

CHILHAM PARISH COUNCIL

Minutes of the Annual General Meeting held at Chilham Village Hall on 7th May, 2009 at 7.30pm

Present: Cllrs J.Adams , M.Barbrook, D.Kennett, A.Ralph, M. Sansom, E.Taylor, R.Taylor
(Chairman)

Apologies: Cllrs R.Marsh, Y.White

In Attendance: Mr G Dear (Clerk), KCC Community Warden Marc Sluder, 2 members of
the public

5/1 Election of Chairman

Cllr R Taylor was re-elected un-opposed.

5/2 Election of Vice-chairman

Cllr D Kennett was re-elected un-opposed.

5/3 Election of Committees and Representatives

Annex A list the committees and representatives for 2009/10.

The Hedges and Verges subcommittee was disbanded.

It was agreed that any councillor could still report hedges and verges issues to the clerk who would instigate the agreed procedure. The councillor would then take on responsibility of any further contact with the property owner.

5/4 Annual Accounts

The clerk presented the final accounts for 2008/9 and they were approved by the meeting.

The following payments were also approved:

From the General Fund:

1106	HMRC	PAYE deductions	545.23
1107	Chilham Village Hall	Hall hire – community events	10.00
1119	Chilham Village Hall	Hall hire	42.00
1120	Chilham Village Hall	Hall hire – community events	10.00

Total Payments 607.23

Cllr E Taylor was asked to look into a better rate of return for the funds held in the national Savings Investment account.

Cllr D Kennett was asked to look into any repairs needed to the war memorial.

5/5 Minutes of the meeting held on 2nd April 2009

The minutes were signed as a true record.

5/6 Matters arising from the Minutes

(4/2) Litter

Cllr Ralph had raised the question of what support is available to prevent fly-tipping (for example from Environment Agency or ABC Environmental Control) at the KAPC Ashford Area meeting on 25Mar by email.

Cllr R Taylor pointed out that the Clean Kent team could be contacted and had recently achieved a successful conviction.

(4/9) Response to KHS draft report on Chilham Square traffic and parking measures

The clerk had sent the response to KHS and put a copy on the website.

The clerk had contacted KHS and expected to be able to put a version of the report on the website in the next week or so.

(4/9) Damaged verge in Bagham Road (The Avenue)

The clerk had contacted Kent Highways requesting that the verge was repaired.

(4/10) PACT

Cllr White had suggested that PACT contact ACR Kent re community group grants as this could provide the required funding for their proposed speed monitoring exercise.

(4/10) Annual Parish Meeting

The communications committee had produced a brief questionnaire to collect feedback on parish council performance from attendees. There were 6 replies, all but one agreeing with the statements but one felt the quality of life was not improving. All but one used Parish News / Local Press and Noticeboards and 4 had or would use the website.

(4/11) OWL village hall committee – request that parish council reviews its policy for village hall lettings to ensure halls are supported in equal measure

The clerk had drawn up a schedule of meetings achieving this objective whereby future meetings alternated between Chilham and Old Wives lees Village Halls.

5/7 Declarations of Interest

Cllr Ralph declared an interest in correspondence item 5/9 – Chilham Guide and did not vote.

Cllr E Taylor declared an interest in agenda item 5/10 - Chilham Square and did not vote.

5/8 Planning.

Decisions received from Ashford

Application No. 07/01916/AS

Copyhod, Lower Lees Road, Old Wives Lees

Front extension and new vehicle access

APPROVAL OF AMENDED PLANS

Application No. 08/01370/AS

Application No. 08/01371/AS (Listed Building Consent)

Dane Street House, Dane Street, Chilham

Demolition of 20th century conservatory and single storey extensions and their replacement with a new orangery and porch. Minor internal alterations and alterations to windows/doors to master bedroom, living room and cloak room.

GRANTED

Applications Considered

The planning committee had reviewed each application prior to the meeting and presented their recommendations to the meeting. The resulting decisions are listed below.

