

## CHILHAM PARISH COUNCIL

### Minutes of the Meeting held at Old Wives Lees Village Hall on 6th August, 2009 at 7.30pm

**Present:** Cllrs J.Adams, D.Kennett, A.Ralph, M.Sansom, E.Taylor, R.Taylor (Chairman), Y.White

**Apologies:** Cllr R.Marsh, M.Barbrook

**In Attendance:** Mrs C Taylor (for the Clerk), 3 members of the public

#### **8/1 Minutes of the meeting held on 2nd July 2009**

The minutes were signed as a true record.

#### **8/2 Matters arising from the Minutes**

(7/2) Filming in Chilham Square

The clerk had put an item on this months agenda as requested.

(7/2) Parish Plan

The clerk had put an item on the September agenda as requested and notified Kathy Bugden.

(7/2) KHS draft report on Chilham Square traffic and parking measures

The clerk had circulated the report with the minutes and posted it to the website.

(7/2) KHS Speed Limit Review

Cllrs R Taylor and Ralph to submit their own comments to KHS on behalf of the council

Cllrs R Taylor and Ralph reported there is no view and the speed limits to be left as they are.

(7/5) Recycling Fund

The clerk had advertised in August Parish News and sent an email asking for bids by the end of August from parish organisations.

(7/7) PACT – Speed Watch

The clerk had contacted David Hayes (PACT chairman) to find out how they intended to proceed but the PACT decision depended on a reply from Kent Police re insurance and this had not been received yet.

(7/8) Verge Cutting

The clerk had asked KHS to clarify the position re trimming the verge at the junction of Cherry Orchard with Cobbs Hill and was advised that ‘the verge was included in the ABC amenity cutting schedule and will form part of the 12 cut rotation.’

The clerk chased for a response on the complaint re quality of verge cutting raised at the June meeting and was advised that the Landscape Management Team would be inspecting the verges concerned but had not yet received any further feedback.

(7/8) Bollards

The clerk had raised the issue of a missing a Keep Left bollard at junction of A252 and The Avenue with KHS and this had been replaced.

The clerk had also raised the issue of lights still not working in the bollards at the junction of A28 with A252 and had been advised that there was vegetation preventing EDF accessing the power supply that first needed to be cut back and that this work was in hand.

(7/8) Salt Bins

The clerk had been advised that there were two sizes:

1) 7cu ft (0.2cu.m) - standard yellow salt bin at a cost of £240

2) 14cu.ft (0.4cu.m) - standard yellow salt bin at a cost of £290

and that KHS were currently reviewing their Winter Service Policy and so will not be considering any salt bins applications at this time.

(7/8) Shalmsford Road

The clerk had raised the issue of the left hand edge of the road after Pamphletts Green heading towards Pilgrims Lane was badly in need of repair with KHS and had been advised that and asked that the Highways Inspector would inspect and arrange repairs as necessary.

*The clerk was asked to chase this matter up to see what is being done.*

(7/10) Tree overhanging bench near 1-6 Felborough Close

The clerk had contacted ABC and an inspection would be made to identify the work required.

(7/11) Kent BTCV – Kent Tree Warden Scheme –request for contribution and to confirm details of tree wardens

The clerk had raised a cheque for £100 for approval at this meeting and confirmed tree warden details.

(7/11) David Angari – request for support re planning application for land at Long Hill, OWL

The clerk had written to advise Mr Angari that we had supported his original planning application and that he should contact ABC to understand why it had been refused and what he could do next.

(7/11) ABC Dog Warden – request to undertake a ‘ward walk’

The clerk had advised that the ward walk should be conducted with our KCC Community Warden.

The walk was undertaken, however the Council was advised by Cllr. R Taylor that Marc Sluder has resigned as Community Warden and that Aaron Key is standing in until a new Warden for this area is recruited. Aaron Key can be contacted on the telephone number previously used by Marc Sluder.

