



**CHILHAM PARISH COUNCIL**

**Minutes of the Meeting of the Council held via Zoom Remote Meetings**

**on 6th August 2020 at 7.00 pm public Forum/7.30pm Meeting**

**Present:** Councillors: Cllrs Marriott, Martin, Meaden, Schofield and Spencer-Tanner (Chair)

**Also, present** Cllr Charles Dehnel (Ashford Borough Council), Caroline Vincent (Locum Clerk to Council), 10 members of the public.

**8/1. APOLOGIES FOR ABSENCE**

There were no apologies.

**8/2. MINUTES**

The minutes from the meeting held on the 2<sup>nd</sup> July were circulated to members.

**RESOLVED: That the Minutes of the meeting held on 2<sup>nd</sup> July be approved as a true and accurate record and signed by the Chairman when able to do so, all members agreed.**

**8/3. ACTIONS ARISING FROM THE MINUTES**

The list of actions were circulated to members, there were only two outstanding items, one for a Council Zoom account and the other to investigate the Handyman Scheme, which will be adjourned to the next meeting.

Cllr D Marriott had been tasked with investigating Speedwatch due to the excess speeding along the A252, Mr Watson of Speedwatch briefed Cllr Marriott on the terms. It can apply to road sections with speed limits of 20,30 and 40 mph, there is mandatory training which will be given by Mr Watson. Some volunteers have already come forward within the area, Cllr Marriott proposed to members to agree to have Mr Watson facilitate a 30-minute training session to brief those interested on the operation of Speedwatch within the community.

**Resolved: Members agreed for Cllr Marriott to liaise via the Clerk and Mr Watson to arrange a briefing.**

**8/4. DECLARATIONS OF INTERESTS**

Cllr J Martin declared an interest in item 7 on the agenda, planning application 19/01736/AS as the applicant is part of the Members of the Federation of Small Businesses which she works within a self-employed capacity.

Cllr G Schofield declared an interest in item 18 for tree pruning/maintenance as this area is where she resides.

Cllr R Spencer-Tanner declared an interest in item 8/9 b as he resides on this road.

Signed by the Chair: ..... Date:.....

## **8/5. REPLACEMENT COUNCILLORS**

An election had been called for replacement Councillors, due to COVID19 this is unable to take place until May 2021 and the parish is not allowed to co-opt. The parish is allowed to have volunteers within a working group capacity to be able to raise concerns and help with projects, The Chair wrote to all of those who applied to become a councillor to see if any would be interested, 1 person had responded so far.

Cllr Spencer-Tanner proposed to members to invite this person along to the next meeting to discuss.

**Resolved: Members felt it necessary to discuss this further in more detail before making any decisions.**

## **8/6. SUMMARY OF ACHIEVEMENTS**

The Chair briefly spoke of the achievements of the Parish Council over the last 6 weeks, it was felt this was quite incredible considering the short space of time.

- New Locum Clerk in place and fully handed over from GD
- New Accounting system set up thus removing the risk of using spreadsheets
- New Online Banking
- Harvest House application deferred unanimous
- Mulberry Hill deferred 12:3
- Virtual meetings now on Zoom
- 30 min Open Public Forum at start of each meeting
- Website in progress
- Facebook pages set up & actively communicating with residents
- Taylors Hill Toilets remain open as now COVID 19 secure
- OWL playground and Latin Field now following government guidelines COVID 19 secure notices now in place.
- Bench Felborough Close replaced
- OWL Gym equipment ordered

## **8/7. PLANNING**

**Members considered the following applications.**

**20/00135/TC – 3 Herons Close, Chilham CT4 8DN** - T1 Copper Beach – crown reduce by approx. 3m to previous reduction points; T2 & T3 small Copper Beech to fell.

**Resolved: No objections from members.**

**19/00483/AS – Harvest House, Branch Road, Chilham CT4 8DR** - Full Planning Application for the Erection of 10 No. Two Storey Dwellings with Associated Access, Parking, Private Amenity Space and Landscaping and Provision of 5 no. Additional Parking Bays for Use in Association with Existing Surgery.

