



## **CHILHAM PARISH COUNCIL**

Sir/Madam,

You are hereby summoned to attend a VIRTUAL Full Council meeting of Chilham Parish Council at 7.30pm (including an open forum from 7pm-7.30pm), **Thursday 5th November 2020** for the purposes of considering and passing such resolutions as may be deemed necessary or desirable in respect of the matters contained within the agenda.

If you are unable to attend this meeting will you, please advise the Clerk in advance by email so that your apologies and reasons for absence can be given at the meeting.

Members of the public please contact the Clerk by email by 5.30pm on the 3rd November 2020.

([clerk@chilhamparishcouncil.gov.uk](mailto:clerk@chilhamparishcouncil.gov.uk)) for attendance to receive an invitation to join the meeting including the open forum.

### **AGENDA**

1. **APOLOGIES FOR ABSENCE**  
To receive any apologies of absence.
2. **MINUTES**  
To receive and approve the minutes of the Full Council meeting held on the 1<sup>st</sup> October 2020. **(Appendix A)**
3. **ACTIONS ARISING FROM THE MINUTES. (Appendix B)**
4. **DECLARATIONS OF INTEREST**  
Members are requested to disclose any interest they may have for items on the agenda.
5. **BOROUGH COUNCILLOR REPORT**  
To receive the report
6. **DISPOSAL OF TREES DONATED BY ABC**  
Decision required.
7. **STORAGE FOR PARISH COUNCIL DOCUMENTS**  
Decision required to rent storage space approx. cost of £440 per year or if there is a more local rental solution.
8. **THE MOUNT ANNUAL MAINTENANCE**  
Decision required
9. **PLANNING**  
To consider applications and note decisions received from ABC. **(Please see below)**
- 9.a) **Harvest House** – the next steps following the recent public meeting.
10. **FINANCE & GOVERNANCE**
  - a) To consider a report from the Clerk and agree payments. **(Appendix C)**

**11. CORRESPONDENCE**

KCC – Salt Bags, do we require these and details of where to be delivered.

KCC – Traffic survey for Bowerland Lane, do we wish to go ahead? CPC to fund the survey.

**12. COUNCILLOR TRAINING**

Finance, Planning and Public Engagement

**13. ELECTION/VACANCIES**

Comments on costs involved

**14. VILLAGE HALL PARKING**

Clarification required over 2 ABC parking spaces in the village hall carpark.

**15. CHANGE OF NAME**

Decision required for a public consultation

**16. DATE OF NEXT MEETING**

Thursday 3<sup>rd</sup> December 2020 7pm

**Ms Caroline Vincent**

**Clerk to the Council, 23<sup>rd</sup> October 2020**

**Agenda Item 7: Planning**

**List of planning applications to be considered/Any late applications**

**20/01190/AS - Tudor Lodge Gift Shop, The Square, Chilham, Canterbury, CT4 8BY** - Change of use of part commercial/residential to residential/dwelling only.

**20/01240/AS 01241 & 01242 - North Court Farm, Lower Lees Road, Chilham, Canterbury, Kent, CT4 8AU** - Demolition of existing farm buildings; conversion of 3 historic buildings to provide 2 dwellings and annexe accommodation, and associated garages, access road, gardens and parking. Conversion of one modern agricultural building to a dwelling; creation of surface water drainage basin; use of existing farm access for residential access (northern part of the site).

**01241 - (North Court Farm)** Demolition of existing farm buildings; works of conversion of 3 historic buildings to provide 2 dwellings and annexe accommodation (northern part of the site)

**01242 - (North Court Farm)** Demolition of existing farm buildings; conversion of 2 existing farm buildings to 4 dwellings; creation of surface water drainage basin; use of existing farm access for residential access (southern part of the site).

**20/01311/AS - Badgers Hill Farm, New Cut Road, Chilham, Canterbury, Kent, CT4 8BW** -Proposed demolition of existing dwelling and construction of a replacement single storey, 2-bedroom dwelling together with associated landscaping and parking.

**20/01428/AS & 20/01429/AS - Well Cottage, Taylors Hill, Chilham, Canterbury, CT4 8BZ** - Repairs to chimneys; relocation of service meter boxes; alterations/repairs to windows and external materials; repair of garden wall and reduction of adjacent ground level to include tree removal with associated LB application 20/01429/AS Repairs to timber frame members, brick paneling, renders and plaster; alteration to C20th cloak room layout; lining of chimneys and replacement of hearths; assessment and replacement of incoming services as required and relocation of service meter boxes; relocation of boiler & water storage; alteration of utility room to shower room; replacement of C20th floor coverings; replacement of heating system and electrical wiring; repairs to windows including removal of ventilators; provision of new extract fans with roof tile ventilators; removal of secondary glazing; removal or repainting of black stained and painted timbers internally; general redecoration; repair of garden wall and reduction of adjacent ground level.

**20/01425/AS - Dane Cottage, Dane Street, Chilham, Canterbury, Kent, CT4 8ER** -Replace old summer/pool house with new modern timber building.

**Decided Applications:**

**20/00864/AS - Orchard Bungalow, Goldups Lane, Chilham, Canterbury, CT4 8JQ** - Variation of condition 2 on planning permission 19/01554/AS (Demolition of Existing Bungalow; Outbuilding's and Swimming Pool to be replaced by Five Bedroom Dwelling and Car Barn) to vary approved plans to provide extensions, amendment to first floor layout and roof arrangement and changes to design of approved car barn. **Permit.**

**20/01127/AS - Snowdrop Cottage, Lower Lees Road, Chilham, Canterbury, Kent, CT4 8AZ.** - erection of replacement garage/store. **Permit.**

**20/00191/TP - Land North of Taylors Hill, Chilham,** T1 Sycamore Tree: Fell to ground level. T2 Sycamore Tree: Fell to ground level. **Permit.**

**20/01157/AS & 20/01158/AS - Well Cottage, Taylors Hill, Chilham, Canterbury, CT4 8BZ** - 1) Replace roof tiling, hanging tiles, replacement/new rooflights; new windows/lights above existing transoms to 2No. first floor windows on east elevation. 2) Listed build consent to replace roof tiling, hanging tiles, battens and roofing membrane and incorporate breathable insulating membrane to roof slopes and roof gable end walls. Replace two roof-lights; Replace roof access hatch with new roof light; Remove C20th internal roof structure and replace with alternative design; Remove C20th plasterboard ceilings in two first floor rooms: insert new windows/lights above existing transoms to 2No. first floor windows on east elevation. **Permit.**