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## CHILHAM PARISH COUNCIL

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### Minutes (for approval) of the Virtual Meeting held on 14th May, 2020 at 7pm

**Present:** Cllrs Lester-Davis, Linter, Lulham (Chairman), Marriott, Martin, Meaden, Spencer-Tanner and Cllr White

**Apologies:** Cllr Schofield, Boro Cllr Charles Dehnel

**In Attendance:** Mr G Dear (Clerk), 8 members of the public

**There was an Open Forum at 7pm before the Council meeting started at which members of the public were able to express their views on the Harvest House planning application.**

#### 5/1 Apologies

Cllr Schofield had advised the clerk she could not attend due to health reasons.

Boro Cllr Dehnel had advised the clerk he could not attend due to family commitments.

#### 5/2 Declarations of Interest

Cllr Lulham declared an interest in planning application 20/00327/AS.

Cllr Spencer-Tanner declared an interest in planning applications 20/00316/AS & 20/00327/AS.

#### 5/3 Planning

##### Decisions Received from Ashford Borough Council:

19/01365/AS - Home Lea, Canterbury Road, Chilham - Erection of three bedroom dwelling; double garage and associated parking

PERMIT

19/01663/AS - 3 Goldups Lane, Shottenden - Single storey rear extension; first floor rear window

PERMIT

20/00077/AS - 1 Coes Cottages, Beaney's Lane, Shottenden - Lawful development certificate - proposed - use of existing small shed for experimental small-scale cider making

PROPOSED USE/DEVELOPMENT WOULD BE LAWFUL

20/00139/AS - Glebe Orchard, Bowerland Lane, Old Wives Lees - Notification for prior approval for a change of use from B1(c) building into a Residential Dwelling.

PRIOR APPROVAL NOT REQUIRED

20/00182/AS - The Old Roses, Ashford Road, Chilham - Demolition of existing roof and re-construction of a new roof with additional first floor accommodation; Erection of two storey side extension.

REFUSE

20/00305/AS - Proposed Telecommunications mast grass verge opposite Bagham Farm House, Canterbury Road, Chilham - The erection of a 20m high monopole supporting 3no. antennas and 2no. 0.3mm dishes, the installation of 2no. equipment cabinets and 1no. meter cabinet on new base and the installation of ancillary equipment.

PRIOR APPROVAL REFUSED

20/00464/AS - Glebe Orchard, Bowerland Lane, Old Wives Lees - Application for prior notification for new farm access

PRIOR APPROVAL NOT REQUIRED

##### Applications Considered:

[19/00483/AS](#) - Harvest House, Branch Road, Chilham - Full Planning Application for the Erection of 10 No. Two Storey Dwellings with Associated Access, Parking, Private Amenity Space and Landscaping and Provision of 5 no. Additional Parking Bays for Use in Association with Existing Surgery. AMENDED PLANS  
NO OBJECTION IN PRINCIPLE with the following comments:-

1. recognition that the developers had made some improvements to their proposals, but not sufficient to meet our concerns;
2. significant concerns remain about road safety and traffic on Branch Road, with the traffic survey used seen to be inadequate;
3. the Parish Council believes that a better traffic management scheme for Branch Road is needed (fully funded by the developer) and would like to work with the developer, the community and Kent CC to agree a scheme before planning permission is finalised;
4. the application does not appear to recognise the full range of uses at the surgery in that it is used by nurses and as a dispensary as well as the base for the GP;
5. any planning permission should require the developers not to provide gas heating and hot water but to rely on heat exchange or similar technology;
6. the Parish Council repeats its offer to meet with the applicant to address these concerns;
7. the Parish Council requests permission to make a representation at the Planning Committee meeting to consider this application.

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[20/00316/AS](#) - Glebe Farmhouse, Bowerland Lane, Old Wives Lees - Change of use of land to residential garden space to site static caravan

OBJECT on the grounds it is contrary to Local Plan policy HOU5.

**[Cllr Spencer-Tanner left the meeting and did not contribute to the debate]**

[20/00327/AS](#) - Land SE of Plum Trees, Bowerland Lane, Shottenden - Reserved matters application for approval of details of the layout, scale, landscaping and appearance, as set out by Condition 1 and 9 on Planning Application 18/01569/AS.

NO COMMENT (Majority decision, Cllrs Marriott and Martin objected)

**[Cllr Spencer-Tanner left the meeting and did not contribute to the debate]**

**[Cllr Lulham left the meeting and did not contribute to the debate]**

[20/00462/AS](#) - Kent Vale, Canterbury Road, Chilham - Erection of three bedroom dwelling and double garage  
OBJECT on the grounds it is contrary to Local Plan policy HOU5.

[20/00450/AS](#) - Old White Hill Cottage, Canterbury Road, Chilham - Removal of existing 1970's non breathable cement render to south-west and south-east of building and replace with traditional breathable lime render leaving the two wings on south-west elevation as bare brick.

NO OBJECTION.

**[Cllr Linter left the meeting at 7:58pm]**

### 5/4 Finance

#### Payments:

The following payments were approved:-

From General Fund:

2514	G Dear	March salary	566.28
2515	G Dear	March expenses	16.45
2516	Victory Cleaning	THT Cleaning	467.83
2517	HMRC	PAYE payment	405.80
2518	Chilham Village Hall	Hall hire	147.00
2519	G Dear	April salary	566.28
2520	G Dear	April expenses	21.39
2521	Victory Cleaning	THT Cleaning	467.83
2522	AR Groombridge	OWL Grass Cutting	320.40
2523	Y White	Litter Pick Scheme Equipment	221.63

From Ringfenced funds:

None

Total Payments 3200.29

### 5/5 Correspondence

A paper listing items of correspondence that required a decision had been published with the agenda and this correspondence had been forwarded to councillors.

(5/1) Insurance Policy Renewal

*Decision taken: Council considered the recommendation from Came Insurance Brokers to renew with Pen and take advantage of the 3 year long term arrangement, there was a general consensus to accept the recommendation subject to the clerk confirming the policy would cover Covid-19 risks, and the clerk was asked to prepare a cheque payment for approval at the next meeting.*

(5/2) A252 Safer Roads Scheme - Chilham Parish DRAFT Proposals

*Decision taken: The clerk was asked seek clarification from KCC as to why the average speed cameras that had previously been mooted are now absent from the design.*

(5/3) Chilham United Charities – Suggestion for use of funds

*Decision taken: The clerk was asked to confirm the amount involved and how the funds could be used.*

(5/4) Old Wives Green Fencing

*Decision taken: Council agreed it had no objection to the erection of the fencing provided it was not on Parish Council land.*

(5/5) Picnic Table on OWL Green – Request for Contribution

*Decision taken: The clerk was asked to request submission of a Parish Community Grant application.*

(5/6) KALC Renewal Subscription

*Decision taken: The clerk was asked to prepare a cheque payment for approval at the next meeting*

(5/7) Project Peacock – Request for letter of support

*Decision taken: The clerk was instructed to send a letter of support.*

(5/8) Harvest House Application – Letter from Chilham Surgery

*Decision taken: The clerk was asked to investigate the options available for the Parish Council to actively support the retention of Chilham Surgery.*

### **5/6 Clerks Report**

A paper providing a summary of the key matters addressed by the clerk since the last council meeting on 5th March had been published with the agenda.

*Following consideration, Council accepted the report.*

### **5/7 Next Meeting**

Thursday 4th June at 7pm.

***The meeting closed at 8:39pm.***

**PLEASE NOTE:** All agreed actions are recorded in *red italics*.