

CHILHAM PARISH COUNCIL

Minutes of the Meeting held at Chilham Village Hall on 1st July, 2010 at 7.30pm

Present: Cllrs D.Kennett, R.Marsh, A.Ralph, M.Sansom, E.Taylor, R.Taylor (Chairman), I Walker, Y.White

Apologies: Boro Cllr J Marriott

In Attendance: Mr G Dear (Clerk), KCC Community Warden K Peck, 2 members of the public

7/1 Minutes of the meeting held on 3rd June 2010

The minutes were signed as a true record.

7/2 Matters arising from the Minutes

(6/2) Kent Highways - How did Kent Highways Services perform during Winter 2009/10?
Cllr Sansom had completed and submitted the questionnaire.

(6/7) Water Lane Drain Covers:

The clerk had reported that these were still missing leaving dangerous holes in the highway.
Cllr Walker reported that the drain covers had now been replaced.

(6/7) Maidstone Road:

The clerk had queried why a letter signed by all residents was required to correct an error and had been advised that ABC have to be absolutely sure residents are in agreement and having confirmation directly from them is the only means of achieving this.

The clerk was asked to prepare a letter for Cllr Ralph to gain the required signatures.

(6/7) Felborough Close:

The clerk had complained to ABC regarding the quality of grass cutting that left large amounts of cut grass making the area look untidy and had been advised that the cutting had been delayed due to mechanical failures and that ABC were working with their contractor to overcome these unforeseen mechanical issues.

(6/7) Grass Verges:

Cllr R Taylor had written a letter of complaint to KHS about the quality of recent verge cutting. The earth had been scuffed and approx 1m each side of sign posts etc not cut at all. Cllrs were asked to contact Cllr White or Cllr R Taylor with grass cutting issues so that a letter could be drafted to make a case for an improved service that could also be copied to the local press.

Cllr R Taylor reported that KHS had been given the details, were concerned about the quality of grass cutting and would take action to prevent re-occurrence.

Cllr R Taylor agreed to chase KHS for updates on the action taken.

(6/7) Priority list of highways issues

The R&T committee were asked to draw up a list of priority issues that could be logged by the clerk.

Cllr White agreed to compile a report for submission to KHS.

The clerk was asked to log issues raised on the KHS fault reporting portal.

(6/10) ABC – Revised Play Pack

The clerk had made OWL Play Group and the OCS Youth Club aware of the play pack and provided a link for it to be downloaded from the ABC website.

(6/10) KCC – Environment Highways and Waste Directorate: Statement of Community

Involvement: Draft for consultation

Cllr Sansom was asked to respond on behalf of the parish council.

Update required from Cllr Sansom

(6/12) ABC – Tenterden & Rural Sites DPD Minutes, Matters & Issues and Programme

Cllr E Taylor had reviewed the current proposals and confirmed that all issues raised by the parish council apart from the height of accommodation had been adequately covered.

The clerk had raised a representation solely regarding the height of the accommodation before the deadline of 18th June.

7/3 Declarations of Interest

None.

7/4 Planning.

Decisions received from Ashford

Application No. 08/00007/TP

Land at Builders Yard, Stone Stile Road, Shottenden

Conversion of barns into single holiday let unit

CONSENT RE CONDITIONS 2, 8 & 9

Application No. 10/00073/TP (DEL)

Cumberland House, The Street, Chilham

T1 Sycamore – fell T2 Common Ash – fell T3 & T4 Hazel stock to coppice

NO OBJECTION

Application No. 10/00074/TP (DEL)

The White House, 4 Church Hill, Chilham

T1 – Cypress Evergreen – fell

NO OBJECTION

Application No. 10/00602/AS

Hope View School, Station Approach, Chilham

Single storey extension to provide 2 new classrooms and a new lobby

GRANTED

Applications Considered

The planning committee had reviewed each application prior to the meeting and presented their recommendations to the meeting. The resulting decisions are listed below.

Application No. 10/00801/AS

Fairview, Selling Road, OWL

Demolition of the single dwelling and three adjacent outbuildings and the construction of a single replacement dwelling

SUPPORT

7/5 Finance

The clerk advised that the Audit Return for 2009/10 had been approved by the external auditor.

The clerk presented the accounts for 2010/11 and they were approved by the meeting.

Payments:

Cllr Kennett declared an interest in payment 1272 and did not vote.

The following payments were approved:

From the General Fund:

1267	G Dear	Clerk to 30-06-10	600.73
1268	G Dear	Expenses - June 2010	159.09
1269	K Jeffery	Cleaner to 01-07-10	165.72
1270	JH Marsh	OWL car park curbing	539.98
1271	A R Groombridge	OWL grass cutting - June	229.13
1272	D Kennett	Expenses	9.98
1275	Halcrow	CFDB invoice	4,010.28

From Ringfenced Funds:

1273	Y White	OWL Small Ganes Area	101.06
1274	C M Thomas-Gray	OWL Green Maintenance - June	57.00

Total Payments 5,872.97

Recycling bid from the Flower Festival committee:

The bid for £500 was approved.

Recycling bid from the OWL Just for Fun Bar Dance committee:

Cllr R Taylor was asked to find out more details of expenditure and expected income so that a decision could be made on how to best provide financial support.

Future of the Youth Club ring fenced fund:

It was agreed that the Youth Capital Fund should continue to be administered through the ring-fenced fund.

7/6 Community Broadband

Cllr I Walker was asked to contact Selling for advice on how to progress this initiative.

7/7 Highways

Sight line at junction of Long Hill with A252:

The clerk was asked to request grass cutting as the sight line was obscured.

