

CHILHAM PARISH COUNCIL

Minutes of the Meeting held at Chilham Village Hall on 4th November, 2010 at 7.30pm

Present: Cllrs D.Kennett, R.Marsh, A.Ralph, M.Sansom, E.Taylor, R.Taylor (Chairman), H Tharp, I Walker, Y.White

Apologies: KCC Community Warden K Peck

In Attendance: Mr G Dear (Clerk), Boro Cllr J Marriott, 6 members of the public

11/1 Minutes of the meeting held on 4th September 2010

The minutes were signed as a true record.

11/2 Matters arising from the Minutes

(10/2) Overgrown tree at 3 Herons Close

ABC had advised that highway regulations required a clearance of 2.3m and that the tree could be cut back to meet this requirement.

The clerk had contacted the resident who had agreed to cut back the tree to maintain the required clearance subject to ABC confirming this could be done without penalty.

Cllr R Taylor advised that a tree application had been submitted.

(10/2) Footpath next to 6 Felborough Close

Cllr Kennett had advised that the overgrown hedge had been cut back by the occupiers.

(10/2) Playsafety Ltd – Safety Inspection report for OWL play areas

Cllr R Taylor had drawn up a list of items to be addressed, the clerk had obtained an estimate for the works from Playdale and given the go-ahead to complete the work as soon as possible.

(10/4) Application No. 10/00968/AS - The Martins, 4 Hambrook Close, Chilham

The clerk had obtained an explanation from ABC regarding parking concerns and forwarded this to cllrs.

(10/6) OWL Noticeboard

Cllr White had arranged for for a 3-bay noticeboard with poly doors to be installed by J Culver.

The finance committee agreed to include the replacement of the Shottenden and Nook noticeboards in the budget for 2011/12 when it met in November.

(10/7) Community Broadband

Cllr Walker had organised a special council meeting with the provider and representatives from Selling and KCC, and this had been held on 27th October.

(10/8) Black tarmac in The Street

The clerk had contacted ABC and suggested that the tarmac had settled sufficiently for the correct surface coating to be applied.

(10/8) Cars turning into Bagham Lane from A28
Cllr R Taylor would be raising the issues of cars using Bagham Lane to avoid Bagham junction at the annual parish visit from KHS in November.

(10/8) KHS Parish Visit – 16th October:
Cllrs were reminded to advise cllr R Taylor of any other issues (including potholes) that should be raised at this meeting.

(10/11) Taylors Hill Car Park Noticeboard:
The meeting agreed to accept the Enjoy Chilham offer keep this noticeboard updated.
Cllr Kennett had liaised with Enjoy Chilham on this and would continue to do so.
Update required from Cllr Kennett

(10/11) Extra lorry movements planned for Station Approach:
The clerk had chased KHS for an answer to a query regarding an application for a Goods Vehicle Operator licence but KHS could not find any record of the application.

(10/11) Taylors Hill car park
Cllr White had contacted a higher authority at ABC regarding the request to remove the mud that had accumulated near the recycling bins and the mud had now been removed.

(10/11) Bench by Shottenden village sign:
Cllr Walker had not been able to obtain an estimate for the required repairs.
The clerk was asked to contact 2 local firms for an estimate.

(10/11) Lime tree next to bench in Felborough Close:
The clerk had asked ABC to cut back the tree that was overgrowing the bench opposite the bus stop and had been advised that branches affecting the use of the bench would be pruned at the next visit.

11/3 Declarations of Interest

None.

11/4 Planning.

Decisions received from Ashford

Application No. 10/00133/TP

Chilham Village Hall

Crown lift copper beech

GRANTED

Application No. 10/00134/TC

Chilham Village Hall

Remove dead limbs from blue cedar

NO OBJECTIONS

Application No. 10/00898/AS

Cheyne House, 8 Stable Court, Chilham Castle Estate

Increase in height of existing boundary wall and replacement gate

CONSENT RE CONDITION 2

Application No. 10/00915/AS
Kiln Cottage, Lower Ensden Road, OWL
Two storey side extension and double garage with office above
GRANTED

Application No. 10/01102/AS
Stour Valley House, Pilgrims Lane, Chilham
Erection of new timber garage
GRANTED

Application No. 10/01228/AS
Chrisholme, The Square, Chilham
To install Velux window to ground floor roof
WITHDRAWN

Applications Considered

The planning committee had reviewed each application prior to the meeting and presented their recommendations to the meeting. The resulting decisions are listed below.

