

CHILHAM PARISH COUNCIL

Minutes of the Meeting held at Chilham Village Hall on 5th August, 2010 at 7.30pm

Present: Cllrs D.Kennett, A.Ralph, E.Taylor, R.Taylor (Chairman), H Tharp, I Walker, Y.White

Apologies: Cllrs R.Marsh, M.Sansom, Boro Cllr J Marriott

In Attendance: Mr G Dear (Clerk), KCC Community Warden K Peck, PC Darren Laker, 3 members of the public

Prior to the meeting Cllr R Taylor welcomed Cllr Tharp to the parish council following her recent co-option.

8/1 Minutes of the meeting held on 1st July 2010

The minutes were signed as a true record.

8/2 Matters arising from the Minutes

(7/2) Maidstone Road:

The clerk had prepared a letter for Cllr Ralph to gain the required signatures and this had been done. The clerk would now forward this to ABC.

(7/2) Grass Verges:

Cllr R Taylor had chased KHS for updates on the action taken and the issue had been resolved.

(7/2) Priority list of highways issues

The clerk had logged issues raised on the KHS fault reporting portal.

Cllr White had compiled a report and submitted this to KHS. Some work had been done there were many potholes still to be done.

(7/2) KCC – Environment Highways and Waste Directorate: Statement of Community Involvement: Draft for consultation

Cllr Sansom had been asked to respond on behalf of the parish council but this issue had now been dropped.

(7/6) Community Broadband

Cllr I Walker was asked to contact Selling for advice on how to progress this initiative. This will be covered under agenda item 7.

(7/7) Sight line at junction of Long Hill with A252:

The clerk had requested grass cutting as the sight line was obscured.

(7/7) Bagham Lane to Woolpack – central lines faded:

The clerk had chased KHS for action on this issues that had been raised several months ago.

(7/7) Bagham Cross – overgrown hedge:

The clerk had sent the standard letter of complaint requesting the hedge was cut back as it was obscuring sight lines.

(7/7) Streetlight in Bagham Road at junction with A252 on all the time:

The clerk had raised the fault on the KHS portal.

(7/7) Tree needing maintenance in Herons Close:

The clerk had raised the issue with the resident. The response had been circulated to cllrs with the agenda.

(7/7) Overgrown hedge opposite Chilham Shop:

Cllr Marsh was asked to provide the clerk with the address so responsibility for trimming the hedge could be established.

Update required from Cllr Marsh

(7/9) CFDB Workshops:

Cllr Marsh read out a letter from a parishioner raising a number of points regarding the CFDB project and the Square.

The clerk had forward a copy of the letter to CFDB so that they could respond to the points addressed to them. The reply had been circulated to cllrs.

(7/9) KCC Community Warden:

Karen Peck reported on issues addressed in the past month and suggested the Payback Scheme might be able to carry out community projects.

Cllr Y White had investigated this possibility and put Karen in contact with churchwarden Lyn Gremo with regard to tidying the churchyard grounds.

(7/9) Litter in the Avenue and verge of A252 after grass had been cut

The clerk had raised these issues with the litter picker.

(7/10) Kent Highways – Rural Bus Shelter Grant

The clerk had requested an estimate for repairing the bus shelter in Shottenden and the clerk was asked to complete an application for a grant.

(7/10) Caldecott Foundation - Charity Walk - Starting from Chilham – request for a PC to support and promote the event

The clerk had forwarded to Cllr White to follow up but the walk was no longer starting in Chilham.

(7/10) Unlock Democracy - Urgent action re Sustainable Communities Act proposals - please help

The clerk had forwarded to Cllr Sansom

(7/11) Parish Council Vacancy (Closed Session)

The clerk had thanked the unsuccessful candidate, David Hayes, for the interest he had shown and encouraged him to put his name forward when future opportunities arise to become a parish councillor.

8/3 Declarations of Interest

None.

8/4 Planning.

Decisions received from Ashford

Application No. 08/00056/AS

Land to the south east side of Shrimpton Cottages, Shrimpton Close, OWL
Affordable housing comprising 5 two bedroom houses; 3 three bedroom houses; 2 one
bedroom flats; 1 two bedroom bungalow and 20 car parking spaces
CONSENT RE CONDITION 13

Application No. 10/00070/TP (DEL)

Cheyney House, 8 Stable Court, Chilham Castle Estate, Chilham
T1 Variegated Holly – cut to ground level
NO OBJECTION

Application No. 10/00075/TP (DEL)

Land opposite Dovecote Court, Chilham Castle Estate, Chilham
T1 & T2 – Beech – 30% crown reduction to both trees
GRANTED

Application No. 10/00599/AS

The Moorings, Pilgrims Lane, Chilham
Replacement dwelling and garage (amended scheme)
GRANTED

Applications Considered

The planning committee had reviewed each application prior to the meeting and presented their recommendations to the meeting. The resulting decisions are listed below.

