

CHILHAM PARISH COUNCIL

Minutes of the Meeting held at St Mary's Church, Chilham on 6th May, 2010 at 7.30pm

Present: Cllrs D.Kennett, R.Marsh, A.Ralph, M.Sansom, E.Taylor, R.Taylor (Chairman), I Walker, Y.White

Apologies: None

In Attendance: Mr G Dear (Clerk), 3 members of the public

5/1 Election of Chairman

Cllr R Taylor was re-elected un-opposed.

5/2 Election of Vice-chairman

Cllr D Kennett was re-elected un-opposed.

5/3 Election of Committees and Representatives

Annex A lists the committees and representatives for 2010/11.

5/4 Annual Accounts

The clerk presented the final accounts for 2009/10 and they were approved by the meeting. The following payments were also approved:

From the General Fund:

1230	Chilham Village Hall	Hall hire	63.00
1231	OWL Village Hall	Hall hire	28.00
1232	ABC	Latin Field lease	6.25

Total Payments 97.25

5/5 Minutes of the meeting held on 1st April 2010

The minutes were signed as a true record.

5/6 Matters arising from the Minutes

(4/5) Payments

The clerk had released cheque 1128 for payment following an inspection of the bench repairs by Cllr R Taylor.

(4/5) Recycling Fund Request – St Mary's Preschool (Little Owls)

The clerk has requested a breakdown of project cost and other funding to be provided before a final decision could be made.

(4/6) Pothole Meeting with Kent Highways

Report circulated with the agenda.

(4/8) Lawrence Muttons Bench

Cllr Ralph had purchased a bench and delivered it to Cllr Kennett to assemble and stain.

(4/8) Community Broadband

The clerk had circulated the email received from KCC to all councillors on email.
Cllr White had handed over documentation collected to date to Cllr Walker.

(4/9) ACR Kent – Rural Community Retailer of 2010

The clerk was contacted Chilham Shop who had confirmed they had no objection to being entered.

Cllr White agreed to complete the application form

(4/9) ABC – Gypsy Travelling Showpeople DPD

The clerk had registered interest and forwarded a copy to Cllr R Taylor so that he could monitor the situation.

(4/9) ABC - Tenterden & Rural Sites DPD Notification of Inspector and PHM & Inquiry Dates

The clerk had made a representation on behalf of the parish council and received an invitation to the PHM (pre-hearing meeting). Boro Cllr Marriott attended on our behalf

(4/9) Unlock Democracy - ACTION UPDATE: Saving the Sustainable Communities Act – request to email Harriet Harman and John Denham

The clerk had sent emails as requested.

5/7 Declarations of Interest

None.

5/8 Planning.

Decisions received from Ashford

Application No. 09/01387/AS

Cutlers Farmhouse, Maidstone Road, Chilham

Change of use to a mixed agricultural and equestrian use and the construction of all weather ménage, construction of loos boxes and haystore

GRANTED

Application No. 10/00115/AS

Outbuilding adjoining Annexe at, Cork Farm, Long Hill, Old Wives Lees

Rebuilding of a former garage to extend an existing annex to include demolition of former porch & outshot and rebuilding of outshot - revised scheme to previous application

09/00376/AS

GRANTED

Application No. 10/00157/AS

Outbuilding adjoining Annexe at, Cork Farm, Long Hill, Old Wives Lees

Demolition and rebuilding of a former garage to extend an existing annex to include demolition of former porch & outshot and rebuilding of outshot - revised scheme to previous application

09/00376/AS

GRANTED

Application No. 10/00256/AS
Old House Meadow, Long Hill, OWL
Proposed rear first floor extension and erection of replacement double garage
GRANTED

Application No. 10/00239/AS
Bagham Cross, Bagham Lane, Chilham
Erection of porch to front elevation and erection of single storey side extension
GRANTED

Application No. 10/00329/AS
Dane Cottage, Dane Street, Chilham
Tennis court and fence enclosure
GRANTED

Applications Considered

The planning committee had reviewed each application prior to the meeting and presented their recommendations to the meeting. The resulting decisions are listed below.

Application No. 09/01362/AS & 09/01363/AS
Thompsons House, Taylors Hill, Chilham
Erection of a single storey pitched roof extension to the exterior gable wall. External access with 1 external door plus two small windows
SUPPORT

Application No. 10/000285/AS
The Old Sawmill, Chilham Castle Estate, Chilham
Application for Lawful Development Certificate – Proposed – Insertion of a new window
SUPPORT

5/9 Finance

The clerk presented the accounts for 2010/11 and they were approved by the meeting.

Payments:

The following payments were approved:

From the General Fund:

1233	G Dear	Clerk to 30-04-10	600.73
1234	G Dear	Expenses - Apr 2010	113.15
1235	K Jeffery	Cleaner to 06-05-10	201.72
1236	Broker Network Ltd	Insurance	901.90
1237	Royal Mail	PO Box	95.00
1238	Royal Mail	Mail to Clerk	30.75
1239	KALC	Subscription	536.75
1240	Y White	APM Refreshments	41.00
1241	Kent Men of Trees	Subscription	25.00
1242	A Ralph	Lawrence Muttons bench	175.00
1244	D Kennett	Chilham seat repair	123.50
1245	M Sansom	Expenses	11.95

From Ringfenced Funds:

1243	Watson Laurie	Youth Club - Insurance	160.00
------	---------------	------------------------	--------

Total Payments			3,016.45
----------------	--	--	----------

Youth Club Funds:

The clerk was asked to offer to pay out the remainder of the funds held on their behalf before the June meeting if this is what the Youth Club required.