Bagham Lane to Woolpack – central lines faded:

The clerk was asked to chase KHS for action on this issues that had been raised several months ago.

Bagham Cross – overgrown hedge:

The clerk was asked to send the standard letter of complaint requesting the hedge was cut back as it was obscuring sight lines.

Streetlight in Bagham Road at junction with A252 on all the time:

The clerk was asked to raise the fault on the KHS portal.

Tree needing maintenance in Herons Close:

The clerk was asked to raise the issue with the resident.

Overgrown hedge opposite Chilham Shop:

Cllr Marsh was asked to provide the clerk with the address so responsibility for trimming the hedge could be established.

7/8 Meetings

KALC Ashford Area Committee – the minutes of the meeting attended by Cllrs Ralph and White had been circulated prior to the meeting.

Recreation Ground - a report from Cllr Ralph had been circulated prior to the meeting.

Chilham Village Hall - a report from Cllr White had been circulated prior to the meeting.

PACT - a report from Cllr White had been circulated prior to the meeting.

North Weald Parish Forum – Cllr White had attended a meeting

OWL Village Hall – Cllr Sansom reported on a meeting attended

OWL Small Games Area – Cllr White reported on the recent photo shoot

Shrimpton Close – Cllr R Taylor reported on a meeting with Cllr Marsh to provide local connection feedback to ABC re applicants

Attendance at forthcoming meetings

Tue	6-Jul	Enjoy Chilham (Cllr Ralph)
Wed	14-Jul	Parish Forum (Cllr Ralph)
Tue	20-Jul	PACT meeting (Cllr White)
Wed	21-Jul	KALC Ashford Area (Cllr Ralph)
???	??-Jul	Chilham Nursing Association (Cllr Kennett)

7/9 Village Reports

CFDB Workshops:

A report on the first scheme development workshop had been distributed prior to the meeting and a further update was issued at the meeting.

Cllr Marsh read out a letter from a parishioner raising a number of points regarding the CFDB project and the Square.

The clerk was asked to forward a copy of the letter to CFDB so that they could respond to the points addressed to them.

KCC Community Warden:

Karen Peck reported on issues addressed in the past month and suggested the Payback Scheme might be able to carry out community projects.

Cllr Y White agreed to investigate this possibility.

Police Incident Report:

A report from PC Laker had been circulated prior to the meeting.

OWL Play Area:

Cllr Marsh was asked to text the clerk regarding an issue to be addressed

Lawrence Mutton bench:

Cllr R Taylor thanked Cllr Kennett for the work done to install the bench outside the White Horse

Lime tree opposite 6 Felborough Close:

The clerk was asked to ask ABC to crown lift the tree near the bench as it was overhanging the bench.

Litter in the Avenue and verge of A252 after grass had been cut

The clerk was asked to raise these issues with the litter picker.

7/10 Correspondence

(7/1) Open Space Society – Open Space magazine Summer 2010

Action taken: forwarded to Cllr Sansom to return to clerk after reading

(7/3) ABC – Local Development Framework – Sustainable Drainage SPD – Draft May 2010 – consultation details

Decided not to respond.

(7/10) Affinity Sutton – Shrimpton Close – request for comments on nominees

Action taken: forwarded to Cllr R Taylor who collected feedback from cllrs that was passed back to Affinity Sutton

(7/12) Kent Highways – Rural Bus Shelter Grant

The clerk was asked to get an estimate for repairing the bus shelter in Shottenden

(7/15) Caldecott Foundation - Charity Walk - Starting from Chilham – request for a PC to support and promote the event

Action taken: forwarded to Cllr R Taylor

The clerk was asked to forward to Cllr White to follow up.

(7/17) ABC - Audit of Parish Council Play Areas – offer to meet on site during the audit

Action taken: forwarded to Cllr R Taylor who attended on site meeting on 23rd June

(7/20) Unlock Democracy - Urgent action re Sustainable Communities Act proposals - please help

The clerk was asked to forward to Cllr Sansom

(7/26) Southeastern - Results of its National Passenger Survey for Spring 2010

Action taken: forwarded to Cllr Sansom

(7/28) Ringmaster emails:- National Volunteers Week 2010, lead and roof tiles stolen in Molash, Crime and Policing Survey, companies selling alarms at inflated prices, duster sellers

Action taken: forwarded to cllrs and Elisabeth Arter where appropriate

(7/29) Trading Standard alerts:- Cold calling at sheltered accommodation, scam mailing, rogue trader carrying out road marking, rogue phone calls to pensioners, rogue callers from a childrens charity

Action taken: forwarded to cllrs and Elisabeth Arter where appropriate

(7/30) Elgin Roadworks alerts:- Pilgrims Lane, A28 Canterbury Road, Bagham Road

Action taken: forwarded to cllrs

7/11 Parish Council Vacancy (Closed Session)

The parish council had received applications from 3 individuals for the vacancy created by the resignation of Jude Adams. David Hayes and Helen Tharp, who had previously applied for the vacancy created by Margaret Barbrook and had not been re-interviewed, and a 3rd applicant who had withdrawn after being interviewed.

Cllr R Taylor reminded the meeting of the findings from the earlier interviews with David Hayes and Helen Tharp.

The council considered the facts identified during the interviews and following a ballot co-opted Helen Tharp to the council.

The clerk was asked to thank the unsuccessful candidate, David Hayes, for the interest he had shown and encourage him to put his name forward when future opportunities arise to become a parish councillor.

7/12 Date of next meeting

5th August, 2010 in Old Wives Lees Village Hall

715pm for 730pm

PLEASE NOTE: All actions are recorded in *italics*. Please provide the clerk with an update 2 weeks after the meeting.