This application had been deferred and the clerk has contacted the developer to arrange a meeting with a proposed date of the 17<sup>th</sup> August. Cllr J Martin suggested the parish commission an independent traffic survey.

**Resolved: Members agreed for Cllr J Martin and Cllr D Marriott to find out the cost of the traffic survey and to liaise with Speedwatch.**

**19/01736/AS – Land West of New Cut Road, Chilham** - New Winery and Visitor Centre for Domaine Evremond Winery including vehicular access.

Signed by the Chair: ..... Date:.....

This application has now been approved; it was proposed the Clerk invite the applicant to update the village with the progress.

**Resolved: Members agreed the Clerk to contact the applicant to attend a parish meeting.**

**20/00039/AS – Land opposite Highdown west of Mulberry Hill, Chilham -**  
Erection of 2 dwellings.

This application has now been deferred, Cllr Dehnel of ABC confirmed this will be going to the Design Committee on the 10<sup>th</sup> August, Cllr Dehnel will find out who is able to attend and confirm if he can feedback to the parish.

**Members felt this one to be a totally inappropriate design, too close to the roadside and very overbearing, the parish will need to be tough with this application.**

**20/00864/AS - Orchard Bungalow, Goldups Lane, Chilham, Canterbury, CT4 8JQ -** Variation of condition 2 on planning permission 19/01554/AS (Demolition of Existing Bungalow; Outbuilding's and Swimming Pool to be replaced by Five Bedroom Dwelling and Car Barn) to vary approved plans to provide extensions, amendment to first floor layout and roof arrangement and changes to design of approved car barn .

**Resolved: Members had major concerns on the increase in size of the property, all members unanimously objected to this one, the Clerk to liaise with Cllr Martin to comment.**

**16/01531/AM01/AS - Amended Plans - Land N of Bagham Road and SW of Berry House Lodge, Mulberry Hill, Chilham -** Non-Material Amendment to planning permission 16/01531/AS (Erection of 2No. dwellings with detached garages. Change of use of land to residential) for plot 1 - increase height of supporting wall to porch; alterations to fenestration; Plot 2 - Removal of lean-to porch from the front door; alteration to fenestration including addition of rooflight on rear elevation.

**Resolved: Application already permitted on the 10<sup>th</sup> July.**

**20/00870/AS - Howletts Farm, Soleshill Road, Chilham, Canterbury, Kent, CT4 8JU -** Prior notification of proposed agricultural portal building measuring to provide controlled atmosphere storage facilities for part of the current and future cropping.

**Resolved: Prior approval not required.**

**20/00878/AS - Well Cottage, Taylors Hill, Chilham, Canterbury, CT4 8BZ -** Replacement of existing garage door with new painted timber door with glazed panels.

**Resolved: Members raised no objections.**

**18/01285/AS - Land opposite 2 Rose Cottages, Soleshill Road, Chilham, Kent, CT4 8JP -** Change of use from amenity land to allotment, new access, erection of fencing, hardstanding and erection of greenhouse and additional timber structures (retrospective)

**Resolved: This application was granted on the 17<sup>th</sup> July.**

**20/00910/AS - Alma Inn, Canterbury Road, Chilham, Canterbury, Kent, CT4 8DX -** Demolition of the former Old Alma Inn and Erection of 8 Flats.

**Resolved: Unanimous vote to object, this application is out of character with the street-scene, overbearing, development can't be safely accessed, insufficient parking, out of the village confines, should not be demolished due to the historical nature of the building.**

**Planning Appeal - 19/01427/AS - Land rear of Castle View, Lower Lees Road, Chilham, Kent -** Outline application for the Erection of 4 No. Dwellings with Associated Landscaping and Parking, with some matters reserved.

Signed by the Chair: ..... Date:.....

