



CHILHAM PARISH COUNCIL

Sir/Madam,

You are hereby summoned to attend a VIRTUAL Full Council meeting of Chilham Parish Council at 7.30pm (including an open forum from 7pm-7.30pm **Thursday 7th January 2021** for the purposes of considering and passing such resolutions as may be deemed necessary or desirable in respect of the matters contained within the agenda. If you are unable to attend this meeting will you, please advise the Clerk in advance by email so that your apologies and reasons for absence can be given at the meeting. Members of the public please contact the Clerk by email by 5.30pm on the 6th January 2021. (clerk@chilhamparishcouncil.gov.uk) for attendance to receive an invitation to join the meeting including the open forum.

AGENDA

1. **APOLOGIES FOR ABSENCE**
To receive any apologies of absence.
2. **MINUTES**
To receive and approve the minutes of the Full Council meeting held on the 3rd December 2020. **(Appendix A)**
3. **ACTIONS ARISING FROM THE MINUTES. (Appendix B)**
4. **DECLARATIONS OF INTEREST**
Members are requested to disclose any interest they may have for items on the agenda.
5. **BOROUGH COUNCILLOR REPORT**
To receive the report
6. **PLANNING**
To consider applications and note decisions received from ABC. **(Please see below)**
7. **FINANCE & GOVERNANCE**
 - a) To consider a report from the Clerk and agree payments. **(Appendix C)**
 - b) To approve the budget for 21/22
 - c) Quote for grass cutting at OWL, Groombridge had the option of a further year subject to CPC agreement. (The cost has remained the same).
 - d) Quote to be agreed for the annual asbestos check at THT.
 - e) To consider the funding request for the Chilham Chase and Chill
 - f) OWL fence repairs, to agree the quote received of £490.
 - g) Litter picker sticks requests for volunteers, decision required.
 - h) Tree pruning at OWL overhanging the Village Hall car park as reported by Keith Uncle, to agree the quote.

8. **CORRESPONDENCE**

- KALC Community Awards Scheme 2021
- Affordable Housing for the Community from the Kent Community Housing Hub
- S106 letter from Chilham Sports Centre
- Initial Consultation for proposed Stour Valley Regional Park

9. **HARVEST HOUSE**

The next steps

Cllrs Martin and Marriott

10. **YOUTH COUNCIL/ASB**

To receive an update

Cllr Schofield

11. **CO-OPTION OF YOUTH MEMBERS**

12. **DRAFT POLICIES TO ADOPT**

13. **TREES DONATED BY ABC**

To receive an update

Cllr Martin

14. **CHRISTMAS TREE COMMITTEE**

To receive an update

Cllr Martin

15. **LAY MEMBERS**

16. **DATE OF NEXT MEETING**

Thursday 4th February 2021 7pm

Ms Caroline Vincent

Clerk to the Council, December 2020

Agenda Item 6: Planning

List of planning applications to be considered/Any late applications

20/01674/AS - Bowerland Oast, Bowerland Farm, Bowerland Lane, Chilham, Canterbury, CT4 8ED

Proposal: Single storey glazed link extension

Applications Received Late: to consider any applications received after posting the agenda

Decided Applications:

20/01428/AS – Well Cottage, Taylors Hill, Chilham, Canterbury, CT4 8BZ

Repairs to chimneys; relocation of service meter boxes; alterations/repairs to windows and external materials; repair of garden wall and reduction of adjacent ground level to include tree removal **Permit**

20/01429/AS - Well Cottage, Taylors Hill, Chilham, Canterbury, CT4 8BZ

Repairs to timber frame members, brick panelling, renders and plaster; alteration to C20th cloak room layout; lining of chimneys and replacement of hearths; assessment and replacement of incoming services as required and relocation of service meter boxes; relocation of boiler & water storage; alteration of utility room to shower room; replacement of

C20th floor coverings; replacement of heating system and electrical wiring; repairs to windows including removal of ventilators; provision of new extract fans with roof tile ventilators; removal of secondary glazing; removal or repainting of black stained and painted timbers internally; general redecoration; repair of garden wall and reduction of adjacent ground level. **Permit**

20/01425/AS - Dane Cottage, Dane Street, Chilham, Canterbury, Kent, CT4 8ER

Replace old summer/pool house with new modern timber building **Permit**