

## CHILHAM PARISH COUNCIL

### Minutes of the Meeting held at Old Wives Lees Hall on 7th October, 2010 at 7.30pm

**Present:** Cllrs D.Kennett, R.Marsh, A.Ralph, M.Sansom, E.Taylor, R.Taylor (Chairman), H Tharp, I Walker, Y.White

**Apologies:** Boro Cllr J Marriott, KCC Community Warden K Peck

**In Attendance:** Mr G Dear (Clerk), 3 members of the public

#### 10/1 Minutes of the meeting held on 2nd September 2010

The minutes were signed as a true record.

#### 10/2 Matters arising from the Minutes

(9/2) Overgrown hedge opposite Chilham Shop:

The clerk had confirmed that Kent Highways were not responsible for trimming the hedge

(9/2) Community Broadband:

The clerk had included an item in October Parish News on the subject.

(9/2) BTCV – Kent Tree Warden Scheme - Request for a donation

The clerk had included a donation of £100 in the payments for approval at the October meeting.

(9/2) Terry Glanville – request for salt bin at Mulberry Hill

The clerk had raised the fact that there had been 3 accidents at this location last winter and it was also on a school bus route with KCC Cllr Wickham and Kent Highways and made a diary note to check the situation in October.

(9/6) KCC Members Fund proposals:

Cllr R Taylor had got back to KCC Cllr Andrew Wickham explaining that the parish council supported the proposals with the following comments:-

- 1) concern that signage still stated Village Centre Car park
- 2) concern about safety of vehicles turning left out of Herons Close
- 3) clarification that the plans could be forwarded to the 3 CFDB working groups
- 4) painting over the words “Village Centre” on large sign Taylors Hill at junction with the A252

(9/6) No Waiting Cones in Cobbs Hill:

The clerk had contacted Kent Highways to establish the reasoning behind these cones and the length of time they had been in place and had been advised that the cones had been left after some patching work and would be picked up.

(9/6) Footpath along A252 between Mulberry Hill and the Alma:

The clerk had confirmed that Kent Highways were not responsible for trimming the low hanging branches.

(9/6) Overgrown hedges near East Villas, Lower Lees Road

*Cllr Marsh was still to provide the clerk with the addresses of the properties involved so that a letter could be written.*

(9/6) Growth from trees in Taylors Hill car park

The clerk had contacted ABC and requested that the growth from the base of the trees in the car park was cut back and that the mud around the recycling bins was cleared.

(9/6) Overgrown tree at 3 Herons Close

The clerk had requested an update from the resident in order to forward details to cllrs R Taylor and White but no information had yet been received. ABC had advised that highway regulations required a clearance of 2.3m and that the tree could be cut back to meet this requirement.

*The clerk was asked to contact the resident and ask that this is done.*

(9/8) Flower Festival

Cllr R Taylor had written to the organising committee congratulating them on the success of this event.

(9/8) Just for Fun Barn Dance

Cllr R Taylor had written to the organising committee congratulating them on the success of this event.

(9/8) Nursing Association

The clerk had to arranged for these details to be included in November Parish News.

(9/8) OWL Noticeboard

The clerk had included this item on the agenda for the October meeting.

(9/8) Taylors Hill car park

The clerk had complained to Kentish Gazette regarding an inaccurate and misleading article identifying the car park as a location for inappropriate behaviour.

(9/8) Footpath next to 6 Felborough Close

The clerk had contacted ABC regarding the overgrown hedge obstructing the footpath and had been advised that the hedge was the responsibility of the property owner and that either ABC or KHS would contact them to request the growth is cut back.

*Cllr Kennett was asked to monitor the situation and advise the clerk and cllr R Taylor of any developments.*

(9/9) ACR Kent – KARR Community Retailer of the Year 2010 – invitation to presentation evening

The clerk had sent apologies as it was not possible to attend due to holiday commitments.

(9/9) Playsafety Ltd – Safety Inspection report for OWL play areas

Cllr Marsh agreed to assess medium risk issues and advise action required - Cllr R Taylor would assist if required

*Cllrs Marsh and R Taylor agreed to draw up a list of items to be addressed and advise the clerk as soon as possible*

(9/9) WEA - WEA Adult education classes in Ashford and Wye - Autumn 2010 – request to advertise on noticeboards / website  
The clerk had not been able to include on noticeboards due to insufficient space after parish notices.

(9/9) Kent Highways - Invitation to Parish Seminar  
The clerk had advised KHS that cllr Y White would attend

(9/9) Kent Highways – Parish visits offer  
The clerk had advised KHS that cllr R Taylor would attend

(9/9) ABC - Changes to notification on some planning applications and request for information (ie lawful development certificates)  
The clerk had responded on behalf of cllrs and forwarded the correspondence to all cllrs

(9/9) Kent Film Office - May the Best House Win – request to put request for contestants on noticeboards  
The clerk had not been able to include on noticeboards due to insufficient space after parish notices.

(9/9) Kent Downs AONB - Kent Downs AONB Countryside Day – invitation to event on 24th September  
The clerk had forwarded details to cllr White.

