OBJECTIONS

Applications Considered

The planning committee had reviewed each application prior to the meeting and presented their recommendations to the meeting. The resulting decisions are listed below.

Application No. 09/00023/AS
 Rosecroft, Selling Road, Old Wives Lees
 Application for Lawful Development Certificate – use of land as private garden within the residential cartilage of Rosecroft and retention of 2 garages and 3 sheds
 OPPOSE - we also raise the issue of concrete bases as we believe these are illegal on agricultural land and would appreciate your comments on this

Application No. 09/00505/AS
 Julimont, Bowerland Lane, Chilham
 Erection of a first floor extension to the side elevation
 SUPPORT

Application No. 09/00533/AS
 Chilham Farm Shop, Canterbury Road, Chilham
 Extension and renovation of existing farm shop
 SUPPORT

The following application was considered at the meeting as it had been received too late for the planning committee to review prior to the meeting.

Application No. 09/000074/AS/TP (DEL)
 1 Hambrook Close, Chilham
 T1 – Silver Birch – fell; T2 – Poplar – fell; T3 – Poplar - fell
 SUPPORT dependent on tree wardens report

6/5 Finance

The clerk presented the accounts for 2009/10 and they were approved by the meeting.

The following payments were also approved:

From the General Fund:

1121	G Dear - Expenses	Expenses - May 2009	134.13
1122	K Jeffery	Cleaner to 04-06-09	165.72
1123	R Taylor	Expenses	24.53
1124	A Ralph	Expenses	33.57
1125	Broker Network Ltd	Insurance	902.47
1126	ATS Services	PAYE processing	60.00
1127	Open Spaces	Subscription	40.00
1130	G Dear	Clerk to 31-05-09	596.40

From Ringfenced Funds:

1128	Marc Sluder	Recycling fund grant (Junior football team)	40.00
1129	JH Marsh & Sons	Recycling Fund Grant (Felborough Bench)	138.00

Total Payments			2,134.82
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6/6 Chilham Square

The meeting endorsed the proposal from Chilham's Future Delivery Board (CFDB) that, provided the required funding applications for community engagement exercise were successful, the general fund would be used to pay any invoices received before the required funding was received.

6/7 PACT – Speed Watch

Cllr White explained that in order to support this PACT initiative the parish council needs to be convinced that Speed Watch is an appropriate option in Chilham. This would include:

- 1) identifying the speeding problems to be addressed (what locations and when)
- 2) understanding how Speed Watch works
- 3) assessing the improvement Speed Watch is likely to bring over and above normal police practice including using their new speed guns

The meeting agreed (by majority decision – Cllrs Marsh and R Taylor were among those voting against) to support the initiative pending the selection of a parish councillor to act as Speedwatch Liaison Officer – this officer was a mandatory requirement of the Speedwatch scheme.

If a Speedwatch Liaison Officer could be appointed at the July meeting, the next step would be to create a parish council Speedwatch sub-committee.

The clerk was asked to put this item on the agenda for the July meeting.

6/8 Filming in Chilham Square

Cllr Ralph explained how the parish better promote filming in Chilham Square and increase the benefits obtained by providing KCC Film Office with a pack of useful information that would help future film crews and our parish get the most out of filming in Chilham.

Cllr Ralph was asked to liaise with KCC Film Office to identify the information that they require.

6/9 Parish Plan

The clerk was asked to contact Kathy Bugden at ACR Kent to find out more about the support she could provide planning and arranging a parish meeting to assess if there was enough community interest in producing a parish plan - volunteers would be needed to make this possible.

6/10 Highways

KHS draft report on Chilham Square traffic and parking measures

The clerk was asked to find out when details could be released to the public and when KHS were expected to make a decision on the report.

Verge Cutting

The clerk was asked to complain about the quality of the recent verge cutting in the parish – the verges were not cut low enough (eg Mulberry Hill and Long Hill) and some areas had been missed completely (bottom of Long Hill)

6/11 Meetings

KHS Speed Limit – a report from Cllr Ralph was circulated at the meeting

Cllrs were asked to submit their comments to Cllrs R Taylor and Ralph so they could collate feedback.

The clerk was asked to contact KHS and request details of the review of the A28 that were not included in the report provided for Cllrs R Taylor and Ralph.

Attendance at forthcoming meetings

17 Jun – North Wealds Police and Parish Forum (P Wead – Cllr White unable to attend)

21 June – PACT Panel – Cllr White

6/12 Village Reports

OWL Barn Dance and Fete

The meeting agreed to the use of OWL Green for these events

Latin Field – Youth Shelter

The clerk was asked to carry forward this agenda item to the July meeting.

Village benches

The clerk was asked to include an agenda item in the July meeting to review benches in the parish and their maintenance requirement

6/13 Correspondence

6/1 Kent Men of Trees – Trees in the Village competition 2009

Decided not to enter

6/2 Kent Downs AONB – Village Signing

The clerk was asked to put an item on the July agenda to decide if we interested in joining this scheme

6/3 DHA Planning – Getting the most out of the planning system – Customised training

Decided no requirement for us to attend

6/4 Tessa Wheeler – letter of concern re future of the Square

Action taken: forwarded to CFDB to respond

6/9 Kent Air Ambulance – Textile Bank initiative

Decided not to site another textile bank in the parish

6/13 Ringmaster emails:- CleanKent join forces with Crimestoppers on flytipping / warning re threat of bogus callers to the elderly / National Rogue Trader week / request for info re car accident in Challock

Action taken: forwarded to cllrs

6/14 Trading Standard alerts:- unsolicited emails offering money / council tax rebate scam / fire safety inspection scam / rogue carpet layers in Faversham / cold calls re driveway or building maintenance in Whitstable

Action taken: forwarded to cllrs and Elisabeth Arter

6/15 Elgin Roadworks alerts:- Soleshill Road, Shottenden / Ashford Road, Chilham / Canterbury Road (50m from Shottenden Lane) / Ashford Road (o/s East Stour Farm)
Action taken: forwarded to cllrs

6/16 Tourism South East – request for letter of support for the “Open Countryside” event *The clerk was asked to send an email of support*

6/17 Anthony Perrett – letter reporting on the CEPS meeting to discuss the Square on 1st May
Action taken: forwarded to CFDB to respond

6/21 Southeastern – Stakeholder newsletter – May 2009
Action taken: forwarded to Cllr Sansom

6/25 CPRE – Stop the Drop – Help us to help you – request for feedback on the sources of our frustration
The clerk was asked to forward the email to Cllr Sansom

6/26 ABC - Building Design Awards 2009
Decided we don't have any nominations

6/27 KALC – Power of Well-being Training
Decided not to get trained for this new power

6/29 Quizzicool – offer to run Murder Mystery evenings as a fund raising event
The clerk was asked to forward to Chilham and OWL village hall committees.

6/14 Date of next meeting

2nd July, 2009 in Chilham Village Hall
715pm for 730pm

PLEASE NOTE: All actions are recorded in *italics*. Please provide the clerk with an update 2 weeks after the meeting.