*The clerk was asked to contact the dog warden for a result of the walk.*

(7/11) ACR Kent – request for contact details for parish plan steering group for use by Neighbourhood Policing Officers

The clerk was asked to defer a reply until after the issue was discussed at our September meeting

(7/11) Cllr Derrick Kennett – request to consider using recycling fund to reimburse cost of restoring grave of James Beckford Wildman  
Cllr R Taylor was asked together more information regarding this request  
Cllr R Taylor reported that he had spoken with Rev'd Chris Duncan who said the Church could provide a donation, and that he had suggested to the historian involved Mr Michael Peters that he could try making a bid for a grant from the recycling fund.

(7/11) Peter Brooks – Email expressing concerns re speeding motor cycles on A28  
The clerk had advised Mr Brooks of the ongoing operation conducted on the A28, A252 and A251 by Kent Police.

(7/11) Friends of Kings Wood – request for information about leaflets promoting walks in Kings Wood  
The clerk had suggested they contact Chilham Post Office.

(7/11) KALC – death of Charles Arnold Baker  
The clerk had sent condolences via KALC

### **8/3 Declarations of Interest**

Initially there were no declarations of interest from any Cllrs, however later in the meeting Cllr A Ralph declared an interest in Planning Application No. 09/00845/AS and did not vote.

### **8/4 Planning.**

#### **Decisions received from Ashford**

Application No. 04/00692/AS  
Cork Farm, Long Hill, Old Wives Lees  
Change of use of outbuilding into holiday let  
CONSENT RE CONDITIONS 04

Application No. 05/00670/AS  
Hillcrest, Pilgrims Lane. Chilham  
Erection of a sun room  
REFUSAL OF AMENDED PLANS

Application No. 08/01328/AS  
The Moorings, Pilgrims Lane, Chilham  
Replacement dwelling  
GRANTED

Application No. 09/00083/TC (DEL)  
Beech House, Hambrook Lane, Chilham  
To fell one conifer (T1)  
NO OBJECTIONS

Application No. 09/00505/AS  
Jolimont, Bowerland Lane, Chilham  
Erection of a first floor extension to the side elevation  
REFUSED

Application No. 09/00533/AS  
Chilham Farm Shop, Canterbury Road, Chilham  
Single storey side and rear extensions  
GRANTED

Application No. 09/00600/AS  
Edgehill, Canterbury Road, Chilham  
Erection of a single storey side extension and new pitched roof  
GRANTED

### **Applications Considered**

The planning committee had reviewed each application prior to the meeting and presented their recommendations to the meeting. The resulting decisions are listed below.

Application No. 09/00750/AS  
Forge House, The Street, Chilham  
Removal of c20th door and widening of structural opening between kitchen and dining room  
SUPPORT

Application No. 09/00778/AS  
Roseway, Selling Road, OWL  
Erection of new porch  
SUPPORT

Application No. 09/00845/AS  
O2 site at 041699/1, Station Approach, Chilham  
Erection of a 16.5m lattice tower on land on Station Approach, behind the trees, opposite A28  
OPPOSE for the following reasons – environmental and health issues, an alternative site should be sought.  
*The clerk to write a letter to ABC setting out the objections; Cllr R Taylor will undertake this action in the absence of the clerk*

### **Appeals considered**

The planning committee had reviewed each appeal prior to the meeting and presented their recommendations to the meeting. The resulting decisions are listed below.

Application No. 09/00100/AS  
Land north of New Cut Road and east of Long Hill, Old Wives Lees  
Erection of a steel shipping container for secure storage; temporary use for 3 yrs – retrospective  
NO COMMENT

### **8/5 Finance**

In the absence of the clerk, Cllr E Taylor presented the accounts for 2009/10 and they were approved by the meeting.

The following payments were also approved:

From the General Fund:

1143	G Dear	Clerk to 31-07-09	596.40
1144	G Dear - Expenses	Expenses - July 2009	108.56
1145	K Jeffery	Cleaner to 06-08-09	201.72
1146	BTCV	Donation	100.00
1147	A R Groombridge	OWL grass cutting	273.70

From Ringfenced Funds:

1148	Trevor Ward	OWL maintenance	340.00
1149	St Marys School	Recycling Fund Grant (Sensory Garden)	1000.00

Total Payments 2,620.38

Cllr E Taylor made a request to transfer £2500 to cover expenditure; this was agreed by all present.