Application No. 10/00094/TP (DEL)

Chilham Castle, Chilham Castle Estate, Chilham
Removal of Yew tree hedge
SUPPORT

Application No. 10/00099/TP (DEL)

8 Church Hill, Chilham
To fell T1-Rowan, T2-Laburnum, T3toT7-5xLilac
SUPPORT

Application No. 10/00795/AS

The Old Sawmill, Chilham Castle Estate, Chilham
Insertion of window in front elevation
SUPPORT

Application No. 10/00812/AS

2 Arden Grange, Chilham

Application for lawful development certificate – proposed – to install 1 x 4.2 sq metre solar thermal panels to roof at the rear of the property.

SUPPORT

Application No. 10/00840/AS

Dane Cottage, Dane Street, Chilham

6000mm wide x 2750mm high tennis court practice wall to replace part of existing tennis court enclosure

SUPPORT

Application No. 10/00849/AS

O2 Telecommunications Mast Cell Ref 041699, Station Approach, Chilham

Installation of 17.5m monopole, an equipment cabin and ancillary equipment within a fenced compound

OPPOSE due to the risk of loss of property value in nearby properties, visual impact and health concerns

Application No. 10/00861/AS

St Hedwige, Cobbs Hill, OWL

Proposed side extension with internal alterations

SUPPORT

Application No. 10/00898/AS & 10/01047/AS

Cheyney House, 8 Stable Court, Chilham Castle Estate, Chilham

Increase in height of existing boundary wall and replacement gate

SUPPORT

Application No. 10/00908/AS

2 Meadow Close, Chilham

Single storey rear extension and attached garage and dormer window with Juliet balcony to rear elevation

SUPPORT but with concern that there would be no access to rear garden

Application No. 10/00915/AS

Kiln Cottage, Lower Ensdon Road, OWL

Part two storey part single storey side extension and double garage

SUPPORT

Application No. 10/00938/AS

Ryecroft, Lower Lees Road, OWL

Application for Lawful Development Certificate – Proposed Development – Single storey rear extension

SUPPORT

8/5 Finance

The clerk presented the accounts for 2010/11 and they were approved by the meeting.

Payments:

The following payments were approved:

From the General Fund:

1276	G Dear	Clerk to 31-07-10	600.53
1277	G Dear	Expenses - July 2010	170.27
1278	K Jeffery	Cleaner to 05-08-10	201.72
1279	Audit Commission	External Audit	334.88
1280	Janets Book-Keeping	Internal Audit	65.00
1281	A R Groombridge	OWL grass cutting - June	229.13
1282	J Russell	Latin Field - remove swings	108.69
1283	I Walker	Expenses	43.99
1284	Halcrow Group Ltd	CFDB Invoice	2,806.78
1286	D Kennett	L Mutton Bench	66.54
1287	D Kennett	Hérons Close Bus Shelter	49.00

From Ringfenced Funds:

1285	C M Thomas-Gray	OWL Green Maintenance - June	57.00
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Total Payments 4,733.53

Allocation of Recycling Fund:

12 bids had been received and reviewed by the finance committee.

Cllr R Taylor reported that the Just for Fun Barn Dance was expecting to make a profit so this bid had been withdrawn. He outlined the finance committee proposal to make grants to all bids and leave approximately £1500 for future bids.

This proposal (see Annex A) was approved.

8/6 Chilham Square

A report from CFDB on the scheme development workshop held on 8th July had been issued with the agenda.

Cllr R Taylor made the meeting aware of the contents of letters from 2 parishioners expressing concern regarding the CFDB project.

The clerk was asked to circulate copies to cllrs with the minutes and forward a copy to CFDB.

8/7 Community Broadband

Cllr I Walker described the options available and his suggested next steps.

Following discussion, cllrs Walker and White were asked to draw up a proposal that involved keeping a watching brief on the Selling broadband project, contacting parishioners to advise them of the approach being taken, asking them to complete a short questionnaire identifying their own needs and arranging an open meeting so that options could be presented.

The clerk was asked to include an item in Parish News on the subject.

8/8 Highways

KCC Members Fund proposals:

Cllr R Taylor outlined the KCC proposals for preventing inappropriate vehicles accessing Chilham Square.

Cllrs were asked to get back to him with comments by 13th August.

8/9 Meetings

Chilham Nursing Association – Cllr Kennett reported on a recent meeting.

