

CHILHAM PARISH COUNCIL

Minutes of the Meeting held at Chilham Village Hall on 2nd September, 2010 at 7.30pm

Present: Cllrs D.Kennett, R.Marsh, A.Ralph, M.Sansom, E.Taylor, R.Taylor (Chairman), Y.White

Apologies: Cllrs H Tharp, I Walker, Boro Cllr J Marriott

In Attendance: Mr G Dear (Clerk), KCC Community Warden K Peck, PC Matt King, 3 members of the public

Prior to the meeting PC Matt King introduced himself and advised his area covered Chilham, Challock and Wye.

9/1 Minutes of the meeting held on 5th August 2010

The minutes were signed as a true record.

9/2 Matters arising from the Minutes

(8/2) Overgrown hedge opposite Chilham Shop:

Cllr Marsh provided the address of the property involved.

The clerk was asked to confirm the responsibility for trimming the hedge with Kent Highways.

(8/6) Chilham Square

The clerk had circulated copies of two letters to cllrs with the minutes and forwarded a copy to CFDB.

(8/7) Community Broadband:

Cllrs Walker and White were asked to draw up a proposal that involved keeping a watching brief on the Selling broadband project, contacting parishioners to advise them of the approach being taken, asking them to complete a short questionnaire identifying their own needs and arranging an open meeting so that options could be presented.

Update required from Cllrs Walker and White at the October meeting.

The clerk had been given an item to be included October Parish News on the subject.

(8/8) KCC Members Fund proposals:

This item was covered under Highways.

(8/10) BTCV – Kent Tree Warden Scheme - Request for a donation

The clerk had not included a donation of £100 in this months payments but this would be included in the payments for approval at the October meeting.

(8/10) ABC - 2011 National Census – request for help in spreading the word about the census and related jobs for local people

The clerk had requested an advert to post on noticeboards, websites, local press and Parish News

(8/10) Terry Glanville – request for salt bin at Mulberry Hill

The clerk had confirmed that the request made earlier in the year was still on the KHS list to be considered and advised Mr Glanville.

It was noted that there had been 3 accidents at this location last winter and it was also on a school bus route.

The clerk was asked to raise these issues with KCC Cllr Wickham and Kent Highways and make a diary note to check the situation in October.

9/3 Declarations of Interest

None.

9/4 Planning.

Decisions received from Ashford

Application No. 10/00094/TP

Chilham Castle, Chilham Castle Estate, Chilham

Removal of Yew tree hedge

GRANTED

Application No. 10/00099/TC

8 Church Hill, Chilham,

To fell T1 - Rowan, T2 - Laburnham, T3 to T7 - 5 x Lilac

NO OBJECTION

Application No. 10/00116/TP

Chilham Park, Chilham Castle Estate, Chilham

Removal of 5 x dead horse chestnuts on bank at Mountain Street; removal of 4 x dead Chestnuts in Avenue; removal of 2 x dead chestnuts in the park; removal of 1 x sycamore by tractor shed; removal of 2 x fir trees by stables

NO APPLICATION REQUIRED – WORKS TO TREES EXEMPT

Application No. 10/00602/AS

Hope View School, Station Approach, Chilham

Single storey extension to provide 2 new classrooms and a new lobby

CONSENT TO CONDITION 3

Application No. 10/00812/AS

2 Arden Grange, Chilham

Application for lawful development certificate - proposed - to install 1 x 4.2 square meters solar thermal panel and 11 square meters of photo-voltaic panels to the roof at the rear of the property

CERTIFIED AS LAWFUL

Application No. 10/00840/AS

Dane Cottage, Dane Street, Chilham

6000mm wide x 2750mm high tennis court practice wall to replace part of existing tennis court enclosure

GRANTED

Application No. 10/00861/AS
St Hedwige, Cobbs Hill, OWL
Proposed side extension and flue to rear
GRANTED

Applications Considered

The planning committee had reviewed each application prior to the meeting and presented their recommendations to the meeting. The resulting decisions are listed below.

Application No. 10/00106/TC (DEL)
Forge House, The Street, Chilham
T1&T2 – Holly Ilex – to reduce both by 50%
SUPPORT

Application No. 10/00107/TC (DEL)
Clovers, The Street, Chilham
T1 – Golden Robenia – To fell to ground level
SUPPORT

Application No. 10/00968/AS
The Martins, 4 Hambrook Close, Chilham
Erection of extension to front and first floor annex accommodation above existing garage
SUPPORT but with the comment that the parish council also support the very real concerns expressed in letters from neighbours that the development would create additional pressure on the already limited street parking available in Hambrook Close.