### **8/6 Chilham Square**

Report from CFDB:

The clerk had received a progress report from Chilham's Future Delivery Board (CFDB), the main points were:

- 1) No decision had yet been received regarding the funding application to Kent Downs and Marshes Leader programme
- 2) CFDB were working with Chilham Traders Group to put together an application for Village SOS (a joint initiative by the BBC and the Big Lottery Fund) and if this resulted in the project being selected as one of six village projects throughout the British Isles to be featured in a BBC tv programme it would provide funding of up to £400k

Jacobs Report:

Cllr Ralph asked whether the community should be consulted re the Jacobs report and if so how this should be done.

Cllr Ralph was asked by the Chair to put together a report.

*Cllr Ralph to put together a plan and present it to the Chair prior to circulation.*

### **8/7 Filming in Chilham Square**

It was agreed that a package be provided to the film unit.

*The clerk was asked to request from parishioners any photographs they may have of professional filming in the parish.*

## **8/8 Tenterden and Rural Sites DPD**

It was agreed that the Parish Council has an interest in residential buildings. Parishioners should be encouraged to write to Ashford Borough Council on an individual basis.

*Cllr R Taylor to write in favour of development with the following reservations:-*

- a) It was agreed that it would be beneficial to provide greater connectivity between the station, the site, and the village for pedestrians/cyclists.*
- b) It is felt by all that the height of accommodation should be no more than two storey to protect the view from the nearby lakes and our status as an area of outstanding natural beauty.*
- c) That full consideration/investigation be given to the junction of the A28/A252, either being controlled by signage/traffic signals, or the provision of a roundabout.*
- d) There should be a mix of dwelling types, designed to a high quality, as required by policy CS13 of the Core Strategy.*
- e) Provide affordable housing as required by policy CS12.*
- f) To include the provision of equipped public open space, including play facilities.*
- g) To provide a financial contribution towards the maintenance of the open space and associated play equipment.*

*Cllr R Taylor would also contact the members of the public that had provided their views on this subject and advise that they should also express these directly to ABC.*

## **8/9 Highways**

Speeding

Cllr R Taylor read an email from PC Alison Barney on the continuing Police action on speeding issues in the Parish.

## **8/10 Meetings**

Enjoy Chilham - A report from Cllr Ralph had been circulated prior to the meeting.

Parish Forum - A report from Cllr Ralph had been circulated prior to the meeting.

KALC - A report from Cllr Ralph had been circulated prior to the meeting.

Chilham Nursing Association – Cllr Kennett provided a copy of Chilham Nursing Association statement of accounts.

Ashford Rural Older Persons Accommodation – Cllr Kennet and Cllr Barbrook attended presentations given by Abbeyfield and Housing 21.

Countryside Project – Cllr Kennett gave the Countryside Project book he received at the meeting to Cllr Sansom.

North Weald and Parish Forum – Pete Wead attended on behalf of the Council.

OWL Village Hall – Cllr Sansom reported that the village hall was holding a fete on 19 September and that they now had a live webpage up and running.

Chilham Village Hall – Cllr White reported that the committee was in the process of regularising various matters such as hire fees and contracts, were putting in a 2<sup>nd</sup> bid for recycling money for flooring, and were raising their profile particularly with their webpage.

PACT – meeting was cancelled.

### **Attendance at forthcoming meetings**

7 August – Standards Committee (Cllr Adams)

11 August - Enjoy Chilham (Cllr Ralph)

27 August – Chilham Village Hall (Cllr White)

2 September – OWL Village Hall (Cllr White)

### **8/11 Village Reports**

Benches

Cllr R Taylor has completed a list of the condition of all benches. He proposed that repairs are arranged as necessary. Benches should be checked each year when ROSPA is due. There should be an on-going maintenance plan. This was agreed by all present.

Cllr R Taylor thanked Cllr Kennett for placing the new bench in The Square.

*Cllr R Taylor to speak with the clerk about precept money.*

OWL Latin Field Small Games Court.

a) Cllr White provided a report to the meeting with regard to the proposed shelter.

b) Provision of a sign at the entrance to Latin Field. Cllr White was asked to seek out a local supplier.