### **10/3 Declarations of Interest**

Cllr White expressed an interest in planning application nos 10/00133/TC and 10/00134/TC and did not vote.

Cllr Kennett expressed an interest in planning application no 10/01228/AS and did not vote.

### **10/4 Planning.**

#### **Decisions received from Ashford**

Application No. 10/00908/AS  
2 Meadow Close, Chilham  
Single storey rear extension  
GRANTED

Application No. 10/00968/AS  
The Martins, 4 Hambrook Close, Chilham  
Erection of extension to front and first floor annex accommodation above existing garage  
GRANTED

*The clerk was asked to establish what action was taken by ABC to ensure parking concerns were addressed.*

Application No. 10/00898/AS  
Application No. 10/01047/AS  
Cheyney House, 8 Stable Court, Chilham Castle Estate  
Increase in height of existing boundary wall and replacement gate  
GRANTED

Application No. 10/00107/TC  
Clovers, The Street, Chilham  
T1 - Golden Robinia - To fell to ground level  
NO OBJECTION

Application No. 10/00106/TC  
Forge House, The Street, Chilham  
T1 & T2 - Holly Ilex - To reduce both by 50%  
NO OBJECTION

Application No. 10/00795/AS  
The Old Sawmill, Chilham Castle Estate  
Insertion of new window in front elevation  
GRANTED

Application No. 10/00938/AS  
Ryecroft, Lower Lees Road, OWL  
Application for Lawful Development Certificate – Proposed Development - Single storey rear extension  
PLANNING PERMISSION IS REQUIRED

### **Applications Considered**

The planning committee had reviewed each application prior to the meeting and presented their recommendations to the meeting. The resulting decisions are listed below.

Application No. 10/00133/AS  
Chilham Village Hall  
Crown lift copper beech  
**SUPPORT** (Cllr White did not vote)

Application No. 10/00134/AS  
Chilham Village Hall  
Remove dead limbs from blue cedar  
**SUPPORT** (Cllr White did not vote)

Application No. 10/01102/AS  
Stour Valley House, Pilgrims Lane, Chilham  
Erection of new timber garage  
**SUPPORT**

Application No. 10/01166/AS  
Copyhold, Lower Lees Road, OWL  
Single storey side extension to east elevation. Erection of integral garage and porch  
**SUPPORT**

Application No. 10/01228/AS  
Chrisholme, The Square, Chilham  
To install Velux window to ground floor roof  
**SUPPORT** (Cllr Kennett did not vote)

Application No. 10/01229/AS  
Hatfield Cottage, The Street, Chilham  
Extension to first floor  
**SUPPORT**

### **10/5 Finance**

The clerk presented the accounts for 2010/11 and they were approved by the meeting.

Payments:

The following payments were approved:

From the General Fund:

1301	G Dear	Clerk to 30-09-10	600.73
1302	G Dear	Expenses - September 2010	95.30
1303	K Jeffery	Cleaner to 07-10-10	201.72
1304	BTCV	Donation	100.00
1308	A R Groombridge	OWL grass cutting	229.13
1309	HMRC	PAYE payment	135.16

From Ringfenced Funds:

1305	CM Thomas-Gray	OWL Green	57.00
1306	CM Thomas-Gray	OWL Green	57.00
1307	St Marys Pre-school	Recycling Fund	500.00

Total Payments 1,976.04

### **10/6 OWL Noticeboard**

Cllr White circulated 3 quotes for replacing the noticeboard.

The meeting selected the quote from J Culver for a 3-bay noticeboard with poly doors.

*Cllr White was asked to arrange for the work to be carried out.*

The clerk was authorised to raise cheques for the deposit required when the order was signed.

*The finance committee was asked to include the replacement of the Shottenden and Nook noticeboards in the budget for 2011/12.*

Cllr Kennett offered to refurbish the noticeboard outside Chilham post office and this offer was gratefully accepted.

### **10/7 Community Broadband**

Cllr Walker provided the meeting with an update on progress made and feedback received from Selling who were using the provider currently being considered.

*Cllr Walker was asked to organise a special council meeting with the provider and representatives from Selling and KCC, ideally before the November meeting.*

### **10/8 Highways**

KCC Members Fund proposals:

The clerk was asked to confirm that the decision to delay progress until after the CFDB community engagement exercise had reached its conclusion would not affect the funding and also ask for an explanation for the delay.