Application No. 10/00163/AS
Burgoyne, The Street, Chilham
T1 – Beech tree to be reduced by 30%
SUPPORT

Application No. 10/01334/AS
Martens Kiln, Lower Ensden Farm, Lower Ensden Road, OWL
Addition of four no. conservation roof lights
SUPPORT

Application No. 10/01364/AS
Application No. 10/01365/AS (Listed Building Consent)
2 Church Hill, Chilham
Proposed extension & alteration to construct single storey dining room
SUPPORT

Application No. 10/01394/AS
Hope View School, Station Approach, Chilham
New outbuilding, acoustic screen and retrospective consent for boundary fence
SUPPORT but would like to raise concern regarding the sightline towards Chilham if vegetation is allowed to grow up the boundary fence.

11/5 Finance

The clerk presented the accounts for 2010/11 and they were approved by the meeting.

Payments:

The following payments were approved:

From the General Fund:

1312	G Dear	Clerk to 31-10-10	600.53
1313	G Dear	Expenses - October 2010	29.37
1314	K Jeffery	Cleaner to 04-11-10	165.72
1315	Groombridge	OWL grass cutting – September	229.13
1316	John Russell	Shottenden bus shelter repair	969.38

From Ringfenced Funds:

1317	John Russell	OWL Green - replace post	91.65
1318	St Marys School	Recycling Fund Grant (10/11)	500.00
1319	P O'Shea	Recycling Fund Grant (10/11)	350.00

Total Payments 2,935.78

11/6 Community Broadband

Cllr R Taylor thanked cllr Walker for organising the meeting.

Cllr White raised a number of contract issues that would need to be sorted out including:

-how will tariff be set

-connection fees

-obtaining information regarding existing underground cables

-the implications of Chilham School's broadband connection

The meeting agreed to support the initiative.

Cllr Walker was asked to produce a draft questionnaire and forward to the clerk by 25th November so it could be distributed with the December agenda for feedback together with a proposal covering the questionnaire, its distribution and collection, and an open meeting.

Cllr Walker was asked to produce a piece for Parish News and forward to the clerk by 11th November.

11/7 Highways

Cracked wall outside Clovers:

Cllr White agreed to raise the issue of the wall at her meeting with Ashford Borough Council conservation officer and find out what action was required.

11/8 Meetings

PACT – Cllr White provided an update on Speedwatch

ABC Community Operations Seminar - Cllr White had circulated a report prior to the meeting

Kent Rail Summit – Cllr Sansom circulated a report prior to the meeting

OWL Village Hall – Cllr Sansom advised the carol singing would be on 22nd December at 7pm

Xmas Tree in the Square – Cllr Kennett advised that the lights would be turned on at 6pm on 12th December

Attendance at forthcoming meetings

Tue	16-Nov	PACT meeting (Cllr Tharp)
Tue	16-Nov	Chilham Village Hall (Cllr White)
Wed	24-Nov	Chilham Village Hall – AGM (Cllr White)
Wed	01-Dec	KALC Ashford Area Committee (Cllr Ralph)
Wed	01-Dec	North Weald Parish Forum (Cllr White)

11/9 Village Reports

Old Wives Lees:

The finance committee was asked to consider including cutting back the trees and shrubs between the village hall car park and the green in the budget for 2011/12.

Cllr White was asked to obtain an estimate for the work.

Report from CFDB:

A report had been circulated to cllrs with the agenda.

Cllr R Taylor read out a letter from Ashford Borough Council confirming its officers are satisfied that the principles of the consultation arrangement are sound and including an endorsement of the CFDB approach to the consultation.

Cllr R Taylor then read out a paper describing the proposed approach to advertise the open meeting on 25th November with a leaflet drop to all properties in the parish and the method to be used to test community support.

It was agreed that those not able to attend the open meeting should be given the opportunity to answer the questions included on the questionnaire to be given to those that could attend.

CFDB were asked to incorporate these changes and obtain approval from Cllrs R Taylor, White and Walker before going ahead.

The meeting supported the CFDB approach on the proviso that these changes were incorporated and the required approval obtained.