*The clerk is asked to place these items on the agenda for a decision at the September meeting.*

Cllr White reported that the vegetation to the right of OWL car park is very overgrown and unsightly.

*The clerk was asked to arrange for this work to be carried out by Trevor Ward.*

Shottenden

Cllr R Taylor suggested that the residents of Shottenden may not be aware of who and how to contact Parish Councillors.

*Cllr Ralph to provide Parish Council contact details on a laminated card, to be placed in their notice board.*

### **8/12 Correspondence**

8/1 Hope View School – Invitation to Open Day

Action taken: Cllr R Taylor and wife attended

8/4 Yvonne Bessard – letter re state of bench opposite Copper Kettle

Action taken: clerk provided progress report of our plans by email

(Cllr R Taylor has spoken with Ms Bessard who was pleased with the PC response)

8/8 KCC – Request for contact details of any guided walks provides for use by the Explore Kent project

We decided not to respond.

8/9 Mark Haskell – Closure of Ashford Police Station Custody Suite - request that the parish council notifies Kent Chief Constable that it opposes this closure.

Cllr R Taylor has spoken with PC 9296 Julian Lawton who explained the Police proposal and that a paper would be forthcoming setting out what was involved should it be decided to proceed further with plans for the closure.

We shall not respond until further information is provided from the Police Forum.

8/10 P Cooper - letter re state of bench opposite Copper Kettle

Action taken: clerk replied providing a progress report of our plans

8/15 ACR Kent – notification of annual meeting on 1st September

Cllr Sansom is to attend.

8/17 Ringmaster emails:- Mitsubishi estate stolen from Felborough Close, warning re burglars about leaving windows and doors open during hot weather, details of Kent Police Youth Panel, stone thru window of commercial property in Chilham square, Nhw Assocn at Kent County Show, details of Kent Police Community Ward newsletter, free safety checks from Kent Fire and Rescue, latest message from KCC Clean Kent, phone calls from bogus firm SAS security, reminder to maintain home and car security during hot weather

Action taken: forwarded to cllrs where appropriate

8/18 Trading Standard alerts:- rogue traders offering free system, Yellow pages renewal scam, rogue calls requesting debit card details, bogus websites selling event tickets

Action taken: forwarded to cllrs and Elisabeth Arter where appropriate

8/19 Elgin Roadworks alerts:- Mulberry Hill Chilham, Selling Road Chilham

Action taken: forwarded to cllrs

8/20 KCC – Kent Alcohol Strategy consultation

We will not be commenting.

8/21 ABC – Tenterden and Rural Sites DPD – notification of consultation until 11 Aug

Action taken: consultation document forwarded to cllrs, agenda item to decide response put on August meeting agenda, public consultation advertised thru Elisabeth Arter and PC Tips

8/24 NALC - NALC Leadership Academy - Warwick University - 15-18 September 2009

A Cllr will not be attending.

8/27 St Marys School (Herons Class) – letter asking that the cockleshell on a Mountain Street street sign is painted back in

Action taken: ABC notified and plans in place to repaint the sign

8/30 KCC – Kent Families Survey Link – survey re family support for reading, writing, speaking and listening

We will not be completing the survey.



8/34 Lloyds Bank – reply to letter from Finance Committee re investment of funds  
Action taken: forwarded to Cllr E Taylor for consideration  
Cllr E Taylor reported that he considered no change should be made at this time but that it should be kept under review.

*The clerk to keep under regular review*

8/35 Kent Highways – sizes and costs for salt bins  
Action taken: forwarded to Cllr R Taylor

8/41 KCC - Become a Greeter and share your passion for Kent – request for volunteers to act as a ‘Kent Greeter’  
We will not be responding

8/42 Southeastern – Stakeholder newsletter July 2009  
Action taken: forwarded to Cllr Sansom

8/45 Kent Highways – Public Notice – Closure of Pickleden Lane  
Action taken: forwarded to Cllrs

**8/12 Date of next meeting**

3rd September, 2009 in Chilham Village Hall  
715pm for 730pm

**PLEASE NOTE:** All actions are recorded in *italics*. Please provide the clerk with an update 2 weeks after the meeting.