Black tarmac in The Street:

*The clerk was asked to contact ABC and suggest that the tarmac had settled sufficiently for the correct surface coating to be applied.*

Cars turning into Bagham Lane from A28:

*Cllr R Taylor was asked to raise the issues of cars using Bagham Lane to avoid Bagham junction at the annual parish visit from KHS.*

KHS Parish Visit – 16<sup>th</sup> October:

*Cllrs were asked to advise cllr R Taylor of any other issues (including potholes) that should be raised at this meeting.*

### **10/10 Meetings**

PACT – Cllr White provided an update on Speedwatch and dog fouling in the Square

Chilham Village Hall - Cllr White reported on a recent meeting

Kent Downs AONB Countryside – Cllr White had circulated a report with the agenda

Enjoy Chilham – Cllr Ralph had circulated a report with the agenda

CPRGT – Cllr Ralph had circulated a report with the agenda

KALC Ashford Area Committee - Cllr Ralph reported on a recent meeting

### **Attendance at forthcoming meetings**

Wed 13-Oct Chilham Village Hall (Cllr White)

Wed 20-Oct ABC Parish Forum (Cllr Ralph)

Fri 29-Sep KHS Parish Seminar (Cllr White)

### **10/11 Village Reports**

Taylors Hill Car Park Noticeboard:

The meeting agreed to accept the Enjoy Chilham offer keep this noticeboard updated.

*Cllr Kennett was asked to liaise with Enjoy Chilham on this.*

Funding for new village boundary signs:

It was decided not to progress this as there were already at least two in place - one on the A252 facing Challock between Chilham Village Hall and Dane Street and the other near Shalmsford Bridge on the A28)

Extra lorry movements planned for Station Approach:

*The clerk was asked to chase KHS for an answer to a query regarding an application for a Goods Vehicle Operator licence.*

Taylors Hill car park

*Cllr White agreed to contact a higher authority at ABC regarding the request to remove the mud that had accumulated near the recycling bins.*

The Peacock:

Following a complaint by Cllr White ABC would be inspecting the property and contacting her regarding the outcome.

Damaged wall at Chilham Fire Station:

Cllr R Taylor had contacted Kent Fire & Rescue and been advised that the repair would be completed within 2 weeks.

Bench by Shottenden village sign:

*Cllr Walker was asked to inspect and obtain estimates for the required repairs.*

Lime tree next to bench in Felborough Close:

*The clerk was asked to request that ABC cut back the tree that was overgrowing the bench opposite the bus stop.*

Report from CFDB:

A report had been circulated to cllrs with the agenda.

### **10/12 Correspondence**

(10/1) Kent Police – Police Reform consultation

Decision made at September meeting: agreed that it would not be possible to participate due to the lack of notice given

(10/3) ABC – Parish Forum – 14th July – Chairmans report and request for parish councils to suggest items for scrutiny

Decided no suggestions for scrutiny

(10/9) Ashford Gateway – Know your Gateway event on 7th October - Request to display posters on noticeboards

Action taken: posters displayed where space available

(10/14) ABC - LDF Development Update – half yearly update now available on ABC website

Action taken: forwarded to Cllr R Taylor

(10/17) ABC - Localism Bill - Provision for referendums to veto excessive council tax increases

Action taken: forwarded to Cllr R Taylor

(10/19) KALC - New Guidance on Assessing Land for Designation as an AONB or National Park - Your Chance to Comment!

Action taken: forwarded to cllrs

(10/20) Southeastern - POSTPONED: Southeastern stakeholder Forum 20 October 2010, Angel Centre, Tonbridge

Action taken: forwarded to Cllr Sansom

(10/21) KCC – Kent Health Watch – notification on 24hr service

Decided to ask for posters for noticeboards, Parish News and website

(10/25) Kent Highways - Temporary Overnight Road Closure - Taylors Hill, Chilham - 14th September 2010

Action taken: forwarded to cllrs and Elisabeth Arter

(10/27) Karen Peck - Community Warden Duties

Action taken: forwarded to Cllr R Taylor

(10/29) KCC - Invitation to the Second Kent Rail Summit - 21st October - County Hall, Maidstone

Action taken: forwarded to Cllr Sansom

(10/31) Kent Highways – Bagged salt trial

Action taken: the clerk had asked that the parish is included in the trial

(10/32) Kent Police - Police Reform - Response and Survey

Action taken: forwarded to Cllr R Taylor

Decided not to respond

(10/36) Case Kent - Creative Writing Courses

Decided to forward details to Elisabeth Arter

(10/39) Southeastern - Southeastern Stakeholder newsletter/December 2010 timetable changes

Action taken: forwarded to Cllr Sansom

(10/40) ABC - Ashford Rural Older Persons Project – Update

Action taken: forwarded to Cllr R Taylor

(10/47) Ringmaster emails:- NhW logo, loan company scam, cold calling by a “Scottish based kitchen company”

Action taken: forwarded to cllrs

(10/48) Trading Standard alerts:- home security phone calls, rogue traders targeting homes for sale, loft insulation scam, rogue builders, Dutch delivery service scam, cold calls by ‘ex-offender’, cancer leaflet scam

Action taken: forwarded to cllrs

(10/49) Elgin Roadworks alerts:- Mulberry Hill, A28 Ashford Road, Branch Road, Mystole Lane, Taylors Hill, Chilham

Action taken: forwarded to cllrs

### **10/13 Date of next meeting**

4th November, 2010 in Chilham Village Hall

715pm for 730pm

**PLEASE NOTE:** All actions are recorded in *italics*. Please provide the clerk with an update 2 weeks after the meeting.