Application No. 09/000049/AS/TP (DEL)
Chilham Castle, Chilham Castle Estate, Chilham
Various works to trees
SUPPORT

Application No. 09/00150/AS (Please note: amended description only)
Cork Farm, Long Hill, Old Wives Lees
Conversion of an adjoining building to extend an existing dwelling to include a new dormer window and balcony to the south elevation
SUPPORT

Application No. 09/00376/AS
Cork Farm, Long Hill, Chilham
Conversion of an adjoining building to extend an existing dwelling to include a new dormer window and balcony to the south elevation
SUPPORT

The following application was considered at the meeting as it had been received too late for the planning committee to review prior to the meeting.

Application No. 09/000059/AS/TP (DEL)
Fire Station, Taylors Hill, Chilham
1) prune to reduce scaffold branches from mature Ivy covered Ash within neighbouring property back to provide an approx 2m clearance
2) remove low overhanging stems from 3 Hazil coppices to provide 4/5m clearance over drill yard
3) crown lift mid mature Ash within neighbours property overhanging access drive to drill yard
SUPPORT

5/9 Finance

The clerk presented the accounts for 2009/10 and they were approved by the meeting.

The following payments were also approved:

From the General Fund:

1108	G Dear	Clerk to 30-04-09	596.60
1109	G Dear - Expenses	Expenses - Apr 2009	93.04
1110	K Jeffery	Cleaner to 07-05-09	207.72
1111	Royal Mail	PO Box	62.85
1112	Royal Mail	Mail to Clerk	62.90
1113	KALC	Meeting notices	18.69
1114	KALC	2009 subscription	535.54
1115	Crown Print	Newsletter printing	30.00
1116	M Barbrook	APM refreshments	50.45
1117	A R Groombridge	OWL grass cutting	87.40

From Ringfenced Funds:

1118	CPRGT	Recycling fund grant	1,000.00
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Total Payments 1,745.19

Chilham Guide

It was agreed that a grant of £250 from the General Fund should be made towards the costs of reprinting this guide.

Junior Football Team

It was agreed that a grant of £40 from the recycling fund should be given to a junior football team organised by KCC Community Warden Marc Sluder.

5/10 Chilham Square

The meeting endorsed the proposal from Chilham's Future Delivery Board (CFDB) that the next phase in their project would be a community engagement exercise involving experts in the field of urban design and community consultation to establish the basic principles and introduce the concepts of shared space. With this expert input CFDB hope the key stakeholders can engage with each other to agree a specific scheme that achieves the aims of revitalising Chilham Square.

It was also agreed that the £500 donation received in respect of the BBC Emma filming should be put in a ringfenced fund for Chilham Square and earmarked to the CFDB project.

5/11 PACT – Speed Watch

As Cllr White could not attend the meeting it was agreed to defer this item until the June meeting.

5/12 Filming in Chilham Square

It was agreed to defer this item until the June meeting.

5/13 Highways

The clerk was asked to encourage parishioners thru KM village news, Parish News and website to report potholes directly to Kent Highways.

The clerk was asked to request details from Kent Highways of the hedge cutting schedule for the parish.

The clerk was asked to escalate the mismatched tarmac issue in Chilham Square to a higher level of management within Kent Highways.

In response to a request from Kent Highways that the parish council identify priorities for road repairs in the parish:-

Cllr Ralph was asked to provide a list covering Shottenden

Cllrs Kennett and Barbrook were asked to produce a list covering Chilham

Cllrs R Taylor and Sansom were asked to produce a list covering Old Wives Lees (including Pilgrims Lane)

These lists should be given to the clerk before 15May so a consolidated list could be forwarded to Kent Highways.

5/14 Meetings

Enjoy Chilham – a report from Cllr Ralph had been circulated with the agenda.

Recreation Ground AGM – a report from Cllr Ralph had been circulated with the agenda.

Parish Forum – a report from Cllr Ralph had been circulated prior to the meeting.