**Resolved: Members had previously objected over it being out of the confines of the village, re-iterate on Inspectorates website.**

**20/00924/AS - 4 Hambrook Close, Chilham, Canterbury, CT4 8EJ - Certificate of Lawful Development-Proposed-installation of air conditioning unit**

**Resolved: Members had no objections other than would this be noisy to neighbours.**

**Decided Applications:**

**20/00462/AS – Kent Vale, Canterbury Road, Chilham CT4 8AG – erection of three-bedroom dwelling and double garage. Refused.**

**20/00580/AS – Annexe at 2 Garden Cottages, Lower Lees Road, Chilham – Change of use for an existing annexe to a single residential dwelling and associated parking and landscaping. Withdrawn By Applicant.**

**17/01592/CONB/AS - Old White Hill Cottage, Canterbury Road, Chilham, Canterbury, Kent, CT4 8EB - Discharge of condition 4 (part). Granted**

**20/00197/CONA/AS - Young Manor Farm, Maidstone Road, Chilham, Canterbury, Kent, CT4 8ET - Discharge conditions 4, 5, 6, 7. Granted.**

**20/00145/TC - Land on the boundary of St Marys Church opposite 9, Church Hill, Chilham - Removal of 9 dead/predominantly dead Ash trees as a result of Ash dieback. No objections raised.**

**8/8. FINANCE & GOVERNANCE**

- a) To consider a report from the Clerk and agree payments, a payments list with invoices was circulated to members.

<b><u>Name</u></b>	<b><u>Description</u></b>	<b><u>Amount (£)</u></b>
MG3 Environmental	Asbestos Re-inspection THT	108.00
Scribe	Accounts Package	339.60
AR Groombridge	Grass Cutting	320.40
Ball Contractors	Electrical Testing/Maintenance THT	606.97
G Schofield	Re-imburement for Bench	355.00
C Vincent	Phone Expenses with EE	11.41
N Power	THT Electricity	81.61
Victory Cleaning	THT Cleaning/Supplies	574.07
AR Groombridge	Grass Cutting for May (payment not received)	391.20
R Spencer-Tanner	Re-imburement for COVID19 signage for play/area/Latin field	29.59
G Dear	Final Wages	681.19
C Vincent	June/July Wages	1059.72
ROSPA Play Safety	ROSPA Inspection	164.40

Signed by the Chair: ..... Date:.....

**Resolved: Members approved all payments, the list will be signed by 2 members when possible.**

- b) To seek approval for the Chair/Clerk to make the payment for the OWL gym once completed.

**Resolved: Members agreed to allow the Chair/Clerk to make the deposit payment for the OWL gym and to pay the final invoice on completion.**

#### **8/9. CORRESPONDENCE**

- a) Decision required for a memorial picnic bench

**Resolved: Members agreed to place at the site under the trees near the gym area, on the village green.**

- c) Speed limit or Traffic Calming at Bowerland Lane, Old wives Lees

**Resolved: Members agreed to Cllr Martin/The Clerk to contact KCC with the possibility of having a 20mph speed limit or speed bumps within this area to slow down the traffic.**

- c) S106 – Lawn Mower, Chilham Sports Centre.

**The Clerk updated members on the mower for Chilham Sports Centre, that the s106 money was imminent from ABC and for the mower to be ordered.**

#### **8/10. TAYLORS HILL TOILETS**

The Chair reported to members of the monthly checks that need to be undertaken for THT and proposed to approach Victory Cleaning and incorporate within their duties and find a cost. The Clerk was asked to circulate the list of checks to members.

**Resolved: Members agreed to the Chair's proposal.**

#### **8/11. STREET LIGHTING OWL & SHOTTENDEN**

This has now been deferred due to COVID and will be back to public consultation at a later date.

#### **8/12. COMMUNICATIONS**

Cllr Martin reported to members that the new council emails had been circulated by the Clerk and to ensure that all members were using these by Monday 24<sup>th</sup> August.

The new council website will be available for amending/tweaking on the 13<sup>th</sup> August and Facebook is proving to be popular, particularly the Youth Council post receiving 327 reactions and lots of good comments about the communication provided by the council.

Cllr Martin asked to please forward to her any items of interest for the newsletter within the next couple of weeks.

A Vexatious Requests and Complaints policy had been circulated to members via the Clerk for adoption.

**Resolved: Cllr Martin proposed the policy be adopted, Cllr Spencer-Tanner seconded, and members unanimously agreed.**

Signed by the Chair: ..... Date:.....

**8/13. ASB – discuss a date for a public meeting**

**Resolved: Members agreed to a date Thursday 17<sup>th</sup> September, via a Zoom meeting.**

**8/14. YOUTH REPRESENTATIVES**

Two young people had written in so far to express an interest in being on the Youth Council. Members felt this needed more of an explanation as to what the role involves.