9/5 Finance

The clerk presented the accounts for 2010/11 and they were approved by the meeting.

Payments:

The following payments were approved:

From the General Fund:

1288	G Dear	Clerk to 31-08-10	600.53
1289	G Dear	Expenses - August 2010	27.02
1290	K Jeffery	Cleaner to 02-09-10	165.72
1291	R Taylor	Expenses	44.79
1293	Crown Print	PC Tips	30.00
1294	Groombridge	OWL grass cutting - July	229.13
1297	Open Spaces Society	Subscription	40.00
1298	ACR Kent	Subscription	35.00

From Ringfenced Funds:

1292	English Basketball Assocn	OWL Small Games Area	165.00
1295	Playsafety Ltd	OWL RoSPA inspection	148.05
1296	John Russell	OWL Small Games Area	122.98
1299	St Marys Church	Recycling Fund	500.00

Total Payments 2,108.22

Allocation of Concurrent Functions Grant:

Based upon budgets obtained from the organising committees, it was agreed that £300 should be earmarked for the Xmas Tree in the Square and £250 for OWL Xmas lights.

It was agreed that Cllr Kennett should accept an offer to join the Xmas Tree in the Square committee as parish council representative.

It was agreed that the allocation of the remainder of the grant should be reviewed by the finance committee later in the year when it set the budget for 2011/12 and that the final allocation would be agreed in the new year when expenditure on the 2 Xmas projects was known.

9/6 Highways

KCC Members Fund proposals:

Cllr R Taylor outlined the KCC proposals for preventing inappropriate vehicles accessing Chilham Square and collected feedback from cllrs.

Cllr R Taylor agreed to get back to KCC Cllr Andrew Wickham explaining that the parish council supported the proposals with the following comments:-

- 1) concern that signage still stated Village **Centre** Car park*
- 2) concern about safety of vehicles turning left out of Herons Close*
- 3) clarification that the plans could be forwarded to the 3 CFDB working groups*
- 4) painting over the words "Village Centre" on large sign Taylors Hill at junction with the A252*

No Waiting Cones in Cobbs Hill:

The clerk was asked to contact Kent Highways to establish the reasoning behind these cones and the length of time they had been in place.

Footpath along A252 between Mulberry Hill and the Alma:

The clerk was asked to contact Kent Highways to establish the responsibility for cutting back the low hanging branches that were obstructing the footpath

Overgrown hedges outside East Villas, Lower Lees Road:

Cllr Marsh was asked to provide the clerk with the addresses of the properties involved so that a letter could be written.

Growth from trees in Taylors Hill car park:

The clerk was asked to contact ABC and request that the growth from the base of the trees in the car park was cut back.

The clerk was also asked to request that the mud around the recycling bins was cleared.

Overgrown tree at 3 Herons Close

The clerk was asked to obtain an update from the resident and forward details to cllrs R Taylor and White.

9/7 Meetings

Shrimpton Close – Cllr R Taylor reported on a meeting with Bill Holton regarding maintenance issues raised by cllrs.

Attendance at forthcoming meetings

Tue 07-Sep PACT (Cllr White could not attend and had sent her apologies)
Wed 08-Sep North Weald Police and Parish Forum (Cllr White could not attend and had sent her apologies)
Wed 15-Sep Chilham Village Hall (Cllr White)

9/8 Village Reports

Flower Festival:

Cllr R Taylor agreed to write to the organising committee congratulating them on the success of this event.

Just for Fun Barn Dance:

Cllr R Taylor agreed to write to the organising committee congratulating them on the success of this event.

Nursing Association:

Cllr Kennett confirmed the details that could be included in noticeboards, websites, local press and Parish News regarding this charity.

The clerk was asked to arrange for these details to be included.

OWL Noticeboard:

Cllr White was asked to research possible replacements for the existing noticeboard and produce a proposal as it would not survive the winter.

The clerk was asked to include this item on the agenda for the October meeting.

Taylor's Hill car park

The clerk was asked to complain to Kentish Gazette regarding an inaccurate and misleading article identifying the car park as a location for inappropriate behaviour.

Footpath next to 6 Felborough Close

The clerk was asked to contact ABC and request that the overgrown hedge obstructing the footpath was cut back.

Chilham Square:

A report from CFDB had been circulated to cllrs before the meeting.

Cllr R Taylor reported on his attendance at 2 working group meetings and a further meeting with the CFDB consultant from Halcrow.

Cllr R Taylor agreed to produce a list of issues if required the council would like to see addressed by CFDB so these could be taken into account when planning the open meeting at which the community decides what course of action to take.