(Annex A contains the paper including the agreed amendments)

11/10 Correspondence

(11/1) Victim Support – Grant Aid for Victim Support – request for donation

Decided to donate £50

The clerk was asked to raise a cheque for approval at the December meeting

(11/2) KALC – Parish News – 24th September 2010

Action taken: copies offered to cllrs at October meeting

(11/3) Kent Downs AONB – Consultation on guidance to support equine related land use

Decided not to comment

(11/6) KALC – Notice of AGM inclu agenda, supporting papers and copies of Annual Report

Decided not to attend

(11/7) Lee Evans Planning – Parish Council Liaison – request for a formal meeting to discuss how best to progress the development of Chilham sawmills site

Cllr R Taylor agreed to contact Simon Cole at ABC for advice

(11/8) KCC – Proposed changes to planning application process
Decided not to comment

(11/9) Swale Borough Council – Swale Landscape Character Appraisal DPD – Public Consultation
Decided not to comment

(11/10) KCC – Bold Steps For Kent – Medium Term Plan to 2014/15 – Consultation Draft
Decided not to comment

(11/12) ABC – Consultation on ABC’s policy on licensing sex shops, sex cinemas and sexual entertainment venues
Decided not to comment

(11/14) KALC – Request for data on parish polls
Action taken: advised no polls in 2009/10

(11/19) Carrillion Highways Maintenance – KCC Highways Maintenance Contract – request for information regarding issues
Action taken: forwarded to Cllr R Taylor and R&T committee
Decided not to respond

(11/22) ABC – Notification of death of Linda Thomas who was involved in Shrimpton Close
Action taken: forwarded to Cllr R Taylor

(11/23) English Rural Housing Assocn - Affordable Rural Housing in Godmersham – request to display posters on noticeboards
Action taken: posters displayed where space available
The clerk was asked to forward to Elisabeth Arter

(11/26) Alan Millar – request for reimbursement of printing expenses re CFDB project
Action taken: forwarded to Cllr R Taylor and finance committee
Decision taken: no funding available – cllr R Taylor replied to Alan Millar accordingly

(11/27) Kent Highways - Information regarding salt bags
Action taken: forwarded to Cllr R Taylor
Decision taken: not to participate in scheme – clerk advised KHS accordingly

(11/29) Kent Downs Areas of Outstanding Natural Beauty - Priorities for the Future – request to complete questionnaire
The clerk was asked to forward the questionnaire to Cllr Tharp

(11/30) Mid Kent Downs Countryside Partnership – request for support
Decided not to respond

(11/34) ABC - Free trees from the Kent Free Trees Scheme
The clerk was asked to forward to CPRGT

(11/38) KCC Countryside Access Service – request to comment on their service using the KCC "Your voice, your service" consultation
Decided not to respond

(11/41) Kent Highways - Rural Housing Schemes - Survey Results
Action taken: forwarded to Cllr R Taylor

(11/42) ABC - Community Safety Partnership Strategic assessment - at O&S this Tuesday
Action taken: forwarded to Cllr R Taylor but insufficient notice given to act

(11/46) Southeastern - Stakeholder Forum, Tonbridge, 29 November 1800 – 2000
Action taken: forwarded to Cllr Sansom

(11/48) KALC - Policing Kent 2011/14 Survey
Action taken: forwarded to Cllr R Taylor

(11/50) Ringmaster emails:- burglary in Goldups Lane, single emergency number for Kent Police, forced entry to industrial unit at Bilting, Halloween warning notices, Home Research Group, verifying security companies, Kent Police survey
Action taken: forwarded to cllrs

(11/51) Trading Standard alerts:- rogue carpet sellers, scam targeting pubs, cold callers operating in Sheppey and Maidstone, Cold calling control zones, council tax rebate scam
Action taken: forwarded to cllrs

(11/52) Elgin Roadworks alerts:- Mulberry Hill, Chilham
Action taken: forwarded to cllrs

11/11 Date of next meeting

2nd December, 2010 in Old Wives Lees Village Hall
715pm for 730pm

During the meeting Cllr R Marsh announced his resignation as a parish councillor and he confirmed this intention after the meeting.

PLEASE NOTE: All actions are recorded in *italics*. Please provide the clerk with an update 2 weeks after the meeting.