The clerk was asked to contact ABC for a copy of the code of conduct for Post office closures

Rural Older Persons Project – Cllrs Kennett and Barbrook reported on their visit to the Five Villages House in Icklesham.

Shrimpton Close – Cllr Adams reported on the pre site start meeting with residents and neighbouring property owners.

OWL Village Hall AGM – Cllr Sansom reported on this meeting.

Attendance at forthcoming meetings

20 May - Kent Highways – speed limit review – presentation at Lenham – Cllr Ralph

03 Jun – KALC Ashford Area Committee – Cllr Ralph

5/15 Village Reports

Annual Parish Spring Clean

A report from Cllr White had been circulated with the agenda. There was a vote of thanks to Cllr White for organising this event.

Chilham

Cllr Kennett reported that the new bench for Felborough Close funded by Recycling Credits had been installed and he would be fixing a plaque in the next week or so.

The clerk was asked to request that Kent Highways prosecute recent persistent fly posting on the dangerous A28/A252 junction at Bagham Corner.

5/16 Correspondence

5/8 Open Spaces Society – request for donation
Decided not to donate

5/9 Kent County Playing Fields Assocn – Request to become a subscriber
Decided not to subscribe,

5/12 Open Spaces Society – renewal notification
Decided to renew
Clerk to raise payment for June meeting

5/13 KCC – request to confirm wish to be consulted electronically about Public Path and Definitive Map Orders
Action taken: form completed and returned

5/15 Ringmaster emails:- lead stolen from Crundale / theft by rogue gardener in Felborough Close / Clean Kent convicts fly-tipper / front door damaged in Ashford Road, Chilham / Project Kraken maritime security scheme
Action taken: forwarded to cllrs

5/16 Trading Standard alerts:- unsolicited calls re buglar alarms in Deal / request for info on trading using name Billy Wood / rogue traders clearing guttering in Ashford / rogue traders block paving driveways in Whitstable
Action taken: forwarded to cllrs and Elisabeth Arter

5/17 Elgin Roadworks alerts:- East Stour Farm, A28 / A28, Ashford Road (off Bagham Lane) / Canterbury Road (50m from Shottenden Lane) / Ashford Road (o/s East Stour Farm)
Action taken: forwarded to cllrs

5/18 ABC – Ashford Town Centre Area Action – notification of consultation
Decided not to respond

5/27 Local Works – Request to campaign for adoption of Sustainable Communities Act in Kent
Decided no to take suggested action

5/28 KALC Ashford Area Committee – Appledore Parish Hall furniture and tables available
Action taken: forwarded to village halls, school and recreation ground

5/ 30 Kent Highways – Highway Maintenance Priorities – 2009/10 – request to provide priorities in our parish
Discussed under 5/13 Highways

5/33 Puckle Supplies – marketing literature re their Bag for Life
Action taken: forwarded to Cllr Sansom

5/37 CPRE – suggestion that we receive Fieldwork by email
Action taken: replied Yes please

5/40 ACR Kent – Parish Plan information
Clerk to put on agenda for June meeting

5/41 Kent Highways – DfT Consultation Summary on Speeding
Action taken: forwarded to Cllr R Taylor

5/42 ABC – Notes from Older Peoples Rural Housing Visit
Action taken: notes forwarded to Cllr Kennett

5/44 NALC - "Putting People First" - NALC Annual Conference & Exhibition, 4 & 5
September 2009
Decided not to attend

5/46 KALC – notification that Arnold Baker ver 8 available at £63 – a saving of £9.95 on
RRP
Clerk was asked to purchase a copy

5/49 Kent Highways – speed limit review – presentation on 20th May at Lenham
Cllr Ralph was asked to attend

5/50 Anthony Perrett – letter re Chilham Square
Cllr R Taylor and clerk to respond

5/17 Date of next meeting
4th June, 2009 in Chilham Village Hall
715pm for 730pm

PLEASE NOTE: All actions are recorded in *italics*. Please provide the clerk with an update
2 weeks after the meeting.