Following questions from Cllr Marsh the following issues were clarified:

- 1) CFDB funding from the Leader programme would be paid on completion of the project
- 2) The June 2009 parish council meeting agreed that “provided the required funding applications for the community engagement exercise were successful, the general fund would be used to pay any invoices received before the required funding was received”.

9/9 Correspondence

Police Reform Consultation – it was agreed that it would not be possible to participate due to the lack of notice given.

(9/2) KALC – KALC Finance Conference – 25th Sept 2010 – Lenham
Decided not to attend

(9/4) KALC – Concurrent Functions Working Group – Request for information
Action taken: replied advising revised expenditure now including hedge cutting

(9/6) ACR Kent – KARR Community Retailer of the Year 2010 – invitation to presentation evening
The clerk was asked to send apologies as it was not possible to attend due to holiday commitments

(9/8) No Need For Nuclear – House of Commons Early Day Motion No 557 – request to join the campaign and make a donation
Decided not to join and donate

(9/10) Playsafety Ltd – Safety Inspection report for OWL play areas
Cllr Marsh agreed to assess medium risk issues and advise action required - Cllr R Taylor would assist if required

(9/11) KCC - Rural Housing Schemes - Placemaking Surveys- Shrimpton Close, Old Wives Lees – request to conduct survey
Action taken: replied advising no objections

(9/12) ABC - Rural Local Needs Housing Guidance – request for comments by 30th September
Action taken: forwarded to Cllr R Taylor
Decided not to comment

(9/15) KCC - Kent Minerals and Waste Development Framework - Minerals and Waste Core Strategy, 'Issues' Consultation – invitation to consultation meeting in Lenham
Decided not to attend

(9/20) WEA - WEA Adult education classes in Ashford and Wye - Autumn 2010 – request to advertise on noticeboards / website
The clerk was asked to include adverts if space available after parish notices

(9/21) ABC - Planning and Building Control Information Web Page – improved facilities
Action taken: forwarded to Planning Committee

(9/24) NALC - Community Right to Build – details of informal consultation
Decided not to get involved in the consultation

(9/25) Kent Highways - Invitation to Parish Seminar
The clerk was asked to advise KHS that cllr Y White would attend

(9/27) Kent Highways – Parish visits offer

The clerk was asked to advise KHS that cllr R Taylor would attend

(9/28) KCC - Procurement Seminar Invitation for 7th October 2010

Decided not to attend

(9/29) ABC - Changes to notification on some planning applications and request for information (ie lawful development certificates)

The clerk was asked to forward details to all cllrs and respond on their behalf

(9/31) Kent Film Office - May the Best House Win – request to put request for contestants on noticeboards

The clerk was asked to include adverts if space available after parish notices

(9/32) Kent Downs AONB - Kent Downs AONB Countryside Day – invitation to event on 24th September

The clerk was asked to forward details to cllr White.

(9/33) KCC – Speed Limit Review Update

Action taken: forwarded to Cllr R Taylor

(9/36) ABC - Shrimpton Close Supplemental Section 106

Action taken: forwarded to Cllr R Taylor

Decided not to respond re boundary parish issue

(9/38) Southeastern – Invitation to Southeastern stakeholder forum, Tonbridge, 20 October 2010

Event now cancelled

(9/39) KALC - Message to All County Associations - Council Tax Referendums Consultation - Communities and Local Government

Decided not to respond

(9/40) Linda Headley – request for views from Ashford clerks regarding a ‘gathering’ to discuss the new idea of having referendums for precept increases and other financial issues

The clerk was asked to register interest in attending

(9/41) Ringmaster emails:- cold calling zones, charity clothing collections, haythefts, theft of St Bernard puppies (Action taken: forwarded to cllrs and Elisabeth Arter where appropriate)

(9/42) Trading Standard alerts:- rogue traders for mobility aids, damp proofing, household goods and driveway work, rogue trading standards caller, personal loan phone scam, rogue local council doorstep caller, cold calling from timeshare business, company offering to remove details from mail and marketing lists, theft of Age UK van, council tax rebate scam, unsolicited calls re winning a holiday, scam advising detection of computer faults (Action taken: forwarded to cllrs and Elisabeth Arter where appropriate)

(9/43) Elgin Roadworks alerts:- A28 Ashford Road, Chilham (Action taken: forwarded to cllrs and Elisabeth Arter where appropriate)

9/10 Date of next meeting

6th October, 2010 in Old Wives Lees Village Hall
715pm for 730pm

PLEASE NOTE: All actions are recorded in *italics*. Please provide the clerk with an update 2 weeks after the meeting.