**Resolved: It was proposed to promote this further on social media, all members agreed.**

**8/15. LITTER PICKING**

Cllr Meaden suggested a litter picking event for everyone to take part in at the same time for community spirit.

**Resolved: Cllr Schofield to speak to Yve to see if she would be happy to organise.**

**8/16. BOROUGH COUNCILLOR REPORT**

**Report from Ward Councillor Charles Dehnel**

**WIDER SITUATION**

COVID-19 - Residents might like to know that East Kent Hospitals have confirmed intention to accelerate a programme to rapidly test all staff for Covid-19 before the end July 2020. This is part of an on-going package of measures to help avoid Covid transmission within the Trust's hospitals across its sites in Ashford, Margate, Canterbury, Dover and Folkestone, to keep patients, trust staff and the wider community safe.

**FOR THE SEVERELY DISABLED** – At the end of July the government announcement that large accessible toilets for severely disabled people – known as Changing Places – will be made compulsory for new buildings in England from 2021. Shopping centres, supermarkets, sports and arts venues will be required to include at least one Changing Place – which have facilities including hoists, changing benches and space for carers. Currently in the Borough the following venues already have this capability: One You Health Shop in Park Mall, Macknade's new farm shop, The Coachworks near the international station, The Designer Outlet and Ashford Gateway Plus.

**CHILHAM UPDATE**

**PLANNING** – The July Planning Committee saw three applications from Chilham for review/determination.

**Domain Evremond (Taittinger)** – The application from Taittinger to site its flag ship winery in the UK was heard by the Planning Committee and was ultimately permitted to proceed.

**Harvest House** – Is a development of 10 properties on Branch Road. The concerns of Chilham residents and the Parish Council were raised, including weak interaction by the Agent, road issues and issues associated with Surgery. We are pleased to report that this was deferred giving the community time to loop back round with the Agent.

**Mulberry Hill** – This application proposes 2 exclusive/executive homes, which, are provided for in the Ashford Local Plan 2030, however, residents have concerns on the look and design, the site and the roads. The Planning Committee agreed to defer this application and recommended it for review at the design committee to ensure that the high standards demanded in the policy are indeed being met.

Signed by the Chair: ..... Date:.....

**SPEED CAMERA** – One of the strategic themes I have for the remainder of my time in office is to work towards addressing the blight of speeding in our Borough and Ward. Having been contacted by various residents I have spoken with our KCC member and received the following from the Officer handling the improvement works to the A252.

“... I would be grateful if you could let me know where the worst speeding takes place in your view and where possibly a mobile camera van could be located bearing in mind that there needs to be sufficient verge room and visibility for the van... Perhaps the Parishes could send me a sketch/plan with their ideas of locations so I can investigate further? Just a google image snapped and a circle would suffice.”

#### **8/17. ROSPA REPORT**

The annual ROSPA inspection had been completed and a couple of urgent repairs are required on the play equipment, the upper cladded black panel is rotting and the cradle seat in one of the swings. A quote has been obtained by the company who deal with the playground equipment which is a total of £1703.78 plus VAT to repair.

**Resolved: Cllr Martin proposed this work be done, Cllr Meaden seconded, members unanimously agreed. The Clerk to liaise with Caroline Spencer-Tanner.**

#### **8/18. TREE PRUNING & MAINTENANCE**

Cllr Schofield left the meeting due to her interest in this item.

The Chair reported that the trees to the lower end of the Village Green have not been maintained in sometime and this is restricting light to residents along Cherry Orchard. Cllr Spencer-Tanner proposed to instruct Hart Lee who maintains trees for the parish to prune the trees.

**Resolved: Cllr Martin proposed a quote be obtained and the work to be agreed, all were in agreement.**

#### **8/19. DATE OF NEXT MEETING**

Thursday 3rd September at 7pm.

Cllr Spencer-Tanner reported to everyone the sad passing of Stuart Wheeler and offered our condolences to his family at this sad time.

The meeting closed at 9.30pm.

Signed by the Chair: .....

Date:.....