Latin Field Small Games Shelter:

The clerk was asked to arrange for the invoice to be paid when presented by Cllr White.

Recycling Fund Bids – 2010:

The clerk was asked to advertise for bids in the same way as previous years.

Use of Church:

The clerk was asked to raise a cheque for £14 as payment for using the church for the meeting.

5/10 Highways

Pothole Meeting with Kent Highways:

A report from Cllr White had been circulated prior to the meeting.

Cllr White agreed to draw up a priority list of potholes and submit these to the clerk to log on the KHS Online Portal.

Five Church Walk – Parking Issues:

Cllr White agreed to contact the Church regarding suggesting walkers use Taylors Hill car park rather than the Square for parking.

5/11 Meetings

Winkle Club – Cllr Kennett reported on the presentation evening and the £75 donation received towards Lawrence Muttons bench.

The clerk was asked to thank the Winkle Club for the donation and the White Horse for the £100 raised by their raffle.

CPRGT - a report from Cllr Ralph had been circulated prior to the meeting.

Flower Festival - a report from Cllr Ralph had been circulated prior to the meeting.

Southeastern Stakeholder meeting – Cllr Sansom gave a report

PACT – the minutes had been circulated prior to the meeting

Speedwatch training – Cllr White gave a report

Deanery visit by Bishop of Dover – Cllr R Taylor gave a report of a meeting in Chartham Village Hall

Attendance at forthcoming meetings

Tue	18-May	PACT meeting (Cllr White)
-----	--------	---------------------------

Tue	02-Jun	KALC Ashford Area Committee (Cllr Ralph)
-----	--------	--

5/12 Village Reports

CFDB Workshops:

A report was distributed at the meeting.

Chilham:

Cllr Ralph reported on the footpath works between Taylors Hill and Dane Street

The clerk was asked to thank Mrs Willett for arranging repairs to the seat in The Street

Old Wives Lees:

The clerk was asked to contact Capability Gray to get the small oak tree near the play area crown lifted as soon as possible.

The clerk was asked to get 3 quotes for the removal of the swings in Latin Field.

The clerk was asked to contact the litter picker regarding including Latin Field in his patrol once a month.

Shottenden:

Beaney Lane – ABC would be contacting the new resident regarding the footway repair.

Parish Plan:

The clerk was asked to recommend to the next parish council (elected in May 2011) that it took this initiative forward.

Jude Adams:

The clerk was asked to thank ex Cllr Adams for her contribution to the parish council in the last 3 years.

5/13 Correspondence

(5/2) KALC – Parish News 25th March 2010

Action taken: copies provided for cllrs at April meeting

(5/9) Open Spaces Society – Membership renewal notice

Decided to renew

(5/10) Moat – notification of drop-in session at Ashford Gateway on 29th April

Action taken: poster placed on noticeboard

(5/11) CPRE – membership renewal reminder

Decided to renew

(5/16) Micropower Council - Microgeneration Manifesto – We need your help

Decided not to respond

(5/17) Southeastern - Southeastern stakeholder Forum, 5 May 2010 1800 – 2000

Action taken: forwarded to Cllr Sansom

(5/19) Kent Youth Service - ***TALENT SEARCH *** AND TRY ANGLES
NOMINATION FORMS

Action taken: forwarded to OCS Youth Club

The clerk was asked to forward to the drama group as well.

(5/20) Southeastern - Southeastern stakeholder newsletter

Action taken: forwarded to Cllr Sansom

(5/23) ABC - Housing Strategy and Development E-Newsletter

Action taken: signed up for future editions

(5/27) ABC - Orbit Scheme - Victoria Villas – notes on Older Persons Scheme near Margate

Action taken: forwarded to Cllr Kennett

(5/28) Kent Highways – Winter Service Policy – request for feedback

Decided cllrs could respond individually if they wished

(5/29) ABC - Voluntary Sector Training

Action taken: forwarded to Cllr R Taylor who would consider attending

(5/32) Kent County Agricultural Society – request for a donation

Decided not to donate

(5/40) Kent Highways - How did Kent Highways Services perform during Winter 2009/10?

Cllr Sansom agreed to complete questionnaire

(5/41) KCC - Ashford Cycling Strategy

Decided not to respond

(5/46) Southeastern – May timetable changes announced

Action taken: forwarded to Cllr Sansom

(5/49) ABC - Ashford Play Matters Review & Kent Children's Trust Right To Play Draft

Strategy – Request for feedback

Decided not to respond

(5/50) Ringmaster emails:- New NhW website, rogue traders for security systems, offender prosecuted for criminal damage in Folkestone and Ashford

Action taken: forwarded to cllrs and Elisabeth Arter where appropriate

(5/51) Trading Standard alerts:- Phone scan with request for bank account details, rogue trader offering to buy gold, silver items

Action taken: forwarded to cllrs and Elisabeth Arter where appropriate

(5/52) Elgin Roadworks alerts:- A28 Canterbury Road, A28 Ashford Road, Pilgrims Lane, Bagham Lane

Action taken: forwarded to cllrs

5/14 Date of next meeting

3rd June, 2010 in Old Wives Lees Village Hall

715pm for 730pm

PLEASE NOTE: All actions are recorded in *italics*. Please provide the clerk with an update 2 weeks after the meeting.