Cllr Kennett was asked to obtain a statement explaining what support could be funded and get approval for this to be advertised in the parish.

PACT – Cllr Tharp had attended a meeting

Enjoy Chilham - Cllr Ralph had attended a meeting

Attendance at forthcoming meetings

Wed 11-Aug Chilham Village Hall meeting (Cllr White)

8/10 Village Reports

New Neighbourhood PC:

PC Darren Laker advised that he had been replaced by PC Matt King. Sgt Wells would also been replaced by Sgt Gavin Hart.

Police Incident Report:

A report from PC Laker had been circulated prior to the meeting.

8/10 Correspondence

(8/1) Alan Millar – White Horse Petition

Action taken: Cllr R Taylor had replied, copies of petition and reply had been forwarded to cllrs

(8/3) ABC – Local Development Framework – Residential Parking SPD – consultation details

Decided not to make a representation

(8/6) Vitalise – Request for a donation

Decided not to donate

(8/9) BTCV – Kent Tree Warden Scheme - Request for a donation

The clerk was asked to arrange for a donation of £100

(8/13) ABC – Concurrent Grant Working Party Draft Report

Decided not to respond as KALC Ashford Area were acting on our behalf

(8/15) ABC - 2011 National Census – request for help in spreading the word about the census and related jobs for local people

The clerk was asked to advertise on noticeboards, websites, local press and Parish News

(8/17) Lee Evans Planning – Chilham Sawmills – request for parish council involvement in developing proposals

Decided it was more appropriate to wait until the inspector had made her report.

The clerk was asked to advise Lee Evans Planning of this decision.

(8/18) Affinity Sutton – Shrimpton Close Handover Schedule

Action taken: forwarded to Cllr R Taylor

(8/25). KCC – Kent Voluntary Sector Training

Decided no interest in attending

(8/27) ACR Kent - Rural Road Speed Limit Reduction Motion

Action taken: the clerk has registered the parish councils support

Decided to adopt and sign-up to the attached letter

(8/30) ABC - Tenterden & Rural Sites DPD - Post Hearing Consultation

Action taken: forwarded to cllr R Taylor

(8/33) Kingsfords LLP – request for links to website and advert in Parish News

Decided to refuse request

(8/35) ABC - Online council survey

The clerk was asked to advertise on noticeboards, websites, local press and Parish News

(8/36) The George Molash – request to advertise fundraising fete for local Community First Responder (CFR) group, Air Ambulance and Kent Kids

Action taken: forwarded to Elisabeth Arter

(8/37) Kent Downs AONB - Funding opportunity for landscape Enhancement

Decided not applicable

(8/38) Kent Highways - Salt bins and Winter Maintenance – request to confirm salt bins in our parish

Action taken: forwarded to R&T committee – no errors identified

(8/41) Southeastern - Southeastern stakeholder newsletter

Action taken: forwarded to Cllr Sansom

(8/43) Loop Computer Re-use – Offer to provide basic computer training for members of the Parish community

Decided not to respond

(8/45) ACR Kent – East Kent Parish Plan Grant – request for update and notification that grant closes on 31March11

Decided no time available to progress this issue

(8/46) KCC - June monthly bus updates & pdf enclosed

Action taken: forwarded to Cllr R Taylor

(8/47) Kent Highways - Winter Service Consultation 2010 (Action taken: forwarded to Cllr R Taylor)

(8/49) Terry Glanville – request for salt bin at Mulberry Hill

The clerk was asked to confirm that the request made earlier in the year was still on the KHS list to be considered

(8/50) ABC - Supporting us for the 2011 Census

Action taken: forwarded to Cllr R Taylor

(8/51) ABC - Chilham parish play areas audit reports

Action taken: forwarded to Cllr R Taylor

(8/55) Ringmaster emails:- missing fishing equipment, reminder to keep homes and cars secure, new online payment scam, cold calling re insulation, rogue traders, ward community safety newsletters, NhW support scam, bogus callers from CAB, cloning the ID from disabled blue badges

Action taken: forwarded to cllrs and Elisabeth Arter where appropriate

(8/56) Trading Standard alerts:- Bogus callers from CAB, scam mail re winning a substantial amount of money, rogue traders collecting broken valuables, cold calling re insulation, new online payment scam, txt scam re credit card offers, OFT doorstep awareness campaign, rogue installer for humidifiers

Action taken: forwarded to cllrs and Elisabeth Arter where appropriate

8/11 Date of next meeting

2nd September, 2010 in Chilham Village Hall

715pm for 730pm

PLEASE NOTE: All actions are recorded in *italics*. Please provide the clerk with an update 2 weeks after the meeting.